

**GLEN INNES SEVERN COUNCIL**

{Insert Committee Name}

**Agenda for {Ordinary/Extraordinary} Meeting**

**Date:**

**Time:**

**Venue:**

**AGENDA**

1. Open / Welcome
2. Apologies
3. Declaration of Conflicts of Interest
4. Minutes of Previous Meeting
5. Business Arising
6. Treasurer Report
7. Correspondence
8. Standing Items
9. General Business

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| --- |
| **GENERAL BUSINESS** |
| **Item** | **Tabled by** |
| **1** |  |  |
| **2** |  |  |
| **3** |  |  |

**Please bring with you the minutes of the last meeting**