

GLEN INNES SEVERN COUNCIL



Operational Plan 2017/18



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1 INTRODUCTION

What is the Operational Plan about?

In line with the *Local Government Act 1993*, Council is required to prepare an Operational Plan. The Operational Plan includes:

- An action plan of principal activities that are linked to the Delivery Program to be undertaken by Council;
- Objectives and performance targets for these activities;
- A statement outlining Council's revenue policy including detailed estimates of income and expenditure;
- Rates and charges to be levied.

Council must give public notice for a period of at least 28 days, to publicly exhibit the draft Operational Plan and invite submissions to be received during the period of public exhibition. Following public exhibition and before the end of the financial year, Council formally adopts the Operational Plan after taking into consideration any submissions made.

Glen Innes Severn Council placed the draft Operational Plan for 2017/18 on public display from Thursday, 4 May 2017 to close of business on Friday, 2 June 2017.

The 2017/18 Operational Plan was adopted at the Ordinary Council Meeting on Thursday, 22 June 2017.

1.1 Message from the General Manager: Hein Basson



The Local Government elections that were held on 10 September 2016 provided for four (4) new Councillors to be elected (one (1) of whom was a former Councillor and Mayor). These newly elected representatives of the community chose to develop a new 10 year Community Strategic Plan and four (4) year Delivery Program. Extensive community engagement resulted in excellent strategic documents with good direction being produced as part of the **Integrated Planning and Reporting Framework (IPRF)** documents prescribed by the NSW Office of Local Government.

Council chose to adopt the same vision statement for the next four (4) years as the one developed by the community for the next 10 years, namely:

Glen Innes Severn will have a vibrant, confident and inclusive community supported by a sustainable and prosperous economy underpinned by a well-maintained road network.

Further, Council has adopted the following mission statement through which it will achieve its vision:

To be a 'can do' Council, that is, a Council that is proactive and prioritises affordable and relevant service delivery for its community.

These vision and mission statements are supported by the following noble set of values:

Respect, Integrity, Courage, Honesty, and Transparency.

Council's 2017/18 Operational Plan provides a direct link to the new four (4) year Delivery Program and in turn the Community Strategic Plan. The Program is set out in the five (5) key areas of *Community Services, Economic Development, Infrastructure Management, Environment and Heritage, and Council Sustainability, Transparency and Communication*; each area with a series of objectives, goals, strategic and specific actions and performance measures.

Council's Budget is made up of the following:

- Operating Revenue of \$26,913,531;
- Operating Expenditure of \$24,908,908;
- Capital Expenditure of \$ 6,409,458;
- Loan Principal Repayments of \$ 1,425,557.

This Budget shows an operating surplus of \$2.005 million which should be deemed as a satisfactory achievement. It has been Council's goal to budget for a surplus of around \$2 million annually, in order to have a "buffer" available in the event of a natural disaster – such as the flood event that occurred in our Local Government Area during 2012 – and (hopefully) still be able to achieve an operating surplus for the particular financial year. More importantly though, surpluses are necessary to help fund asset renewals and in

Council's particular position, assist in reducing the infrastructure backlog over a period of time.

Council has experienced a significant improvement in its operating positions over the last three (3) years, with another good outcome being estimated for the 2017/18 financial year. Of all the FFF-benchmarks, it is my strong opinion that a continuous healthy operating surplus year after year is the most important indicator of Council's ability to be financially sustainable into the future.

The 2017/18 Operational Plan and Budget preparation process was again – similar to the previous two (2) years – driven by Council meeting the majority of the **Fit For the Future (FFF)** criteria and financial ratios; in order for it to remain financially sustainable into the future.

Based on its financial estimates and projections, Council should be able to meet the vast majority, i.e. five (5) of the seven (7) financial criteria in the 2017/18 financial year and thereafter.

Council's Infrastructure Backlog, currently sitting at 9.05% (and down from 10.95% last year) will unfortunately continue to be above the benchmark of two percent (2%) for a number of years – as had been highlighted in Council's FFF-Proposal lodged with the **Independent Pricing and Regulatory Tribunal (IPART)** in June 2015.

The "Real Operating Expenditure Per Capita" criterion has become controversial in Local Government circles, with many questioning its validity and value. The following question should be asked in all seriousness: How would it be possible for any Council to achieve a continuing decline in its operating expenditure if the Consumer Price Index is 1.5% for the eight (8) capital cities (1.8% for Sydney) and Council's salaries and wages component is budgeted to rise by 2.8% (on advice of the peak industry body Local Government NSW), coupled with a flawed assumption that all existing service levels will be maintained *ad infinitum*?

Service levels are likely to change over time, as nothing remains static forever. As an example, Council had to increase its service levels for roads maintenance, as the former levels were not providing road users with an adequate and/or satisfactory outcome – as was clearly shown in the statistically valid external services satisfaction survey undertaken by Jetty Research on behalf of Council in August last year. Raising service levels cost more money; which is directly reflected in this particular FFF-benchmark and meaning that Council will not be meeting this indicator.

The other five (5) financial indicators namely the Operating Performance Ratio, Own Source Revenue Ratio, Building and Infrastructure Asset Renewal Ratio, Asset Maintenance Ratio, and Debt Service Ratio are all met in the 2017/18 Budget, and should translate to Council meeting these over the prescribed three (3) year average.

The last two (2) years' approach to the budget can also be described as a "back to basics" strategy. Largely, this philosophy continued for the 2017/18 Operational Plan and Budget development. The following five (5) drivers had been identified as part of this "back to basics" approach:

1. Fixing our infrastructure;
2. Focussing on core functions;
3. Identifying main visitor events that bring external dollars into our micro economy;
4. Fixing facilities that leave negative perceptions with tourists and visitors – facilitating economic development;
5. Increasing the quality of life of our residents – where possible, feasible and affordable (and with a view of ideally not creating new assets).

Over the last few years, Council has been focused on the above-mentioned drivers, and has achieved the following milestones:

- Achieving “Fit For the Future” (FFF) status as one of only 52 (or 37%) Councils in NSW and as a stand-alone Council not threatened by amalgamation – having access to the **NSW Department of Treasury** (TCorp) low interest loans. The successful lodging of a **Special Rate Application** (SRV) with the **Independent Pricing and Regularly Tribunal** (IPART), which was an important precursor for achieving FFF, should also not be underestimated.
- The successfully completed Main Street services upgrade and associated beautification project (including the Town Hall Car Park) that has instilled pride within the local community and continues to attract praise from both locals and visitors alike.
- Completely drought proofing Glen Innes to the extent that the community now has a water supply available for a period of two and a half years (without any precipitation during this mentioned period of time), as well as achieving a cost saving of around \$90,000 per year with the implementation of the Off-Stream Storage Project with associated solar renewable energy initiative.
- Turning Glen Innes Aggregates into a successful Category One (1) Business which is returning an annual profit of around \$400,000 to \$500,000 back to the General Fund and therefore significantly increasing Council’s Own Source Revenue. The expansion of this business into the newly acquired “Wattle Vale” property will further ensure the ongoing availability of reasonably priced aggregate and gravel for the LGA for at least the next three (3) decades.
- The successful upgrade of the Glen Innes Aquatic Centre (not forgetting the toddlers’ pools at both Emmaville and Glen Innes) has led to a renewed enthusiasm from locals to use this facility much more frequently and sing its praises to the extent that at least one other Council within our region is now in the process of copying the concept for its own tired pool.
- The building of new public toilet facilities at the back of the Town Hall, the significant upgrade of the ablution facilities in Anzac Park and at Parkers Place, the upgrade of signage to and at the Standing Stones site, the reconstruction of Watson’s Drive, the sealing of the carpark at Crofter’s Cottage, the replacement of unsightly overhead electrical lines with underground lines and the erection of permanently flying flags at this last mentioned site have all contributed to Glen Innes making a positive and lasting effect on visitors to our LGA.
- The successful co-location of Aged and Disability Services to Life Choices – Support Services at the Church Street location, providing a good platform to

negotiate the changing funding regime of the sector from a single and manageable location.

- The delivery of increased services at the **Children and Family Services (CAFS)** location of the old “pool house” adjacent to the Glen Innes Aquatic Centre – where “early intervention” services are also provided as part of the transition to the NDIS program – which services are seen as fundamental within our community.
- The construction of a new, state-of-the-art Community Recycling Centre at the Glen Innes landfill.
- The installation of outdoor exercise equipment in King Edward Park – promoting a healthier health style and exercising opportunity to both young and old.
- The establishment of a Risk and Compliance Function resulting in \$600,000 savings of insurance costs over a period of three (3) years.
- Channeling more money into the renewal and maintenance of Council’s local road network since amalgamation in 2004, but especially over the last four (4) years since the implementation of the SRV. The renewal of 70 kilometres of bitumen seal and 34 kilometres of unsealed gravel roads in the last financial year need special mention.

The 2017/18-Budget should be seen as a valiant attempt to further increase Council’s expenditure on its roads infrastructure network, regardless of particular factors which made it difficult to do so. These factors are:

- A meager 1.5% rate capped rise in Council’s overall rate revenue which accounts for additional rate revenue of only \$97,087 in real terms;
- A freeze on the indexation of the **Financial Assistance Grants (FAGs)** for a period of three (3) years which means that Council has lost grants revenue of around \$150,000 over this period of time (and according to the Australian Local Government Association (ALGA) around half a billion dollars has been stripped from local government’s revenue), and
- The situation where Council had over the past three (3) years already drastically reduced expenditure amounts in its other than roads functional areas in order to have been assessed as “FFF” – leaving it with no “hollow logs” or “fat” to draw on in its attempt to increase the roads funding availability.

Inevitably, some projects that had been planned to be pursued in 2017/18 had to put on the back burner, for example the building of a new ablution block at the Standing Stones site, the installation of soft fall at the children’s playground at this location, and the concreting and associated drainage works of Tregurtha’s Way leading up to this site from the eastern end of Bourke Street.

This year Council’s focus is almost solely on fixing our roads infrastructure. Maintenance spending on Council’s roads, bridges and footpaths infrastructure has yet again received Council’s priority attention this year; with a total amount of around \$2.6 million (up from \$2.2 million last year) being provided in the 2017/18 Budget in this regard. The unsealed rural roads maintenance component of the Operational Expenditure Budget has been increased by the difference between the afore-mentioned two amounts (\$400,000) in order to facilitate the organisational restructure of the Department of Infrastructure Services.

This \$400,000 additional expense, which constitutes a service level improvement in real terms, is partly the reason why it is predicted for Council not to meet the “Real Operating Expenditure Per Capita” criterion. However, it is one of the service areas where Council is criticised the most. Viewed objectively, as was said previously, this disparagement is not always without merit. The establishment of dedicated crews that would be able to focus on their work goals, without constantly being interrupted for other *ad hoc* work requirements should, over a period of time, address the reasonable concerns of our rural local road users.

It is further important to note that Council has continuously increased its maintenance spending on the unsealed rural roads component over the past four (4) to five (5) years; from an amount of \$532,000 in 2013/14, to \$612,000 in 2014/15, to \$800,000 in 2015/16, to \$1.2 million in 2016/17, to \$1.6 million in 2017/18. This should be seen as a significant achievement. Overall, the maintenance funding provision for the road, bridges and footpath asset class has grown from \$1.47 million in 2013/14 to \$2.62 million in 2017/18. This increase would not have been possible without the SRV and associated additional funding revenue it created.

This above-mentioned amount of \$2.62 million that is provided for maintenance activities in the 2017/18 Budget, together with the capital expenditure of around \$4.3 million (including some heavy plant purchases that will assist productivity and efficiencies within the roads teams but excluding water and sewer projects), will have a further significant positive impact on Council’s roads, bridges and footpath asset class. These tangible improvements should reinforce the message to the rural (farmland) community that their additional rates revenue contribution is paying real dividends for them.

In the above regard, it is interesting to note that Council’s total rate revenue is predicted to be around \$6.6 million for the 2017/18 financial year (with roughly \$2.9 million coming from the Farmland rating category and \$3.0 million from Residential rates (including townships, villages and non-urban)) – with an amount in the order of \$6.92 million being budgeted for its roads infrastructure maintenance and renewal.

I acknowledge that the above comparison is an oversimplification of the issue, as Council’s Roads to Recovery Funding at around one million dollars is higher than its normal allocation of around \$600,000 in other years. However, I do think that it is important to acknowledge that Council is actually planning to spend in the order of \$300,000 more than the total annual value of its rates revenue on its road network for the 2017/18 financial year.

Council’s capital project expenditure budget of \$6,409,458 has been broken down into the following sections:

Projects (roads and footpaths) funded from the General Fund	\$500,000
Projects (roads) funded from the Glen Innes Aggregates surplus	\$412,000
Projects funded from Roads to Recovery Grants	\$982,024
Projects funded from Regional Roads Grants	\$500,000
Projects funded through the Bridge Renewal Program Grant	\$480,000
Projects (bridges) funded through the LIRS loans scheme	\$825,000
Plant and Equipment funded from the General Fund and restricted funds	\$708,000
Projects funded from the Stormwater/Drainage restricted funds	\$145,000

Projects funded from the Sewer Fund	\$600,000
Projects funded from the Water Fund	\$407,000
Projects funded from the Waste restricted fund	\$300,000
Projects (general) funded from the General Fund	\$437,700
Projects funded from other grants and contributions	\$112,734

The detail of all the projects mentioned above can be found in Council's Capital Works Program. As far as was possible, strategic and specific actions within Council's Delivery Program was incorporated with both the capital and operational budgets.

I would like to reiterate that it is my strong belief that Council maintaining a focus on its set strategic financial principles and core functions (and continuously asking itself the question what they should be) over the next number of years, will assist in cementing a strong foundation for the future and ensure Council's ongoing success and financial sustainability.

I would like to extend my thanks and appreciation to the Mayor Steve Toms, other Councillors, Manex team, Chief Financial Officer, as well as all other staff who have been involved in the budgeting process, for their valued contributions.

It is indeed a special feeling to be part of a successful Council that has worked exceptionally hard over the last few years in becoming a truly viable and financial sustainable entity. However, the road ahead won't be an easy one, and will ask for more courageous decisions to be made.

Hein Basson
General Manager

1.2 Council's Vision and Values

Council Vision

Glen Innes Severn will have a vibrant, confident and inclusive community supported by a sustainable and prosperous economy underpinned by a well-maintained road network.

Council Slogan

Embracing Change, Building on History.

Mission

To be a 'can do' Council, that is, a Council that is proactive and prioritises affordable and relevant service delivery for its community.

Values

- Respect
- Integrity
- Courage
- Honesty
- Transparency

1.3 Strategic Objectives

(Developed by the newly elected Council in 2016)

The Glen Innes Severn Community Strategic Plan 2017-2027 contains five (5) strategic directions, with each having its own clear objective, being:

1. **Community services**

Create a growing community with optimal access to community services and facilities.

2. **Economic development**

Facilitate a growing local economy by continuing to support an attractive business climate.

3. **Infrastructure management**

As a priority, provide adequate infrastructure and facilities for the existing and future population.

4. **Environment and heritage**

Manage the natural values of our local area and conserve our heritage to ensure that it is enjoyed by the community, visitors and future generations.

5. **Council sustainability, transparency and communication**

Continue to be a sustainable and independent council, and foster transparency through clear communication with both internal and external customers.

These strategic directions are discussed in more detail within the Community Strategic Plan 2017-2027 along with the corresponding goals and strategic actions.

1.4 Strategic Financial Objectives

1. To maintain a realistic and achievable budgeted cash surplus each financial year to maintain an unrestricted current ratio of at least 2:1; thereby ensuring access to adequate working funds on a continual basis.

How: Council will budget for a realistic cash surplus each financial year.

2. To ensure that a realistic and reasonable percentage of Council's rates revenue is expended on roads infrastructure.

How: Council will identify the various grant components together with percentage of rate revenue allocated to roads infrastructure and report this to the community.

3. To maintain sufficient funds to meet known financial commitments beyond the current financial year, and to renew or acquire new capital infrastructure assets in line with Council's Asset Management Plans for its various infrastructure assets.

How: This long term financial plan has factored in the aspect of this objective and the new Asset Management Plans will be refined over time to advanced levels.

4. To continually assess all expenditure to ensure consistency with Council's newly developed and adopted strategic objectives.

How: This will be completed at budget quarterly reviews and reported to the community as well as forming part of Council's annual budget preparations for the Operational Plan. Council's Annual Reports will also reflect the budgets against the measures in the Delivery Program strategic objectives.

5. To continually review all operating expenditure and improve efficiency in service delivery where possible.

How: Council has developed a philosophy of "continuous improvement" where staff are continuously looking at creative ways in carrying out their functions with the best use of Council's resources whilst remaining focused on quality and customer service.

6. To concentrate expenditure upon capital renewal, rather than creating new assets, as this will increase Council's maintenance budget into the future.

How: This long term financial plan has kept new assets to a minimum and in all instances current assets will be sold so that the total number of Council assets that need to be maintained will actually decrease over time. For example, the co-location of Community Services into one (1) building will be replacing two (2) current assets with one. Roads infrastructure will focus on renewal or existing assets, and not creating new assets.

7. To reduce Council-owned assets which do not align with Council's adopted strategic objectives, and place an unnecessary ongoing maintenance burden on Council and the community.

How: Council will review, at least every three (3) years commencing in year one (1) of this plan, the Corporate Property Policy and assess land and building assets, including crown land of which Council is the trustee, for their status and potential. For example, should property be sold, leased commercially or new land be purchased.

8. To implement user-pay principles on service provision and assets, excluding known and Council-approved community service obligations.

How: Council will continue to implement user-pay principles and expand these principles into commercial and market rates where applicable.

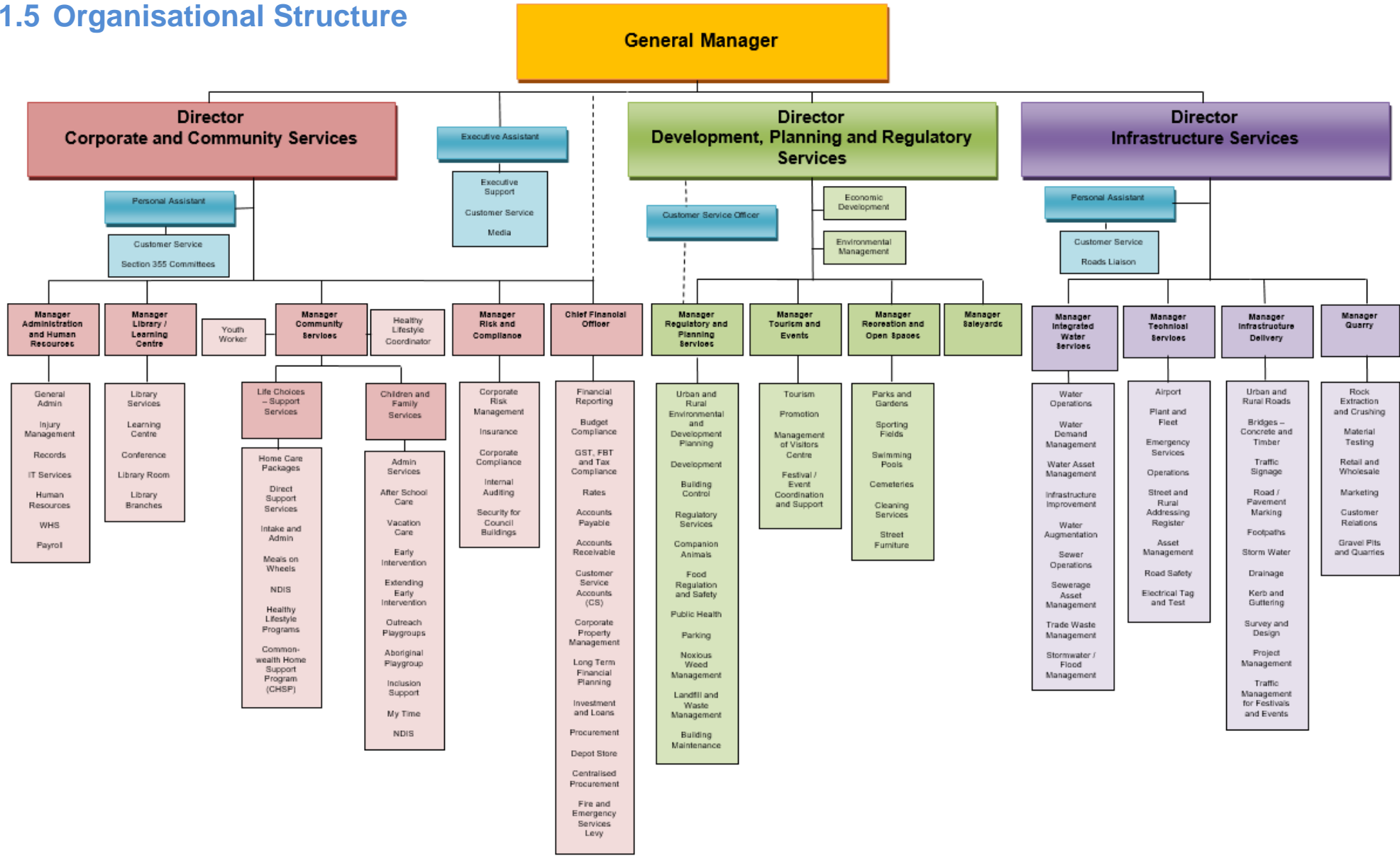
9. To maximise returns on Council's investments, without increasing Council's investment risk above acceptable levels.

How: Council reports to the community on a monthly basis of funds invested and what institutions are holding these investments. In addition, Council's Investment Policy is reviewed at least every two (2) years or when required.

10. To attract and maximise government grants and subsidies as external funding sources for Council services.

How: Council has factored in funding from State and Federal Government throughout the long term financial plan both in respect to recurrent and one-off grants.

1.5 Organisational Structure



2 COUNCIL'S OPERATIONAL ACTION PLAN

2.1 The Integrated Planning Framework and Council's Operational Plan

In line with the changes to the *Local Government Act 1993*, relating to Integrated Planning and Reporting, Council is now required to develop an annual Operational Plan that is derived from the four (4) year Delivery Program that in turn is developed from the 10 year Community Strategic Plan. This Operational Plan replaces Council's current Operational Plan for the 2016/17 financial year.

Council's Operational Plan provides a direct link to the four (4) year Delivery Program and in turn the Community Strategic Plan. The plan is set out in the five (5) key areas of *Community Services, Economic Development, Infrastructure Management, Environment and Heritage, and Council Sustainability, Transparency and Communication* each area with a series of objectives, strategies, actions and targets. These documents can be accessed on Council's website www.gjisc.nsw.gov.au.

2.2 Strategic Outcomes

Some of the key activities within the plan are listed below:

- The development of a business and professional relocation opportunity prospectus (CS 1.1.1);
- The development of a shared pathway route in and around Glen Innes (with the project being phased over a number of years) (CS 1.2.6);
- The lobbying of Federal and State Governments for improved health services and facilities (CS 3.2.3);
- The promotion of services available for the ageing population and their families in our community (CS 1.3.2);
- The development of a Master Plan for all sporting fields within the LGA (CS 3.4.1);
- The continued support of people who are older, people who have a disability and children and families receiving services from Council to maintain independence and choices within budgetary limits, whilst achieving their goals (CS 3.7.12);
- The provision of a dedicated Christmas tree and decorations for the Glen Innes CBD for Christmas 2017 (CS 6.1.3);
- The lodging of funding applications for additional CCTV cameras in the Glen Innes CBD (CS 7.1.1);
- The upgrading of the New England Highway signage to direct travellers into the Glen Innes CBD (ED 1.3.3);
- The development of a Master Plan for the Centennial Parklands to facilitate the orderly development of the Standing Stones site (ED 2.1.3);
- The baffling of the air pump at the Glen Innes Water Treatment Plan (IM 6.1.2);

- The treatment of High Conservation Value roadsides for environmental weed invasion (EH 1.1.2);
- The implementation of an education and awareness campaign regarding best practice recycling methodologies (EH 1.2.3);
- The development of entrance landscape plans for the four (4) main approaches to Glen Innes, and the further development of beautification planned for Emmaville and Deepwater (EH 6.1.1; EH 6.1.2);
- The improvement of internal and external customer service experiences throughout Council (STD 1.7.3).

2.3 Operational Plan 2017/18 in line with the Delivery Program 2017/21



Operational Plan

2017/2018

Community Services

OBJECTIVE: CREATE A GROWING COMMUNITY WITH OPTIMAL ACCESS TO COMMUNITY SERVICES AND FACILITIES

CS 1 Grow the population to 10,000 residents over the next 10 years

CS 1.1 Engage and encourage young people to later return to the LGA to raise their families, work in the area, work remotely from this area or establish their own business and or industries in the area

CS 1.1.1 Develop a prospectus that identifies business and professional opportunities in the LGA, as well as highlighting the advantages of relocating to the area. Develop a prospectus that identifies business and professional opportunities in the LGA, as well as highlighting the advantages of relocating to the area.

Code	Action	Responsibility	Operational Plan Target
CS 1.1.1.1	Develop a Business and Professional Relocation Opportunity Prospectus to promote the advantages for both business and young people in relocating to the Glen Innes Severn Local Government Area.	Director Development, Planning & Regulatory Services	Liaise with Business in Glen and the Glen Innes Tourist Association to determine a list of business and professional opportunities in the Glen Innes Severn Local Government Area by 31 December 2017. Develop 2,000 copies of a professional prospectus document for distribution to Real Estate Agents, Council offices and the Visitor Information Centre by 31 March 2018. Upgrade both the Glen Innes Tourism and Glen Innes Severn Council web sites to include the Relocation Prospectus and other relevant relocation information by 30 June 2018.

CS 1.1.3 Provide an annual budget allocation to offer incentives for businesses to relocate to or establish themselves in the LGA.

Code	Action	Responsibility	Operational Plan Target
CS 1.1.3.1	Provide a Business Incentive Fund, with clear guidelines on its operation, so as to offer incentives for business to relocate or establish themselves in the LGA.	Director Development, Planning & Regulatory Services	Provide an annual budget allocation of \$50,000 in Operational Plans to offer incentives for business to relocate or establish themselves in the LGA. Implement a reserve of any unspent funds from each year so as to increase the fund to an amount greater than \$50,000. Develop guidelines on the administration of the Business Incentive Fund and provide a report to Council for adoption by 30 November 2017.

CS 1.1.4 Send out an annual letter from the Mayor and General Manager to high school leavers, encouraging them to move back to the Glen Innes Highland community later in their lives.

Code	Action	Responsibility	Operational Plan Target
CS 1.1.4.1	Send out a friendly letter annually to all school leavers; inviting them to return to the Glen Innes Highlands community later in their lives to establish businesses or industries, or to work and raise their families in the LGA.	Mayor/General Manager	A well worded letter is sent out annually by the end of September to all High School leavers.

CS 1.1.5 Provide suitable relocation information on Council's website that is linked with the Visitor Information website.

Code	Action	Responsibility	Operational Plan Target
CS 1.1.5.1	Provide suitable relocation information on Council's website that is linked with the Visitor Information website.	Manager of Tourism & Events	The Visitor Information website provides information regarding relocating to Glen Innes and this website is properly linked with Council's website by 30 March 2018. Both websites are current and relevant information regarding relocation options are updated on a quarterly basis.

CS 1.2 Attract the population segment looking for a lifestyle change (branding for tree changers).

CS 1.2.1 Assist the Glen Innes Art Gallery Committee so that they can have access to a larger gallery/exhibition space in time.

Code	Action	Responsibility	Operational Plan Target
CS 1.2.1.1	Assist the Glen Innes Art Gallery (GIAG) Committee by attending Committee meetings and offering / providing advice when needed.	Manager Library & Learning Centre	Attend two (2) GIAG Committee meetings and assist the committee to develop clear strategies and actions prior to June 2018, enabling them to apply for grant funding opportunities to potentially acquire a larger space.

CS 1.2.2 Implement Council's adopted Open Spaces Hierarchy through the Open Spaces and Recreation team.

Code	Action	Responsibility	Operational Plan Target
CS 1.2.2.1	Maintain Council's Open Spaces in accordance with the standards as specified by the adopted Open Spaces Hierarchy.	Manager of Recreation & Open Spaces	Maintain Council's Open Spaces in accordance with the minimum service levels as specified in the adopted Open Spaces Hierarchy. Less than 5 complaints per year are received in relation to the standard of maintenance.

CS 1.2.3 Implement Council's four (4) year Street Tree Replacement Program through the Open Spaces and Recreation team.

Code	Action	Responsibility	Operational Plan Target
CS 1.2.3.1	Implement Council's 2017 - 18 Tree Replacement Program as adopted by Council's Open Spaces Committee.	Manager of Recreation & Open Spaces	Plant trees in Church, Ferguson, Meade, Scott Streets and Robinson Avenue as per the 2017 - 18 Tree Replacement Program by 30 June 2018.

CS 1.2.4 Provide an annual Public Art budget allocation in the Operational Plan to promote public art in the LGA and encourage participation by local artists.

Code	Action	Responsibility	Operational Plan Target
CS 1.2.4.1	Provide an annual Public Art budget allocation in the Operational Plan to promote public art in the LGA and encourage participation by local artists.	Director Development, Planning & Regulatory Services	Provide a \$50,000 public art allocation in the 2017-18 Operational Plan to promote public art in the LGA and encourage participation by local artists.

Code	Action	Responsibility	Operational Plan Target
CS 1.2.4.2	Identify five (5) major locations suitable for public art projects.	Director Development, Planning & Regulatory Services	Meet with Council's Public Art Sunset Committee and local artists so as to identify five (5) locations suitable for public art projects. These locations are adopted by Council by 30 March 2018.

CS 1.2.6 Investigate and develop walking and cycling tracks in and around Glen Innes.

Code	Action	Responsibility	Operational Plan Target
CS 1.2.6.1	Investigate and develop walking and cycling tracks in and around Glen Innes.	Director of Infrastructure Services	Conduct community engagement sessions in regards to the development of a shared pathway route by 30 September 2017. Expend a budget allocation of \$50,000 on the construction of the identified shared pathway route by 30 June 2018.

CS 1.2.7 Engage the community by delivering on the actions within the Glen Innes Severn Library Centre Marketing Plan.

Code	Action	Responsibility	Operational Plan Target
CS 1.2.7.1	Seek author events, travelling exhibitions and provide a fun, stimulating and informative program at the Library.	Manager Library & Learning Centre	Two (2) travelling exhibitions and two (2) author visits are included in the program of the Library by 30 June 2018.

CS 1.3 Ensure there are adequate facilities for the ageing population.

CS 1.3.1 Advocate for new, expanded, or additional aged care facilities.

Code	Action	Responsibility	Operational Plan Target
CS 1.3.1.1	Approach the Management of Glen Wood Gardens and Roseneath with a view to advocate for an expansion of these facilities, offering to provide letters of support for grant funding applications and lobbying the local MPs.	Mayor/Councillors	Both Glenwood Gardens and Roseneath are in the process of planning to expand and upgrade their facilities, with an increased number of beds available by 2021.

CS 1.3.2 Promote and increase awareness of services available for the ageing population and their families in our community.

Code	Action	Responsibility	Operational Plan Target
CS 1.3.2.1	Add a service directory to Council's website listing services for people who are older in our community.	Manager of Community Services	Community members and their families are aware of services for people who are older in our community and the information is readily accessible by 30 April 2018.
CS 1.3.2.2	Communicate to people who are older in our community, highlighting opportunities available to them through Life Choices - Support Services.	Manager of Community Services	Quarterly Life Choices - Support Services Newsletter, as well as a monthly calendar of Activities is distributed to the community.

CS 1.3.3 Facilitate a community engagement forum for people who are older, for them to identify any service gaps or preferences.

Code	Action	Responsibility	Operational Plan Target
CS 1.3.3.1	Plan and facilitate a community engagement forum for people who are older, giving them the opportunity to raise service gaps or preferences.	Manager of Community Services	A community engagement forum for people who are older is held and any service gaps identified are followed up by 30 June 2018.

CS 1.3.4 Implement an appropriate Pedestrian Access Mobility Plan.

Code	Action	Responsibility	Operational Plan Target
CS 1.3.4.1	Apply for all available RMS contributions to implement the actions set out in the Work Schedule of Council's adopted Pedestrian Access and Mobility Plan (PAMP).	Manager of Technical Services	A PAMP has been created which includes annual projects and budget requirements by 30 September 2017. An application is made to RMS Active Transport funding programs for identified PAMP projects during each and every round of funding. The full budget allocation is expended by 30 June 2018.

CS 3 Ensure community service levels meet the need of a diverse community with a focus on inclusion of youth, children and families, people who are older and people with a disability.

CS 3.1 Advocate for family violence support including a women's refuge service.

CS 3.1.1 Advocate to the State Government for funding for a women's refuge to be established within the LGA.

Code	Action	Responsibility	Operational Plan Target
CS 3.1.1.1	Lobby the local State MP for the allocation of the necessary funding for a women's refuge to be established within the LGA.	Mayor/Councillors	A commitment from the State Government to fund a Women's Refuge in Glen Innes Severn LGA is being made and pursued by 2021.

CS 3.1.2 Maintain support for local initiatives relating to domestic violence.

Code	Action	Responsibility	Operational Plan Target
CS 3.1.2.1	Distribute information to staff and consumers inviting them to participate in the World's Biggest Self-Defence Class on 29 November 2017.	Manager of Community Services	Contribute to breaking the current world record for the biggest self-defence class on 29 November 2017 and increasing awareness of domestic violence and self-defence strategies.
CS 3.1.2.2	Maintain awareness of the Safe in Our Town initiative by printing and distributing the 'Family and Domestic Violence HELP in Glen Innes' information in all new residents packs.	Manager of Community Services	Prepare and distribute 200 New Residents Packs by 30 June 2018.

CS 3.2 Advocate for the retention and upgrading of existing health facilities and new health services across the LGA.

CS 3.2.1 Advocate for mental health support within the LGA.

Code	Action	Responsibility	Operational Plan Target
CS 3.2.1.1	Lobby the local State MP for mental health support services to be readily available within the Glen Innes Highlands community.	Mayor/Councillors	A mental health support worker is available in the LGA for 3 days per week by 2021.

CS 3.2.2 Advocate for the Glen Innes Hospital to be maintained as an acute hospital with the retention of current services.

Code	Action	Responsibility	Operational Plan Target
CS 3.2.2.1	Lobby the local State MP for the Glen Innes Hospital to be maintained as an acute hospital with the retention of all current services and the upgrade of health services across the LGA.	Mayor/Councillors	The Glen Innes hospital maintains the current acute 24 hour emergency, medical ward, obstetrics and weekly surgical services.

CS 3.2.3 Advocate for a new acute hospital for Glen Innes with the retention and enhancement of all existing services.

Code	Action	Responsibility	Operational Plan Target
CS 3.2.3.1	Lobby the State MP for funding for a new acute hospital for Glen Innes to be constructed - with the retention and enhancement of all current services.	Mayor/Councillors	A new acute hospital is planned for Glen Innes by 2021, which provides for a minimum of 24 hour emergency, medical ward, obstetrics and weekly surgical services - with a commitment from the Hunter New England Health Service to also enhance all of these services once the new hospital has been built.

CS 3.2.4 Advocate for the Vegetable Creek Multi-Purpose Services Centre at Emmaville to be maintained with the retention of current services.

Code	Action	Responsibility	Operational Plan Target
CS 3.2.4.1	Advocate and get the assurance from the local State MP that all current medical and associated services provided at the Vegetable Creek Multi Purpose Service centre will be maintained into the future.	Mayor/Councillors	At least 13 or more beds are available at the Vegetable Creek Health Service facility and all current services are retained by 2021.

CS 3.2.5 Advocate for a Financial Counsellor and associated services to be available in our LGA.

Code	Action	Responsibility	Operational Plan Target
CS 3.2.5.1	Advocate for and lobby the local State MP for a Financial Counsellor to be available to the Glen Innes Highlands community through the services provided at the Community Centre.	Mayor/Councillors	A Financial Counsellor is available in the LGA for 3 days per week by 2021.

CS 3.2.6 Advocate for an Intervention Counsellor and associated services to be available in our LGA.

Code	Action	Responsibility	Operational Plan Target
CS 3.2.6.1	Advocate for and lobby the local State MP for an Intervention Counsellor to be available in the LGA through the services provided at the Community Centre.	Mayor/Councillors	An Intervention Counsellor is available in the LGA for 3 days per week by 2021.

CS 3.3 Advocate for and continue to develop a network of youth facilities across the community.

CS 3.3.1 Work with young people and Council's Youth Worker to develop a program and ideas to address youth needs and issues in the LGA.

Code	Action	Responsibility	Operational Plan Target
CS 3.3.1.1	Design and conduct a survey of the youth population in the Glen Innes Severn LGA to engage youth and seek their ideas on prospective programs.	Manager of Community Services	A youth engagement exercise is held no later than 31 May 2018 and any ideas to address youth needs and issues in the LGA are identified are followed up.

CS 3.3.2 Lobby for and support the establishment of a PCYC in Glen Innes.

Code	Action	Responsibility	Operational Plan Target
CS 3.3.2.1	Advocate for and lobby the local State MP for the establishment of a PCYC in Glen Innes.	Mayor/Councillors	A PCYC is established in the LGA, or there is a commitment for PCYC services to be provided in the LGA by 2021.
CS 3.3.2.2	Use the local Community Safety Precinct Committee (CSPC) with the NSW Police New England Local Area Command to pursue the establishment of a PCYC in Glen Innes.	Mayor/Councillors	A PCYC is established in the LGA, or there is a commitment for PCYC services to be provided in the LGA by 2021.

CS 3.4 Develop Master Plan/s for all sporting grounds.

CS 3.4.1 Engage a competent, impartial consultant to undertake a review, in consultation with the stakeholders, of all sporting facilities in the LGA - in order to prepare a Master Plan for the planned future development and upgrade of these facilities.

Code	Action	Responsibility	Operational Plan Target
CS 3.4.1.1	Develop a Draft Master Plan setting out the recommended strategic priorities for the future development of sporting fields and facilities in the LGA.	Manager of Recreation & Open Spaces	Engage a competent, impartial consultant to undertake a review, in consultation with the stakeholders, of all sporting facilities in the LGA by 30 August 2017. Develop a Draft Master Plan for the planned future development and upgrade of these facilities and provide a report to Council for consideration by December 2017.

CS 3.4.2 Formally adopt a Master Plan for all sporting fields within the LGA, which could be used as supporting documentation for grant applications to implement the different stages of this Plan.

Code	Action	Responsibility	Operational Plan Target
CS 3.4.2.1	Develop a final Master Plan for the future development of sporting fields and facilities in the LGA which addresses strategic priorities and which could be used as supporting documentation for grant applications to implement the different stages of this Plan.	Director Development, Planning & Regulatory Services	A final Master Plan for all sporting fields within the LGA is adopted by Council by 30 March 2018, which meets the criteria of being a "shovel ready" project for the purpose of grant funding applications.

CS 3.5 Advocate for the extension and improvement of Children and Family Services, including early intervention programs and coordination between Council, school run services and parenting programs.

CS 3.5.1 Deliver Literacy Programs within the community through the Glen Innes Severn Library Learning Centre.

Code	Action	Responsibility	Operational Plan Target
CS 3.5.1.1	Participate in national and state-wide reading programs.	Manager Library & Learning Centre	Participate in the Premier Reading Competition, the Summer Reading Program, National Simultaneous Story Time and Book Week when they occur.

CS 3.5.2 Hold a free annual Family Picnic Day which delivers a day of fun, education, food, information, inclusion, equality and healthy activities through collaborative partnerships - to promote family participation and social interactions to all community members.

Code	Action	Responsibility	Operational Plan Target
CS 3.5.2.1	Plan, coordinate and facilitate the Family Picnic Day during 2017 through collaborative partnerships - to promote family participation and social interactions to all community members.	Manager of Community Services	A day of fun, education, food, information, inclusion, equality and healthy activities promoting family participation and social interactions to all community members is held no later than the 31 October 2017.

CS 3.5.3 Advocate for and collaborate with other community organisations to encourage attendance at parenting programs to improve skills and resilience, potentially offering a trial session at the Pool House.

Code	Action	Responsibility	Operational Plan Target
CS 3.5.3.1	Work with Glen Innes Family and Youth Support and the Benevolent Society to gauge skills required and arrange and promote a parenting program at the Pool House to be delivered by Centacare.	Manager of Community Services	An increase of 15% attendance at parenting programs from 2016/17 figures is achieved.

CS 3.5.4 Participate and support the Northern Tableland Cooperative Library Services Agreement on an ongoing basis.

Code	Action	Responsibility	Operational Plan Target
CS 3.5.4.1	Support Northern Tableland Cooperative Library Services (NTCLS) network through their meetings, initiatives, resource transfers and staff training.	Manager Library & Learning Centre	Attend two (2) NTCLS meetings and transfer resources in September 2017 and March 2018.

CS 3.6 Advocate for increased and improved medical services in Glen Innes.

CS 3.6.1 Lobby and support the attraction and retention of additional General Practitioners and associated medical staff, especially midwives, to the LGA.

Code	Action	Responsibility	Operational Plan Target
CS 3.6.1.1	Advocate for and lobby the local State MP for the attraction of more General Practitioners (GPs) and other medical staff - particularly midwives - to the area.	Mayor/Councillors	Ten (10) General Practitioners are retained within the LGA, with the goal of attracting a further two (2) by 2021. A further two (2) permanent midwives are attracted to live and work within the LGA by 2021.
CS 3.6.1.2	Use the local Hospital Health Advisory Committee as an avenue to advocate for and lobby for an increased number of General Practitioners (GPs) and midwives to be recruited for the area.	Mayor/Councillors	Two (2) additional medical doctors and two (2) permanent midwives have successfully been attracted to the LGA by 2021.
CS 3.6.1.3	Revisit Council's existing policy on providing assistance to General Practitioners (GPs) to relocate to the LGA with the view of potentially increasing its annual financial contribution as an incentive for GPs to consider this action.	Mayor/Councillors	Two (2) additional medical doctors and two (2) permanent midwives have successfully been attracted to the LGA by 2021.

Code	Action	Responsibility	Operational Plan Target
CS 3.6.1.4	Advocate and lobby for the period of time that medical doctor students have to spend in rural and regional areas to be increased to a period of time that is adequate for those students to form relationships and links with and the desire to return to those communities once they have finished their studies.	Mayor/Councillors	Universities are starting to make it compulsory by 2021 for medical doctor students to spend extended periods of time as part of their courses in rural and regional communities for a period of time that is deemed adequate for those students to form relationships and links with and the desire to return to those communities once they have finished their studies.

CS 3.6.2 Advocate for General Practitioner and after hours doctor services to the hospital to be consistently available for 24 hours per day.

Code	Action	Responsibility	Operational Plan Target
CS 3.6.2.1	Advocate for and lobby the local State MP for all medical services and General Practitioner (GP) availability at the Glen Innes Hospital to be consistently available for 24 hours per day.	Mayor/Councillors	Medical doctor services at the Glen Innes Hospital are consistently available for 24 hour per day by 2021.

CS 3.6.3 Advocate for more "tele health" hook ups enabling more online medical services such that patients can stay locally and receive specialist advice.

Code	Action	Responsibility	Operational Plan Target
CS 3.6.3.1	Advocate and lobby the Hunter New England Health Service for increased "tele health" online specialist medical services to be locally available to patients through the local Hospital Health Advisory Committee .	Mayor/Councillors	"Tele health" hook-ups are freely and frequently available to the community at the local Health Service Centres by 2021.
CS 3.6.3.2	Takes the availability of more "tele health" specialist medical services for local patients up in writing with the Hunter New England Health Service.	Mayor/Councillors	"Tele-health" hook-ups are freely and frequently available to the community at the local Health Service Centres by 2021.

CS 3.6.4 Advocate for the old nurses home at the hospital to be demolished.

Code	Action	Responsibility	Operational Plan Target
CS 3.6.4.1	Advocate and lobby for the demolition of the old nurses home through the local Hospital Health Advisory Committee.	Mayor/Councillors	The old nurses home at the Glen Innes Hospital has been demolished by 2021.

CS 3.7 Complete actions within the Disability Inclusion Action Plan 2017/21

CS 3.7.01 Promote a welcoming and inclusive community that strengthens positive attitudes and behaviours towards people of all abilities.

Code	Action	Responsibility	Operational Plan Target
CS 3.7.1.1	Continue to support the Community Access Committee and promote positive outcomes on Council's website, social media, and in person.	Manager of Community Services	Promotional activities are advertised via Council's website, social media and face-to-face; leading to greater community acceptance and value of diversity and an understanding that people are unique individuals, not defined by their ability.
CS 3.7.1.2	Maintain Council's mobility brochure to assist with information about accessibility to venues in Glen Innes.	Manager of Community Services	A mobility brochure with information about accessibility to venues in Glen Innes is available on Council's website by 30 June 2018.

CS 3.7.02 Advocate for law enforcement staff to police community areas to ensure disability parking and bus zones are being used appropriately.

Code	Action	Responsibility	Operational Plan Target
CS 3.7.2.1	Have regular contact with law enforcement staff to police community areas to ensure disability parking and bus zones are being used appropriately.	Manager of Community Services	Maintain regular contact with law enforcement staff to ensure that Disability and Bus Parking are readily available for the cohort it was designed for, thus enhancing the users' experience.

CS 3.7.03 Work towards an accessible community that supports and encourages access by people of all abilities.

Code	Action	Responsibility	Operational Plan Target
CS 3.7.3.1	Install Tactical Ground Surface Indicators (TGSI's), at identified positions around Glen Innes township to assist vision impaired and blind residents and visitors to identify safe areas to cross streets.	Manager of Community Services	Work on TGSI's will be completed at the Town Square, Southern end of Grey Street and on Meade and Church Streets as already identified in Council reports no later than 30 June 2018.

CS 3.7.04 Prepare an accessibility tourist guide for Glen Innes to promote inclusivity and information.

Code	Action	Responsibility	Operational Plan Target
CS 3.7.4.1	Prepare an accessibility tourist guide for Glen Innes to promote inclusivity.	Manager of Tourism & Events	Develop improved accessibility information for tourists and locals with information published on both Council's and the Visitor Information web sites by 30 June 2018.
CS 3.7.4.2	Produce accessibility information applicable to the local Visitor Economy, in both the printed and digital form.	Manager of Tourism & Events	Update the Glen Innes Tourism and Get Connected (DNSW) Websites by 30 June 2018. Provide appropriate printed information for distribution through the Glen Innes Visitor Information Centre by 30 June 2018.
CS 3.7.4.3	Assess all local tourism sites to determine the accessibility for people with varying abilities. Record this information and present it in a user-friendly document for council's website.	Manager of Tourism & Events	Improved accessibility information for tourists and locals with accessibility challenges is available on Council's website.

CS 3.7.05 Provide left and right hand unisex toilets with access to people of all abilities.

Code	Action	Responsibility	Operational Plan Target
CS 3.7.5.1	Ensure that new ablution facilities that are erected within the LGA make provision for left and right hand unisex toilets to cater for people of all abilities.	Manager of Community Services	All new ablution facilities that are erected within the LGA during 2017/18 make provision for left and right hand unisex toilets.

CS 3.7.08 Advocate for a supportive community that creates opportunities for learning and employment for people of all abilities.

Code	Action	Responsibility	Operational Plan Target
CS 3.7.8.1	Promote and advocate for the employment of people of all abilities throughout the community.	Manager of Community Services	Increased numbers of people are readily identifying their disability and working in a field of their choice.

CS 3.7.09 Explore and promote opportunities for an informed and engaged community, where people of all abilities can keep abreast of electronic information, share their opinion and participate in community and democratic processes.

Code	Action	Responsibility	Operational Plan Target
CS 3.7.9.1	Purchase an electronic system that will enable printed information on Council's website to be spoken aloud.	Manager of Community Services	Source, trial and if successful, purchase an electronic system that will enable printed information on Council's website to be spoken aloud by 30 June 2018.

CS 3.7.10 Review the Glen Innes CBD zone for inclusive accessibility requirements.

Code	Action	Responsibility	Operational Plan Target
CS 3.7.10.1	Perform an accessibility audit of public infrastructure within the Glen Innes central business district, and prioritise any identified deficiencies for rectification in future capital or maintenance works programs.	Manager of Technical Services	A pedestrian accessibility audit of CBD infrastructure is completed by 1 December 2017, and a works schedule is prepared for prioritising any identified deficiencies by 1 March 2018.

CS 3.7.11 Facilitate and/or identify a diverse range of activities that are inclusive of people who are older and people who have a disability.

Code	Action	Responsibility	Operational Plan Target
CS 3.7.11.1	Research and compile a list of diverse activities available locally for people of all abilities.	Manager of Community Services	Community activities are more inclusive and are promoted on websites, social media or other information forums.

CS 3.7.12 Support people who are older, people who have a disability and children and families receiving services from Council to maintain independence and choice within budgetary limits, whilst achieving their goals.

Code	Action	Responsibility	Operational Plan Target
3.7.12.1	Audit budgets regularly and obtain feedback from consumers about their experiences, goal achievements and the degree of choice available to them.	Manager of Community Services	Consumers are satisfied, independent people who receive quality services and have a choice wherever possible.

CS 3.8 Work with the community to address drug and alcohol issues.

CS 3.8.1 Play a more proactive role in the Community Drug Action Team (CDAT), including promotion to increase membership, whilst continuing to add and review relevant information on Council's website and have more local activities.

Code	Action	Responsibility	Operational Plan Target
CS 3.8.1.1	Two (2) or more community services staff regularly attend CDAT meetings and request funding for local activities to increase awareness and prevention of drug and alcohol use in Glen Innes.	Manager of Community Services	Local activities funded by CDAT including an ICE Forum in Glen Innes, generating increased awareness of drug issues and strategies to address/present drug use.

CS 4 Promote transport accessibility, between villages and towns, particularly for vulnerable groups.

CS 4.1.3 Provide information to the community on the transport services available.

Code	Action	Responsibility	Operational Plan Target
CS 4.1.3.1	Investigate transport options between villages and towns and ensure that this transport is accessible and promoted to vulnerable groups.	Manager of Community Services	Information will be distributed to the community on transport options between the villages and towns by 30 June 2018.

CS 4.1.4 Assist with the dissemination of community information and services available through the Branch Libraries.

Code	Action	Responsibility	Operational Plan Target
CS 4.1.4.1	Review the Action Plan of the Strategic Plan for Branch Libraries 2016 -2021, and include an action to assist with dissemination strategies of community information which includes transport options.	Manager Library & Learning Centre	Community information boards or pamphlet stands are installed at the branch libraries in Emmaville and Deepwater by 30 June 2018.

CS 4.1.5 Pursue the possibility of creating an adequate and safe pedestrian path across the railway line to link either side of Bourke Street.

Code	Action	Responsibility	Operational Plan Target
CS 4.1.5.1	Obtain approval from John Holland Rail for the construction of a pedestrian footway across the railway corridor linking either sides of Bourke Street.	Manager of Technical Services	Approval is obtained from John Holland Rail for a pedestrian footway to be constructed across the railway corridor linking either sides of Bourke Street by 31 March 2018.

CS 4.1.6 Advocate for continued Country Link bus and rail services to Sydney.

Code	Action	Responsibility	Operational Plan Target
CS 4.1.6.1	Advocate for and lobby the local State MP for continued Country Link bus and rail services to Sydney.	Mayor/Councillors	The Country Link bus and rail services to Armidale and Sydney are still available and accessible to the Glen Innes community in 2021.

CS 4.1.7 Provide a Country Link Booking Service for residents of the LGA through the Visitor Information Centre.

Code	Action	Responsibility	Operational Plan Target
CS 4.1.7.1	Continue to provide a TrainLink Booking Service for residents of the LGA through the Visitor Information Centre.	Manager of Tourism & Events	Provide a TrainLink Booking system at the Visitor Information Centre and such service has less than 2 complaints per year regarding the Country Link Booking Service.

CS 4.1.8 Advocate for Greyhound bus service to reinstate their New England Highway route.

Code	Action	Responsibility	Operational Plan Target
CS 4.1.8.1	Advocate for and lobby the local State MP for Greyhound bus service to reinstate their New England Highway route.	Mayor/Councillors	Greyhound bus service considers the reinstatement of their New England Highway route by 2021.

CS 5 Celebrate and encourage community committees (volunteerism).**CS 5.1 Promote partnerships between the community and Council in achieving this objective.****CS 5.1.1 Provide annual training workshops for volunteers on Council Community Committees and where possible extend invitations to other Non-Council Community Committees.**

Code	Action	Responsibility	Operational Plan Target
CS 5.1.1.1	Provide an annual training workshop for volunteers on Council Community Committees on a topical and relevant issue. If the workshop contents are suitable and it is appropriate, the invitation to attend is to be extended to other Non-Council Community Committees.	Director of Corporate & Community Services	A workshop is delivered providing topical and relevant training to Council Community Committee volunteers by 30 June 2018. If possible, collaboration with GLENRAC takes place and if appropriate invitations are extended to other Non-Council Community Committees/Groups.

CS 5.1.2 Provide a Grants Officer on a permanent part-time basis.

Code	Action	Responsibility	Operational Plan Target
CS 5.1.2.1	Provide a Permanent Part Time Grants Officer.	Director Development, Planning & Regulatory Services	A Grants Officer, working a minimum of three (3) days per week, remains to be a funded position in Council's organisational structure.
CS 5.1.2.2	Develop guidelines and/or a policy on the role of Council's Grants Officer.	Director Development, Planning & Regulatory Services	Develop a policy which addresses the role of the Grants Officer with regard to community groups and defines the criteria for pursuing grants with the policy adopted by Council by 31 December 2017.
CS 5.1.2.3	A monthly report is provided to Council so as to inform Council of the progress of grants applied for and the success of such applications.	Director Development, Planning & Regulatory Services	Provide a monthly report to Council which includes the number of grant applications submitted, the value of each grant, purpose of the grant funding and if the grant has been successful and the value of grant funds received.

CS 5.1.3 Identify and communicate opportunities for grants by providing a regular grants newsletter to Community Groups.

Code	Action	Responsibility	Operational Plan Target
CS 5.1.3.1	Identify and communicate opportunities for grant opportunities by providing regular grant newsletters to community groups.	Grants Officer	Distribute a minimum of 10 Bid Blast newsletters per year to community groups.

CS 6 Promote community spirit and foster pride.

CS 6.1 Promote community events, including family oriented entertainment, culture and arts.

CS 6.1.1 Promote family oriented and youth activities through the Glen Innes Severn Library Centre Marketing Plan action plan.

Code	Action	Responsibility	Operational Plan Target
CS 6.1.1.1	Seek author events, travelling exhibitions, and provide a fun, stimulating and informative program at the Library.	Manager Library & Learning Centre	Seek two (2) exhibitions, two (2) author visits, and organise a yearly program of activities for the Library by 30 June 2018.

CS 6.1.2 Support lobbying for assistance (grants) for local radio transmitter improvements for the LGA including Glen Innes, Emmaville and Deepwater.

Code	Action	Responsibility	Operational Plan Target
CS 6.1.2.1	Support and lobby for assistance grants for local radio transmitter improvements for the LGA.	Mayor/Councillors	The local radio station has been successful with grant funding applications for radio transmitter improvements in the LGA by 2021.

CS 6.1.3 Provide a dedicated Christmas tree for Grey Street, Glen Innes and undertake a review of the purchase of suitable, cost effective other Christmas decorations.

Code	Action	Responsibility	Operational Plan Target
CS 6.1.3.1	Provide a dedicated Christmas tree for Grey Street, Glen Innes and undertake a review of the purchase of suitable, cost effective other Christmas decorations.	Manager of Tourism & Events	Provide a new Christmas tree and fresh Christmas decorations for Glen Innes and they are erected annually in late November.

CS 6.1.4 Investigate the provision of dedicated Christmas trees in Emmaville and Deepwater into the future.

Code	Action	Responsibility	Operational Plan Target
CS 6.1.4.1	Investigate the provision of dedicated Christmas trees in Emmaville and Deepwater into the future.	Manager of Tourism & Events	Undertake an investigation into the feasibility of Council providing Christmas trees for Emmaville and Deepwater and a provide a report for Council's consideration by June 2018.

CS 6.2 Pursue the Tidy Towns initiative and be supportive of the 'Clean Up Australia' initiative.

CS 6.2.1 Support the "Clean Up Australia Day" initiative and investigate Council's potential involvement in the "Blue Star Sustainability Awards" through the Open Spaces Committee.

Code	Action	Responsibility	Operational Plan Target
CS 6.2.1.1	Support the "Clean Up Australia Day" initiative and investigate Council's potential involvement in the "Blue Star Sustainability Awards"	Manager of Recreation & Open Spaces	Participation in the 2018 Clean Up Australia Day by collecting the waste collected by community groups. Refer the participation in the "Blue Star Sustainability Awards" to the Open Spaces Committee for consideration, with the Committee making a recommendation to Council by 30 June 2018.

CS 7 To have a safe community.

CS 7.1 Provide safe community spaces.

CS 7.1.1 Lobby for and pursue funding applications for additional CCTV cameras in the CBD.

Code	Action	Responsibility	Operational Plan Target
CS 7.1.1.1	Lobby the local State MP for funding for additional CCTV cameras in the Glen Innes CBD.	Mayor/Councillors	Council is successful with attracting grant funding for the extension of the current CCTV by December 2017.

CS 7.1.2 Apply for funding under the NSW Government's Safer Streets program.

Code	Action	Responsibility	Operational Plan Target
7.1.2.1	Pursue funding applications for additional CCTV cameras in the CBD.	Grants Officer	An application for funding under the NSW Governments Safer Streets Program is lodged for the extension of the CCTV in the Glen Innes CBD and the purchase of a mobile CCTV unit by 30 September 2017.

CS 7.1.3 Extend the existing CCTV in the CBD to provide increased assistance to the Police.

Code	Action	Responsibility	Operational Plan Target
7.1.3.1	Extend the existing CCTV in the CBD to provide increased assistance to the Police.	Director Development, Planning & Regulatory Services	The CCTV coverage in Grey Street is extended from Wentworth to Meade Streets through grant funding by 30 June 2018.

CS 7.1.4 Provide an effective regulatory service by way of suitably qualified and trained staff.

Code	Action	Responsibility	Operational Plan Target
CS 7.1.4.1	Provide an effective regulatory service by way of suitably qualified and trained staff.	Manager of Regulatory & Planning Services	Ensure that seven (7) staff members remain to be employed within the Regulatory Services section and that feedback from external service satisfaction surveys is greater than 80%.

CS 7.1.5 Provide a Category Two (2) service in accordance with the NSW Food Authorities Food Regulation Partnership.

Code	Action	Responsibility	Operational Plan Target
CS 7.1.5.1	Council continues to provide a Category Two (2) service in accordance with the NSW Food Authorities Food Regulation Partnership.	Manager of Regulatory & Planning Services	Provide a Category 2 food inspection service and ensure that 95% of all food business are inspected by 30 June 2018.
CS 7.1.5.2	Continue to implement the Scores on Doors Program for all relevant food premises in the Glen Innes Severn LGA.	Manager of Regulatory & Planning Services	Ensure that 100% of Scores on Doors food premises are inspected and certificates showing their score are issued by 30 June 2018.

CS 7.2 Lobby for adequate Police services.

CS 7.2.1 Lobby for an upgrade of the Glen Innes Police Station.

Code	Action	Responsibility	Operational Plan Target
CS 7.2.1.1	Lobby the local State MP and the New England Police Commander for an upgrade of the Glen Innes Police Station.	Mayor	A commitment is made by the NSW Police to upgrade the Glen Innes Police Station by 2021.

CS 7.2.2 Lobby for a 24 hour manned Police Station in Glen Innes.

Code	Action	Responsibility	Operational Plan Target
CS 7.2.2.1	Lobby the local State MP and the New England Police Commander for a 24 hour manned Police Station in Glen Innes.	Mayor	The Glen Innes Police Station is open and accessible to the public for 24 hours per day by 2021.

CS 7.2.3 Lobby for the subdivision and sale of the old Emmaville Police house.

Code	Action	Responsibility	Operational Plan Target
CS 7.2.3.1	Lobby the local State MP and the New England Police Commander for the subdivision and sale of the old Emmaville Police house.	Mayor	The allotment on which the two Emmaville Police Houses are located is subdivided and the old vacant house is sold by 2021.

CS 7.2.4 Cooperate with and support the Police in their objectives and activities.

Code	Action	Responsibility	Operational Plan Target
CS 7.2.4.1	Reassure the New England Police Commander through the Local Community Safety Precinct Committee (CSPC) of Council's support and cooperation in achieving their objectives and activities.	Mayor	The local Police Officers and the New England Police Commander feel supported by Council.

CS 8 To have a healthy community.

CS 8.1 Encourage the community to be more physically active.

CS 8.1.1 Encourage local gyms / fitness providers to promote better health / fitness initiatives.

Code	Action	Responsibility	Operational Plan Target
CS 8.1.1.1	Approach local gyms / fitness providers asking to collaborate with Council in providing regular information about health and fitness initiatives to the community,	Director of Corporate & Community Services	Council collaborates with local gyms / fitness providers and two (2) information fliers or pamphlets about health and fitness initiatives in the community are distributed by 30 June 2018.

CS 8.1.4 Encourage, assist and work with community groups to increase awareness of childhood obesity.

Code	Action	Responsibility	Operational Plan Target
CS 8.1.4.1	Approach and collaborate with external groups to increase the awareness of healthy food and fitness options for children.	Director of Corporate & Community Services	In collaboration with external agencies, two (2) information fliers or pamphlets are distributed about healthy food / fitness options for children by 30 June 2018.

CS 8.1.5 Promote regular messages regarding the value of team sports within the community.

Code	Action	Responsibility	Operational Plan Target
CS 8.1.5.1	Promote regular messages regarding the value of team sports within the community.	Manager of Recreation & Open Spaces	Two (2) media releases are issued highlighting the physical and mental benefits of team sports for children participating in team sports. Provide two (2) social media posts highlighting the physical and mental benefits of team sports for children participating in team sports.

CS 8.1.6 Support and provide Life Choices - Support Services' current healthy lifestyle programs.

Code	Action	Responsibility	Operational Plan Target
CS 8.1.6.1	Continue to offer the same level of healthy lifestyle programs in 2017/18.	Manager of Community Services	A minimum of eight (8) Tai Chi sessions per week is consistently offered during 2017/18.

Economic Development

OBJECTIVE: FACILITATE A GROWING LOCAL ECONOMY BY CONTINUING TO SUPPORT AN ATTRACTIVE BUSINESS CLIMATE.

ED 1 Facilitate market and business opportunities.

ED 1.2 Maintain the Significant Development Committee as an important gateway to listen to and welcome new business proposals.

ED 1.2.1 Provide an internal development pathway to facilitate development.

Code	Action	Responsibility	Operational Plan Target
ED 1.2.1.1	Provide an internal development pathway to facilitate development.	Director Development, Planning & Regulatory Services	Continue to provide a Significant Development Committee which meets as required so as to provide developmental facilitation for potential developers. Provide a weekly Development Assessment Unit meeting opportunity for applicant to discuss potential development applications.

ED 1.3 Review tourism opportunities and promotion with a particular focus on strengthening accessibility and providing incentives to draw visitors into the Glen Innes Highlands.

ED 1.3.1 Provide a well resourced Tourism and Events section, acknowledging the Visitor Information Centre as the vital hub for tourism.

Code	Action	Responsibility	Operational Plan Target
ED 1.3.1.1	Provide a well resourced Tourism and Events section, acknowledging the Visitor Information Centre as the vital hub for tourism.	Manager of Tourism & Events	Achieve a high level of visitor satisfaction by way of a "Trip Advisor Certificate of Excellence in Customer Service". Maintain staffing levels of a minimum of 3.8 FTE staff members. Continue to maintain accreditation under the NSW Accredited Visitor Information Centre Network scheme.
ED 1.3.1.2	Maintain a clean and pleasant atmosphere at the Visitor Information Centre by ensuring that the washrooms, toilets, building and garden are maintained to a high standard.	Manager of Tourism & Events	Maintain a high level of visitor satisfaction with the Visitor Information centre with no more than two (2) complaints regarding the facility received per year.

Code	Action	Responsibility	Operational Plan Target
ED 1.3.1.3	Increase VIC merchandise sales by 15% annually to \$150,000 by 2021 (using the 2016/17 of \$90,000 as a base) ensuring that local product producers, suppliers and artisans are included in the merchandise.	Manager of Tourism & Events	15% annual growth in merchandise sales from the 2016/17 base of \$90,000 is achieved by the 30 June 2018. Local merchandise product comprises 15% of all VIC merchandise.
ED 1.3.1.4	Continue to utilise volunteers to assist with staffing of the Visitor Information Centre.	Manager of Tourism & Events	A minimum of six (6) volunteers are available on a roster to assist with the manning of the Visitor Information Centre.
ED 1.3.1.5	Engage in a highly effective working relationship with both GISTA and BIG, the business and community stakeholders.	Manager of Tourism & Events	Attend a minimum of 10 meetings per annum with the Executive or Committee Meetings of GISTA and BIG.

ED 1.3.2 Provide an annual budget allocation to promote the visitor economy to the LGA.

Code	Action	Responsibility	Operational Plan Target
ED 1.3.2.1	Provide an annual budget allocation of \$75,000 in the 2017-18 Operational Plan to promote the visitor economy to the LGA.	Manager of Tourism & Events	An allocation of \$75,000 is provided in the 2017-18 Operational Plan. An implementation plan on how the \$75,000 is to be best allocated is to be provided to the DDPRS for approval by 28 July 2017.
ED 1.3.2.2	Define and develop product, themes, campaigns and packages that will drive the visitor economy under the new Glen Innes Highlands brand.	Manager of Tourism & Events	Develop three (3) new Glen Innes Highlands products and themes by 31 December 2017. Develop two (2) new Glen Innes Highlands visitor packages by 30 March 2018.

ED 1.3.3 Undertake a review of highway signage to ensure it is clear and directs travellers into the CBD - promoting the local visitor economy.

Code	Action	Responsibility	Operational Plan Target
ED 1.3.3.1	Undertake a review of highway signage to ensure it is clear and directs travellers into the CBD and promotes the local visitor economy.	Manager of Tourism & Events	Implement the 2017-18 priorities identified in the 2016-17 signage audit by the 30 June 2018. All outdated and dilapidated signage is removed by 30 June 2018.

ED 1.3.4 Optimise the number of travellers on the New England Highway turning into the Glen Innes CBD by maximising parking between Grey and Church Streets, including the Coles, Town Hall and VIC car parks and along Bourke Street.

Code	Action	Responsibility	Operational Plan Target
ED 1.3.4.1	Develop a plan showing potential vehicle parking capacity within Bourke Street in Glen Innes (from Church Street to Grey Street), and within adjoining public and private car parks, and report results to Council by May 2018.	Manager of Technical Services	Present a report to Council by May 2018 detailing vehicle parking capacity within Bourke Street and nearby off-street carparks.

ED 1.3.5 Optimise the number of travellers on the New England Highway turning into the Glen Innes CBD by pursuing the establishment of a roundabout at the intersection of Church and Bourke Streets.

Code	Action	Responsibility	Operational Plan Target
ED 1.3.5.1	Apply to NSW RMS for a works authorisation deed for a roundabout at Bourke and Church Streets.	Director of Infrastructure Services	An application to NSW RMS for a works authorisation deed for the construction of a roundabout at Bourke and Church Streets is lodged by December 2017, including the design and costings for the project.

ED 1.3.7 Monitor the New England and Gwydir Highway traffic numbers to provide perspective regarding the potential business flow.

Code	Action	Responsibility	Operational Plan Target
ED 1.3.7.1	Arrange collection of traffic counts on the Gwydir Highway and New England Highway at fixed locations, to supplement periodic vehicle counts published on the RMS online Traffic Volume Viewer.	Manager of Technical Services	Obtain Traffic count data on highway approaches to Glen Innes by December 2017, and update this information on an annual basis into the future.

ED 1.4 Advocate for the decentralisation of State Government agencies including the Roads and Maritime Services and Department of Primary Industries.

ED 1.4.1 Advocate to the State and Federal Members of Parliament for further decentralisation of Government departments.

Code	Action	Responsibility	Operational Plan Target
ED 1.4.1.1	Advocate and lobby the local State and Federal Members of Parliament for the decentralisation of Government departments to the LGA.	Mayor/Councillors	One (1) new Government service function is relocated to Glen Innes by 2021.

ED 1.5 Actively support the establishment of a Flight School at the Glen Innes Airport.

ED 1.5.1 Actively support the establishment of a Flight School at the Glen Innes Airport.

Code	Action	Responsibility	Operational Plan Target
ED 1.5.1.1	Actively support the establishment of a Flight School at the Glen Innes Airport by working in close collaboration with AAFT.	Mayor/Councillors	Stage One (1) of the Glen Innes Flight School has commenced by 2021.

ED 2 Develop a strong brand for Glen Innes Severn Highlands.

ED 2.1 Support and promote the new Glen Innes Highlands destination branding.

ED 2.1.1 Adopt an economic development brand.

Code	Action	Responsibility	Operational Plan Target
ED 2.1.1.1	Develop and adopt an Economic Development Brand for Glen Innes Highlands.	Director Development, Planning & Regulatory Services	Consult with BIG and GISTA to develop an economic development brand for the Glen Innes Highlands by 31 December 2017. Council adopts an economic development brand for the Glen Innes Highlands by 30 June 2018.

ED 2.1.2 Consider changing Council's name to Glen Innes Highlands Council / Glen Innes Highlands Local Government Area.

Code	Action	Responsibility	Operational Plan Target
ED 2.1.2.1	Consider changing Council's name to "Glen Innes Highlands Council" / "Glen Innes Highlands Local Government Area".	Mayor/Councillors	Council considers the adoption of the name "Glen Innes Highlands Council" by 30 June 2018.

ED 2.1.3 Prepare a Centennial Parklands Master Plan to facilitate the future orderly development of the Standing Stones site.

Code	Action	Responsibility	Operational Plan Target
ED 2.1.3.1	Prepare a Centennial Parklands Master Plan to facilitate the future orderly development of the Standing Stones site.	Manager of Tourism & Events	Undertake a review of the Australian Celtic Festival Strategic Plan and consult with the Australian Standing Stones Management Board and the Australian Celtic Festival Committee to determine priorities for a Centennial Park Master Plan. A Master Plan is developed and adopted by Council by 30 June 2018.

ED 3 Facilitate growth and support business development.

ED 3.1 Be responsive and proactive to business interest/receptive to innovation and relocation.

ED 3.1.1 Support "Business in Glen" and the "Glen Innes Severn Tourist Association" to ensure a consistent approach to encouraging development within the LGA, and to provide for a regular discussion opportunity with Council staff.

Code	Action	Responsibility	Operational Plan Target
ED 3.1.1.1	Provide an annual financial allocation to support BIG and GISTA to encourage development within the LGA.	Director Development, Planning & Regulatory Services	Provide a budget allocation of \$20,000 for financial support to both BIG and GISTA in the 2017-18 Operational Plan.
ED 3.1.1.2	Facilitate and attend meetings with BIG and GISTA executive to ensure a consistent approach to encouraging development in the LGA.	Director Development, Planning & Regulatory Services	Conduct monthly meetings with the executive of BIG and GISTA to provide a regular discussion opportunity with key Council staff. Staff representatives attend 90% of monthly BIG meetings. Staff representatives attend 90% of monthly GISTA meetings.

ED 3.1.2 Provide incentives to encourage new business to the LGA and assist existing business to expand.

Code	Action	Responsibility	Operational Plan Target
ED 3.1.2.1	Provide incentives to encourage new business to the LGA and assist existing business to expand.	Director Development, Planning & Regulatory Services	Provide a budget allocation of \$50,000 in the 2017-18 Operational Plan so as to offer incentives for business to relocate or establish themselves in the LGA. Provide a reserve of any unspent funds from each year so as to increase the fund to an amount greater than \$50,000. Develop guidelines on the administration of the Business Incentive Fund and provide a report to Council for adoption by 30 November 2017.

ED 3.1.3 Work with "Business In Glen" to build business and community confidence and pride.

Code	Action	Responsibility	Operational Plan Target
ED 3.1.3.1	Attend Business in Glen (BIG) monthly meetings and work with them to build business and community confidence and pride.	Director Development, Planning & Regulatory Services	The GM and/or DDPRS represent Council at monthly meetings of BIG. The 2018 external customer satisfaction survey incorporates a question for rating community confidence and pride; and the positive response to this question increases in the 2020 survey.

ED 3.1.4 Hold "Development Assessment Unit" meetings with developers to provide them with an opportunity to discuss their developments with key Council staff before the actual Development Applications are lodged.

Code	Action	Responsibility	Operational Plan Target
ED 3.1.4.1	Provide the opportunity for a weekly Development Assessment Unit meeting to provide developers with the opportunity to discuss proposed developments prior to the lodgement of a Development Application.	Manager of Regulatory & Planning Services	Conduct weekly Development Assessment Meetings (DAU) in 2017-18, depending on the number and complexity of Development Applications lodged.
ED 3.1.4.2	Promote Council's Development Assessment Unit as an opportunity for applicants to discuss proposed developments prior to the lodgement of a Development Application.	Manager of Regulatory & Planning Services	Promote Council's weekly Development Assessment Unit meetings on Council's web site. Undertake three (3) social media posts promoting DAU meeting opportunities.

ED 3.1.5 Provide a Planning and Accreditation Service.

Code	Action	Responsibility	Operational Plan Target
ED 3.1.5.1	Maintain a minimum service level of 2.5 FTE Accredited Building Surveyors and 1 FTE Town Planner within the organisational structure.	Manager of Regulatory & Planning Services	Accredited Building Surveyors undertake Continual Professional Development to maintain accreditation in accordance with the Building Professional Board requirements. The Town Planner attends one (1) professional development seminar per year.

ED 3.1.6 Advocate for a passenger air service, including charter flights, to bigger centres from the Glen Innes airport.

Code	Action	Responsibility	Operational Plan Target
ED 3.1.6.1	Advocate for a passenger air service, also including the possibility of charter flights, to bigger centres from the Glen Innes Airport.	Mayor/Councillors	A passenger air service, possibly chartered flights, is available from Glen Innes to larger centres by 2021.

ED 4 Recognise and support the agricultural sector as the most significant local industry within the LGA.

ED 4.1 Have a particular focus on the maintenance and renewal of Council's rural local roads network.

ED 4.1.1 Develop and maintain advanced Asset Management Plans for the local road network.

Code	Action	Responsibility	Operational Plan Target
ED 4.1.1.1	Develop and maintain advanced Asset Management Plans for public transport infrastructure, integrated with Council's Long Term Financial Plan.	Manager of Technical Services	An updated Transport Infrastructure Asset Management Plan is adopted by Council by 30 June 2017, and this plan is further developed and refined by 30 June 2018.

ED 4.1.2 Maintain a routine inspections program for the road network.

Code	Action	Responsibility	Operational Plan Target
ED 4.1.2.1	Coordinate periodic inspections of Council's road network to identify defects and prioritise repairs using a risk management approach, and for the purpose of monitoring changes in the condition of network assets.	Manager of Technical Services	Periodic inspections of the road and footpath networks are completed and defects are prioritised for repair according to the relevant risk inspection plan timetable.

ED 4.1.3 Manage the maintenance and renewal of the rural sealed road network according to adopted service levels.

Code	Action	Responsibility	Operational Plan Target
ED 4.1.3.1	Organise and implement the re-sealing and heavy patch program for Council's sealed road assets.	Manager of Infrastructure Delivery	The average roughness of the sealed road network is reduced from the June 2016 result.
ED 4.1.3.2	Organise and implement a rehabilitation program for Council's road infrastructure to maintain and improve the road user's experience.	Manager of Infrastructure Delivery	The average roughness of the sealed road network improves year by year.

ED 4.1.4 Manage the maintenance and renewal of the rural unsealed road network according to adopted service levels.

Code	Action	Responsibility	Operational Plan Target
ED 4.1.4.1	Set up a register to record reactive maintenance and planned maintenance for unsealed road maintenance. Work with maintenance teams to optimise efficiency and quality of works. Record and review progress.	Manager of Infrastructure Delivery	The ratio of planned versus reactive maintenance expenditure is reported at a ratio greater than 4:1.

ED 4.1.5 Manage the maintenance and renewal of the rural road drainage network according to adopted service levels.

Code	Action	Responsibility	Operational Plan Target
ED 4.1.5.1	Review rural drainage network and determine and priorities rural drainage issues. Set up a register to record road maintenance issues due to poor drainage.	Manager of Infrastructure Delivery	Road drainage is brought to a satisfactory condition on 40% of the rural road network by 30 June 2018. The drainage maintenance expenditure provision is fully expended by 30 June 2018.
ED 4.1.5.2	Manage and implement a drainage works program based on the requirements outlined in the road asset management plan.	Manager of Infrastructure Delivery	Maintain a dedicated drainage team that is primarily focused on maintaining functional rural road drainage systems.

ED 4.2 Investigate the current role of the Saleyards contributing to the local economy on a direct and indirect basis.**ED 4.2.1 Undertake a cost benefit analysis of the economic value of the Glen Innes Saleyards to the LGA.**

Code	Action	Responsibility	Operational Plan Target
ED 4.2.1.1	Undertake a cost benefit analysis of the economic value of the Glen Innes Saleyards to the LGA.	Director Development, Planning & Regulatory Services	Provide a report to Council by 28 February 2018 outlining the economic value and benefit of the Saleyards to the LGA.

ED 4.2.2 Consider the future of the Glen Innes Saleyards and determine the level of subsidisation Council may wish to provide to maintain the Saleyards' on-going viability.

Code	Action	Responsibility	Operational Plan Target
ED 4.2.2.1	Consider the future of the Glen Innes Saleyards and determine the level of subsidisation Council may wish to provide to maintain the Saleyards' on-going viability.	Director Development, Planning & Regulatory Services	Provide a report to Council by 30 June 2018 for Council to determine the amount of subsidisation, if any, so as to ensure the on-going viability of the Glen Innes Saleyards.

ED 4.3 Based on the outcome of ED 4.2 above, develop a capital works masterplan for the Saleyards.

ED 4.3.1 Consider the cost and benefit of sealing the current carpark at the Saleyards to determine if it is viable to undertake.

Code	Action	Responsibility	Operational Plan Target
ED 4.3.1.1	Undertake an investigation to determine the viability of sealing the existing car park at the Saleyards.	Director Development, Planning & Regulatory Services	A report is prepared on the cost, community benefit and overall viability of sealing the current Saleyard's carpark, for Council's consideration by February 2018.

ED 4.3.2 Upgrade the existing signage at the Glen Innes Saleyards.

Code	Action	Responsibility	Operational Plan Target
ED 4.3.2.1	Upgrade the existing signage at the Glen Innes Saleyards.	Director Development, Planning & Regulatory Services	The existing Saleyards signage is replaced with fresh, new signage by 30 June 2018 and is consistent with Council's remote signage policy.

Infrastructure Management

OBJECTIVE: AS A PRIORITY, PROVIDE ADEQUATE INFRASTRUCTURE AND FACILITIES FOR THE EXISTING AND FUTURE POPULATION.

IM 1 Ensure there are optimal services.

IM 1.1 Continue to engage with the community through established Community Committees to ensure their needs are understood.

IM 1.1.1 Support the existing Roads Committee and Access Committee.

Code	Action	Responsibility	Operational Plan Target
IM 1.1.1.1	Facilitate the function of the Roads Consultative Committee.	Director of Infrastructure Services	Meetings are held as determined by the committee; currently bi-monthly but at least quarterly.

IM 1.1.2 Support the existing Open Spaces Committee, Glen Innes and District Sports Council, Cemetery Committee, Australian Standing Stones Management Board, Emmaville and Deepwater Village Beautification Committees, and Emmaville Mining Museum committees.

Code	Action	Responsibility	Operational Plan Target
IM 1.1.2.1	Attend the monthly Australian Stones Management Board meetings.	Director Development, Planning & Regulatory Services	Council appointed staff attend 90% of scheduled ASSMB meetings.
IM 1.1.2.2	Council's delegate attends the Open Spaces, Glen Innes and District Sports Council, Cemetery Committee, Emmaville & Deepwater Beautification Committee Meetings.	Manager of Recreation & Open Spaces	Council's delegate attends 90% of scheduled meetings of the Open Spaces, Glen Innes and District Sports Council, Cemetery Committee, Emmaville & Deepwater Beautification Committees.

IM 1.2 Ensure there is timely response and clear communication regarding infrastructure customer service requests.

IM 1.2.1 Maintain an up to date register of customer requests.

Code	Action	Responsibility	Operational Plan Target
IM 1.2.1.1	Maintain customer requests for infrastructure issues in a managed register and respond in a timely manner.	Director of Infrastructure Services	90% of customer requests are completed within priority timeframes.

IM 1.3 Maintain appropriate levels of service across the LGA.***IM 1.3.01 Implement Capital Roads infrastructure works according to adopted service levels.***

Code	Action	Responsibility	Operational Plan Target
IM 1.3.1.1	Implement and complete the Capital Works Program for the 2017/18 financial year.	Manager of Infrastructure Delivery	The Capital Roads Infrastructure program is completed within budget by 30 June 2018.

IM 1.3.02 Implement Capital Bridge infrastructure works according to adopted service levels.

Code	Action	Responsibility	Operational Plan Target
IM 1.3.2.1	Implement and complete all planned Capital Bridge Infrastructure works for the 2017/18 financial year.	Manager of Infrastructure Delivery	The capital works program for bridges is completed within budget by 30 June 2018.

IM 1.3.03 Implement maintenance infrastructure works according to adopted service levels.

Code	Action	Responsibility	Operational Plan Target
IM 1.3.3.1	Review the performance of maintenance works against the adopted levels of service and identify areas for improvement. Monitor and track progress of maintenance works.	Manager of Infrastructure Delivery	Maintenance grading and other activities are done in accordance with the "Roads Hierarchy" and service level agreements. 90% of road maintenance works are completed within the adopted time frames.

IM 1.3.04 Manage water functions according to adopted service levels.

Code	Action	Responsibility	Operational Plan Target
IM 1.3.4.1	Manage water functions according to adopted service levels.	Director of Infrastructure Services	Achieve 100% compliance with Australian Drinking Water Guideline standards.

IM 1.3.05 Manage wastewater functions according to adopted service levels.

Code	Action	Responsibility	Operational Plan Target
IM 1.3.5.1	Operate the Glen Innes Sewer system in accordance with EPA licence conditions.	Director of Infrastructure Services	Achieve 100% compliance with the conditions of EPA licence no.576.

IM 1.3.06 Provide adequate plant and fleet levels for excellence in service delivery.

Code	Action	Responsibility	Operational Plan Target
IM 1.3.6.1	Manage the acquisition, maintenance and disposal of plant and fleet assets in accordance with Council policies and procedures, and adopted capital and operational budgets.	Manager of Technical Services	Internal plant rates are set at adequate levels to ensure sustainable funding for the plant renewal program. The procurement of Plant and Fleet items identified in the annual Operational Plan is completed by 31 March 2018 and within budget parameters.

IM 1.3.07 Maintain an engineering oversight and customer service delivery function.

Code	Action	Responsibility	Operational Plan Target
IM 1.3.7.1	Maintain a full complement of staff in the Department of Infrastructure Services' adopted structure.	Director of Infrastructure Services	All positions within the Infrastructure Services department are filled with competent and capable staff - with a particular focus on providing excellent customer service.

IM 1.3.08 Oversee Emergency Services within the LGA.

Code	Action	Responsibility	Operational Plan Target
IM 1.3.8.1	Coordinate and provide administrative support for three (3) Local Emergency Management Committee meetings each year.	Manager of Technical Services	Three (3) Local Emergency Management Meetings are held by 30 June 2018.
IM 1.3.8.2	Provide support for the NSW Rural Fire Service (RFS) and State Emergency Service (SES) in accordance with legislative requirements and service level agreements.	Manager of Technical Services	Two (2) service level meetings are held with the NSW Rural Fire Service.
IM 1.3.8.3	Arrange for the fit-out of Stage One of the RFS Fire Control Centre upgrade in Glen Innes, within available capital budgets and in compliance with RFS specifications.	Manager of Technical Services	Occupation of Stage One (1) of the updated Fire Control Centre is achieved by 30 January 2018.

IM 1.3.09 Advocate for the maintenance of the lookout at the Emmaville village to improve access, visibility and basic facilities.

Code	Action	Responsibility	Operational Plan Target
IM 1.3.9.1	Advocate for and lobby the local State MP for the maintenance of the lookout above Emmaville to improve access, visibility and basic facilities.	Mayor/Councillors	Grant funding is made available for the facilities at the Emmaville lookout to be upgraded by 2021.

IM 1.3.11 Deliver on the action plan of the Strategic Marketing Plan for branch libraries at Deepwater, Emmaville and Glencoe.

Code	Action	Responsibility	Operational Plan Target
IM 1.3.11.1	Survey the community for feedback on current and future service needs and satisfaction levels.	Manager Library & Learning Centre	Branch library users' satisfaction levels remain above 75% in all periodical customer satisfaction surveys.

IM 1.3.12 Maintain and/or further develop advanced Asset Management Plans across all asset classes.

Code	Action	Responsibility	Operational Plan Target
IM 1.3.12.1	Develop and maintain advanced Asset Management Plans across all asset classes, integrated with Council's Long Term Financial Plan.	Manager of Technical Services	Asset Management Plans are updated for all asset categories by 30 June 2018 and comply with the International Infrastructure Management Manual's definition of advanced asset management, as follows: "Asset management which employs predictive modelling, risk management and optimised decision making techniques to establish asset lifecycle treatment options and related long term cash flow predictions."

IM 1.4 Advocate for reliable telecommunications infrastructure across the LGA.

IM 1.4.1 Submit mobile black spot funding applications when the opportunity arises.

Code	Action	Responsibility	Operational Plan Target
IM 1.4.1.1	Review mobile telephone coverage and competition within the local government area, develop proposals, and submit applications for telecommunications infrastructure funding under the Australian Government's Mobile Black Spots Program.	Manager of Technical Services	Applications are submitted for any identified Mobile Black Spots funding programs within the LGA which complies with program guidelines.

IM 1.4.2 Advocate for increased NBN Fixed Wireless coverage in the LGA.

Code	Action	Responsibility	Operational Plan Target
IM 1.4.2.1	Advocates and lobby the local Federal MP for increased NBN fixed wireless coverage in the LGA.	Mayor/Councillors	An additional fixed wireless tower covering the Deepwater and Emmaville localities has been erected by 2021.

IM 2 Continue to systematically reduce the infrastructure backlog.**IM 2.1 Pursue and deliver the Fit for the Future Action Plan.**

IM 2.1.1 Identify further efficiencies and savings so that Council can continue to be sustainable and where possible divert funds to reduce the infrastructure backlog.

Code	Action	Responsibility	Operational Plan Target
IM 2.1.1.1	Investigate if Rates and Water invoices can be distributed via Council's distribution partner in the same envelope for greater efficiency and savings in postage costs.	Chief Financial Officer	Rates and Water invoices are being distributed in the same envelope by 31 March 2018.
IM 2.1.1.2	Investigate whether it would be possible to distribute Rates and Water invoices electronically to customers who would be willing to participate in the scheme.	Chief Financial Officer	A report detailing the outcome of the investigation is prepared for Council's consideration by 30 June 2018.

IM 2.1.2 Identify and investigate opportunities for Council to supplement its Own Source Revenue.

Code	Action	Responsibility	Operational Plan Target
IM 2.1.2.1	Identify and investigate opportunities for Council to extend its Own Source Revenue when preparing the 2018/19 Annual Fees and Charges as part of the Annual Operational Plan and Budgeting process.	Director of Corporate & Community Services	At least one (1) additional revenue stream is identified, investigated and included in the 2018/19 Draft Annual Operational Plan and Budget in March 2018.

IM 2.1.3 Target annual asset renewal expenditure to ensure the infrastructure backlog is addressed within the next 10 to 15 years.

Code	Action	Responsibility	Operational Plan Target
IM 2.1.3.1	Target annual asset renewal expenditure to ensure the infrastructure backlog is addressed within the next 10 to 15 years.	Chief Financial Officer	The amount of funding annually spent on asset renewal is higher than the required one to one ratio - to ensure a backlog reduction over time.
IM 2.1.3.2	Ensure Operating Surpluses are sufficient to address infrastructure backlog requirements.	Chief Financial Officer	The Long Term Financial Plan is reviewed and updated as part of the 2018/19 Operational Plan and Budgeting process by 30 March 2018. Operating surpluses are adequate to assist with the funding of the backlog requirements.

IM 2.2 Set and communicate the delivery of annual infrastructure backlog targets.

IM 2.2.1 Develop and implement an Infrastructure Backlog Management Plan.

Code	Action	Responsibility	Operational Plan Target
IM 2.2.1.1	Develop and implement an 'Infrastructure Backlog Management Plan'.	Manager of Technical Services	An Infrastructure Backlog Management Plan is adopted by Council in December 2017, clearly determining the annual expenditure required to eliminate the backlog over the next 10 to 15 years.

IM 2.2.2 Continue to achieve annual operating surpluses sufficient to meet the reduction in infrastructure backlog targets.

Code	Action	Responsibility	Operational Plan Target
IM 2.2.2.1	Continue to achieve annual operating surpluses sufficient to meet the reduction in infrastructure backlog targets, as determined by the Infrastructure Backlog Management Plan.	Director of Corporate & Community Services	The 2018/19 Draft Operational Plan and Budget, clearly identifies a surplus that is sufficient to meet the reduction target in the Infrastructure Backlog Management Plan.

IM 3 Ensure proper management of infrastructure and assets.

IM 3.1 Optimise the management of assets, with a focus on Council's road network and drainage.

IM 3.1.1 Investigate the potential co-location of the Church Street and Town Hall offices to permit the disposal of one (1) of these sites and the improved and efficient management of the remaining site (being able to eliminate duplicated services, achieve efficiencies and save costs).

Code	Action	Responsibility	Operational Plan Target
IM 3.1.1.1	Investigate and report to Council on any life-cycle cost savings from co-locating the Church Street and Town Hall Council offices.	Manager of Technical Services	A report is prepared for Council's consideration of possible savings from co-location of the Church Street and Town Hall Council offices by 30 September 2017.
IM 3.1.1.2	Investigate the potential co-location of the Church Street and Town Hall offices to permit the disposal of one (1) of these sites and the improved and efficient management of the remaining site (being able to eliminate duplicated services, achieve efficiencies and save costs).	Director Development, Planning & Regulatory Services	A Town Hall Refurbishment and Co-location Plan is developed with professional assistance and adopted by Council before 31 December 2018.

IM 3.1.2 Provide a supply of affordable and optimal gravel for the sheeting of unsealed roads.

Code	Action	Responsibility	Operational Plan Target
IM 3.1.2.1	Maintain adequate supplies of unsealed road gravel at various locations around the local government area to facilitate gravel road re-sheeting.	Quarry Manager	High quality gravel is stockpiled in sufficient quantities around the local government area to maintain constant availability for unsealed road re-sheeting.

IM 3.1.3 Return an annual profit from Glen Innes Aggregates to provide additional funding for the ongoing management of the local road network.

Code	Action	Responsibility	Operational Plan Target
IM 3.1.3.1	Return a profit of at least \$500,000 from the Glen Innes Aggregates business unit to provide funding for ongoing management of the road network.	Quarry Manager	The annual profits of Glen Innes Aggregates are equal to or greater than \$500,000.

IM 3.2 Develop and implement best operational practices, including the empowerment of staff to take ownership of outcomes.

IM 3.2.1 Develop and maintain a culture of community stewardship among field staff.

Code	Action	Responsibility	Operational Plan Target
IM 3.2.1.1	Maintain regular meetings with team leaders to discuss working standards and expectations.	Manager of Infrastructure Delivery	Road works staff are taking ownership and pride in their work, which is supported by feedback from Roads Committee members and a reduction in customer service requests and complaints.

IM 3.2.2 Implement best practice techniques for road management.

Code	Action	Responsibility	Operational Plan Target
IM 3.2.2.1	Review current practices for grading maintenance and discuss areas of improvement with teams.	Manager of Infrastructure Delivery	The number of service requests / complaints regarding unsealed road grading is reduced from the previous year. The average distance covered per hour for maintenance grading, considering quality and quantity of work done, meets industry standards.

Code	Action	Responsibility	Operational Plan Target
IM 3.2.2.2	Review current practices for pothole maintenance and implement quality standards for maintenance staff.	Manager of Infrastructure Delivery	A "best practice" procedure manual is utilised by maintenance staff. The cost spent on minor resealing repairs (potholes, edge breaks, crack sealing) is an efficient use of resources compared to other Councils within the region. There is a year-on-year reduction in the number of service requests / complaints received.

IM 3.2.3 Implement a street lighting maintenance program within Glen Innes and the villages.

Code	Action	Responsibility	Operational Plan Target
IM 3.2.3.1	Manage the maintenance, renewal and upgrade of street lighting assets in accordance with service level agreements and operational plan budgets.	Manager of Technical Services	Street lighting is provided to public areas in accordance with service level agreements and the annual operational budget. There is a year-on-year reduction in the number of service requests / complaints received.

IM 3.2.4 Implement the Asset Management Plan for carparks.

Code	Action	Responsibility	Operational Plan Target
IM 3.2.4.1	Complete planned maintenance on car parks for the 2017/18 financial year.	Manager of Infrastructure Delivery	Car parks are inspected and routine maintenance is performed on a quarterly basis.

IM 3.2.5 Implement the Asset Management Plan for footpaths.

Code	Action	Responsibility	Operational Plan Target
IM 3.2.5.1	Complete all planned maintenance and capital works involving footpaths for the 2017/18 financial year.	Manager of Infrastructure Delivery	All maintenance and renewal of footpaths is completed within budget by 30 June 2018.

IM 3.2.6 Implement the Asset Management Plan for bridges.

Code	Action	Responsibility	Operational Plan Target
IM 3.2.6.1	Complete all works identified in the asset management plan for bridges in the 2017/18 financial year.	Manager of Infrastructure Delivery	All works identified in the asset management plan for bridges in the 2017/18 financial year are completed by June 2018.

IM 3.3 Focus on the renewal and proper maintenance of building assets.***IM 3.3.1 Develop and implement an advanced Building Asset Maintenance Program.***

Code	Action	Responsibility	Operational Plan Target
IM 3.3.1.1	Develop and implement an advanced Asset Management Plan for building assets, including Work Schedules for building maintenance, renewals, and upgrades.	Manager of Technical Services	An updated Asset Management Plan for Council building assets is adopted by 30 June 2018, complying with the International Infrastructure Management Manual's definition of advanced asset management, as follows: "Asset management which employs predictive modelling, risk management and optimised decision making techniques to establish asset lifecycle treatment options and related long term cash flow predictions".

IM 3.4 Complete the upgrade of Grey Street between Meade and Ferguson Streets.***IM 3.4.2 Complete the refurbishment of all Grey Street roundabouts.***

Code	Action	Responsibility	Operational Plan Target
IM 3.4.2.1	Implement and complete the refurbishment of the Meade and Grey Streets roundabout in the 2017/18 financial year.	Manager of Infrastructure Delivery	The roundabout pavement and surface at the intersection of Grey Street and Meade Street is renewed by 30 June 2018 within budget parameters.

IM 4 Strive for adequate funding for infrastructure and assets.**IM 4.1 Optimise funding and service delivery.*****IM 4.1.1 Build on being "Fit for the Future" potentially through Special Infrastructure Levies (SIL).***

Code	Action	Responsibility	Operational Plan Target
IM 4.1.1.1	Investigate and report to Council on the possible levying of special infrastructure contributions for funding the development of public infrastructure.	Chief Financial Officer	The possibility of implementing a Special Infrastructure Levy for the delivery of particular infrastructure projects is investigated by 30 June 2018.

IM 4.1.2 Consider implementing a "Special Rate Variation" if surpluses generated do not provide sufficient funds to meet the community's expectations.

Code	Action	Responsibility	Operational Plan Target
IM 4.1.2.1	Determine the ability of Council to meet service levels expected of the community particularly in the area of roads maintenance and renewal.	Chief Financial Officer	The Long Term Financial Plan (LTFP) is reviewed and updated as part of the 2018/19 Operational Plan and Budgeting process by March 2018. Consideration is given for the implementation of a "Special Rate Variation" against the background of realistic assumptions made in the LTFP.

IM 4.2 Advocate for more external funding from both State and Federal Governments.

IM 4.2.1 Pursue grant funding opportunities as they become available.

Code	Action	Responsibility	Operational Plan Target
4.2.1.1	Council's Grants officer pursues grant funding opportunities as they become available.	Director Development, Planning & Regulatory Services	The number of successful grants and their monetary value increases year on year. A grants report is included in the Director of Development, Planning and Regulatory Services' monthly Council report.

IM 6 Ensure continued good management of the Glen Innes Water Treatment Plant.

IM 6.1 Optimise the usage and operations at the Glen Innes Water Treatment Plant.

IM 6.1.1 Pursue the establishment of an activated carbon dosing plant at the Glen Innes Off-stream Storage supply.

Code	Action	Responsibility	Operational Plan Target
IM 6.1.1.1	Install an activated carbon dosing system at the Glen Innes Off Stream Storage.	Director of Infrastructure Services	An activated carbon dosing plant is installed and functioning satisfactorily at the Off Stream Storage by September 2017.

IM 6.1.2 Pursue the baffling of the air pump at the Glen Innes Water Treatment Plant.

Code	Action	Responsibility	Operational Plan Target
IM 6.1.2.1	Install a sound reducing baffle at the Martin's Lookout treatment works vacuum pump.	Director of Infrastructure Services	The level of noise generated by the Glen Innes water treatment plant is reduced to an acceptable level by 30 November 2017.

IM 6.1.3 Pursue the appropriate naming of the Off-stream Water Storage ponds.

Code	Action	Responsibility	Operational Plan Target
IM 6.1.3.1	Pursue the appropriate naming of the Off-stream Water Storage ponds.	Mayor	An appropriate name is chosen for the Off-Stream Water Storage after consultation with local school pupils by 30 June 2018.

Environment Heritage

OBJECTIVE: MANAGE THE NATURAL VALUES OF OUR LOCAL AREA AND CONSERVE OUR HERITAGE TO ENSURE THAT IT IS ENJOYED BY THE COMMUNITY, VISITORS AND FUTURE GENERATIONS.

EH 1 Continue to be a leader in environmental sustainability.

EH 1.1 Maintain road side environmental areas.

EH 1.1.1 Renew the existing Service Level Agreement with the "New England Weeds Authority" to undertake Council's weeds function for a further three (3) years.

Code	Action	Responsibility	Operational Plan Target
EH 1.1.1.1	Renew the existing Service Level Agreement with the New England Weeds Authority to undertake Council's weeds function for a further three (3) years.	Director Development, Planning & Regulatory Services	A new three (3) year Service Level Agreement is entered into with the New England Weeds Authority once the current one expires.

EH 1.1.2 Continue to maintain environmental weed control on "High Conservation Value" roadsides.

Code	Action	Responsibility	Operational Plan Target
EH 1.1.2.1	Maintain environmental weed control on 10 kilometres of "High Conservation Value" roadsides.	Environmental Officer	10 km of High Conservation Value roadsides are treated for environmental weed invasion by 30 June 2018.

EH 1.1.3 Apply for funding to extend biodiversity corridors to identified roadside areas in the LGA.

Code	Action	Responsibility	Operational Plan Target
EH 1.1.3.1	Apply for funding to extend biodiversity corridors to identified roadside areas in the LGA.	Environmental Officer	Identify three (3) suitable sites for extending biodiversity corridors by 30 September 2017. Complete a funding application for the extension of one (1) identified biodiversity corridor if a funding opportunity is available.

EH 1.1.4 Apply for funding to provide an update on the condition of the existing "High Conservation Value" roadsides.

Code	Action	Responsibility	Operational Plan Target
EH 1.1.4.1	Monitor funding opportunities and lodge funding applications for projects that will enhance important roadside conservation sites.	Environmental Officer	One (1) application is lodged for funding to improve High Conservation Value road sites.

EH 1.2 Develop a Waste Management Strategy with a particular focus on green waste and promoting industry accepted best recycling practices.

EH 1.2.1 Adopt a Waste Management Strategy, incorporating future landfill options and with the potential of banning of plastic bags.

Code	Action	Responsibility	Operational Plan Target
EH 1.2.1.1	Develop a waste management strategy for Glen Innes Severn Local Government Area that addresses the future demands of landfill capacity and incorporates a strategy to reduce the use of plastic bags.	Manager of Regulatory & Planning Services	A Waste Management Strategy is adopted by Council by 30 June 2018, addressing future landfill options and the potential banning of plastic bags.

EH 1.2.2 Increase recycling diversion rates to minimise the amount of waste going to landfill.

Code	Action	Responsibility	Operational Plan Target
EH 1.2.2.1	Attend Northern Inland Regional Waste meetings so as to ensure relevant information is obtained to increase recycling diversion rates within the LGA.	Manager of Regulatory & Planning Services	Attend 75% of Northern Inland Regional Waste meetings to ensure Council staff maintain professional development within the waste industry.
EH 1.2.2.2	Increase recycling diversion rates to minimise the amount of waste going to landfill.	Manager of Regulatory & Planning Services	A target of 50% of waste diverted from landfill is achieved by 30 June 2018.

EH 1.2.3 Decrease contamination levels in existing recycling to an acceptable industry standard.

Code	Action	Responsibility	Operational Plan Target
EH 1.2.3.1	Decrease contamination levels in existing recycling to an acceptable industry standard of 8% by 30 June 2021.	Manager of Regulatory & Planning Services	Contamination levels in kerbside recycling is reduced from the current level of 29% to 25% by the 30 June 2018.

Code	Action	Responsibility	Operational Plan Target
EH 1.2.3.2	Collaborate with JR Richards & Sons to identify areas within the Local Government Area where high levels of recycling contamination exists and provide a stronger education and enforcement presence within these areas.	Manager of Regulatory & Planning Services	Develop an education and awareness campaign targeting key areas where high levels of contamination of kerbside recycling exist by 31 December 2017. Undertake kerbside inspections of 10% of bins in identified areas where high levels of contamination of kerbside recycling exist by 30 June 2018.

EH 1.2.5 Implement the extension of the Glen Innes Landfill.

Code	Action	Responsibility	Operational Plan Target
EH 1.2.5.1	Implement the extension of the Glen Innes Landfill.	Manager of Regulatory & Planning Services	Provide a report to Council by 31 December 2017 outlining the proposed options for future landfill for Glen Innes. Manage the existing landfill in accordance with the adopted Landfill Environmental Management Plan to optimise the maximum life of the existing landfill. Undertake the necessary measures to ensure stability of the western landfill bank to ensure the on-going filling of the existing landfill site.
EH 1.2.5.2	Undertake investigation for the requirements of an Environmental Impact Statement (EIS) to lodge a development application for the extension of the existing landfill into the adjoining quarry.	Manager of Regulatory & Planning Services	Determine a list of EIS requirements to determine a budget allocation in the 2018-19 Operational Plan for the necessary lodgement of a development application.

EH 1.3 Investigate the usage and recycling capability at the village landfills.

EH 1.3.1 Determine the base levels of recycling at village landfills and compare it to the industry standard.

Code	Action	Responsibility	Operational Plan Target
EH 1.3.1.1	Determine base levels of recycling and waste diversion in village landfills compared to industry standards	Manager of Regulatory & Planning Services	The current Domestic Diversion Rate of 47.6% at village landfills is improved by 5% by 30 June 2018.

EH 1.4 Promote energy efficiency and the use of renewable resources across Council facilities and assets.

EH 1.4.1 Identify Council properties that may be suitable for conversion to renewable energy such as solar.

Code	Action	Responsibility	Operational Plan Target
EH 1.4.1.1	Undertake energy audits of Council building assets so as to identify Council properties that may be suitable for conversion to renewable energy such as solar.	Environmental Officer	Two (2) additional Council buildings have been identified as suitable for renewable energy fit-out by 31 January 2018.
EH 1.4.1.2	Investigate the options for a solar and pumped Hydro Electricity scheme on the Beardy Water off stream storage.	Environmental Officer	Provide a report to Council for their consideration on the viability of a pumped hydro-electricity scheme which has tangible short and long term benefits for Council by 30 June 2018.

EH 1.4.2 Investigate Council fleet vehicles that are suitable for replacement with hybrid and/or electric vehicles.

Code	Action	Responsibility	Operational Plan Target
EH 1.4.2.1	Consider the acquisition of hybrid and/or electric vehicles for Council's vehicle fleet, subject to effectiveness and a review of life-cycle costs, and within available resources.	Manager of Technical Services	Hybrid and/or electric vehicles have been considered for all light vehicle acquisitions, and a report in this regard has been prepared for Council's consideration by 28 February 2018.
EH 1.4.2.2	Investigate Council fleet vehicles that are suitable for replacement with hybrid and/or electric vehicles.	Environmental Officer	Provide the Fleet Manager with a list of suitable vehicles by 31 December 2017 that may be considered for the replacement of light vehicles with hybrid and/or electric fleet vehicles.

EH 1.4.4 Continue to monitor and audit energy use across Council facilities.

Code	Action	Responsibility	Operational Plan Target
EH 1.4.4.1	Identify the three (3) Council buildings with the highest energy consumption.	Environmental Officer	Three (3) Council facilities with the highest energy consumption are identified by 31 December 2017. Measures to reduce energy consumption are identified by 30 March 2018 and a provisional budget is included in the draft 2018-19 Operational Plan for consideration.

EH 1.4.5 Investigate options for a solar and pumped Hydro Electricity scheme.

Code	Action	Responsibility	Operational Plan Target
EH 1.4.5.1	Investigate options for a combined solar and pumped Hydro Electricity scheme at Wattle Vale.	Director of Infrastructure Services	A feasibility report is prepared for Council's consideration by 31 March 2018.

EH 2 Support conservation efforts in relation to heritage.

EH 2.1 Maintain heritage values.

EH 2.1.1 Ensure heritage planning controls are included in the Glen Innes Severn LEP 2012 and they are adequate to maintain the heritage values of the LGA.

Code	Action	Responsibility	Operational Plan Target
EH 2.1.1.1	Ensure heritage planning controls are included in the Glen Innes Severn LEP 2012 and they are adequate to maintain the heritage values of the LGA.	Manager of Regulatory & Planning Services	Council's Heritage Advisor undertakes a review of the Glen Innes Severn Local Environmental Plan 2012 so as to ensure adequate provisions exist to promote heritage conservation within the Local Government Area by 31 December 2017.

EH 2.2 Better utilise existing heritage grant budget provisions and advocate for additional funding and/or supplement funding from Council's funds.

EH 2.2.1 Provide/lobby for additional heritage funding for the upgrade of heritage facades in the Glen Innes CBD.

Code	Action	Responsibility	Operational Plan Target
EH 2.2.1.1	Provide additional heritage funding for the upgrade of heritage facades in the Glen Innes CBD.	Director Development, Planning & Regulatory Services	A provision of \$20,000 is included in the 2017-18 Operational Plan for the Local Heritage Assistance Fund with the priority of the fund being the restoration of heritage facades in the CBD. Three (3) CBD heritage restoration projects are approved by 31 December 2017.
EH 2.2.1.2	Lobby the local State MP for increased heritage grant funding.	Mayor	Council receives increased heritage grant funding of \$8,000 per year.

EH 2.3 Monitor the built environment around existing heritage places.

EH 2.3.1 Ensure that an adequate number of planning and compliance staff are employed by Council.

Code	Action	Responsibility	Operational Plan Target
EH 2.3.1.1	Ensure all works undertaken on heritage items are carried out in accordance with the provisions of the NSW Planning Legislation and the Glen Innes Severn Local Environmental Plan 2012.	Manager of Regulatory & Planning Services	Council employs one (1) FTE Town Planner to ensure that all development applications are assessed for compliance with the Heritage provisions of applicable legislation.

EH 3 Improve opportunities for passive recreation around our natural and heritage assets.

EH 3.1 Improve signage for the benefit of the local community and visitors.

EH 3.1.1 Develop a five (5) year strategy to ensure that all signage is appropriate to promote the visitor economy.

Code	Action	Responsibility	Operational Plan Target
EH 3.1.1.1	Develop a five (5) year strategy to ensure that all signage in the LGA is appropriate to promote the visitor economy.	Manager of Tourism & Events	A sign audit of all applicable directional signage in the LGA is completed by 31 July 2017. A five (5) year Sign Renewal and Replacement Program is adopted by Council by 28 September 2017.

EH 3.2 Advocate for the development of a rail trail to promote pedestrian and cycle connectivity.

EH 3.2.1 Engage with the community and the New England Rail Trail Group (Guyra) to undertake a review of the feasibility, cost and economic benefit to develop a rail trail in the LGA.

Code	Action	Responsibility	Operational Plan Target
EH 3.2.1.1	Engage with the community and the New England Rail Trail Group (Guyra) to undertake a review of the feasibility, cost and economic benefit to develop a rail trail in the LGA.	Manager of Tourism & Events	A Committee is established and a feasibility and economic benefit analysis of a Rail Trail in the LGA is completed by 28 February 2018. A report is provided to Council by 30 June 2018 with a recommended staged implementation strategy for the development of rail trails within the LGA (if the feasibility study and economic benefit analysis for this project are found to be positive.)

EH 5 Further pursue the creation of innovative public art attractions and the establishment of an artistic culture and ambiance within Glen Innes.

EH 5.1 Liaise and work with the Glen Innes arts community to establish a Master Plan for future public art locations and themes.

EH 5.1.1 Continue membership and support of Arts North West.

Code	Action	Responsibility	Operational Plan Target
EH 5.1.1.1	Continue financial membership and support of Arts North West, ensuring that Council continues to be represented on the Board of Arts North West.	Director of Corporate & Community Services	Council pays its annual contribution to Arts North West by 31 August 2017. Council's representative on the Board of Arts North West attends Board Meetings where possible.

EH 5.1.2 Provide annual monetary provisions for public art projects.

Code	Action	Responsibility	Operational Plan Target
EH 5.1.2.1	Provide an annual allocation for public art projects in the 2017-18 Operational Plan.	Director Development, Planning & Regulatory Services	A budget allocation of \$50,000 is provided in the 2017-18 Operational Plan for public art projects.

EH 5.1.3 Develop a plan in collaboration with the arts community for the location of future public art works within the LGA.

Code	Action	Responsibility	Operational Plan Target
5.1.3.1	Develop a plan in collaboration with the arts community for the location of future public art works within the LGA.	Director Development, Planning & Regulatory Services	A minimum of five (5) suitable locations for future public art works are identified with input from the arts community by 31 December 2017.

EH 6 Improve the entrances to Glen Innes and villages that are representative of its proud and environmentally conscious community.

EH 6.1 Provide for the necessary budgetary provisions to upgrade and maintain all the entrances to Glen Innes and for villages beautification.

EH 6.1.1 Develop entrance landscape plans for the four (4) main approaches to Glen Innes.

Code	Action	Responsibility	Operational Plan Target
EH 6.1.1.1	Develop entrance landscape and maintenance plans for the four (4) main approaches to Glen Innes.	Manager of Recreation & Open Spaces	The Glen Innes entrance landscape and maintenance plans are endorsed by the Open Spaces Committee and adopted by Council by 30 March 2018.

EH 6.1.2 Further develop the beautification plans for Emmaville and Deepwater.

Code	Action	Responsibility	Operational Plan Target
EH 6.1.2.1	Further develop and implement the Emmaville and Deepwater Beautification Plans.	Manager of Recreation & Open Spaces	A \$20,000 budget provision is made in the 2017-18 Operational Plan for the implementation of the Emmaville and Deepwater Beautification Plans. Four (4) year beautification plans for the Deepwater and Emmaville villages are adopted by Council by 31 December 2017.
EH 6.1.2.2	Implement the 2017-18 Beautification Program as adopted by the Deepwater Beautification Committee.	Manager of Recreation & Open Spaces	Provide six (6) new bin surrounds to Tenterfield Street by 31 December 2017. Upgrade Apex Park remote signage by 31 December 2016. Upgrade the sewerage system at the Deepwater Oval so as to incorporate a black waste point dump system by 30 June 2018.
EH 6.1.2.3	Implement 2017-18 Beautification Program as adopted by the Emmaville Beautification Committee.	Manager of Recreation & Open Spaces	Upgrade the remote signage in Rotary Park by 30 June 2018. Complete the upgrade and landscaping of the drainage area located in Moore Street by 30 June 2018.

EH 6.1.3 Implement the adopted entrance landscape and beautification plans.

Code	Action	Responsibility	Operational Plan Target
EH 6.1.3.1	Implement the adopted entrance landscape plan and maintenance schedules for Glen Innes and the 2018-21 beautification plans for Deepwater and Emmaville.	Manager of Recreation & Open Spaces	Glen Innes entrances are maintained in accordance with the adopted landscape plans by April 2018 and no more than two (2) complaints per year are received regarding the standard of the four (4) main entrances to Glen Innes. The 4-year beautification plans for Emmaville and Deepwater are implemented from the 2018/19-financial year and an appropriate budget provision is made.

Council Sustainability, Transparency and Communication

OBJECTIVE: CONTINUE TO BE A SUSTAINABLE AND INDEPENDENT COUNCIL, AND FOSTER TRANSPARENCY THROUGH CLEAR COMMUNICATION WITH BOTH INTERNAL AND EXTERNAL CUSTOMERS.

STC 1 Continue to improve Council communication with the community, including celebrating successes and achievements.

STC 1.1 Consistently communicate the role of Council to the community (i.e. what Council does and does not do).

STC 1.1.1 Provide regular, timely media releases on topical issues as they arise to ensure the community is informed.

Code	Action	Responsibility	Operational Plan Target
STC 1.1.1.1	Provide regular, timely media releases on topical issues as they arise to ensure the community is well informed.	Director of Corporate & Community Services	Accurate media releases about topical issues are regularly (on average two (2) per week) distributed to media outlets in a timely manner.

STC 1.1.2 Provide four (4) quarterly resident newsletters per year.

Code	Action	Responsibility	Operational Plan Target
STC 1.1.2.1	Provide four (4) quarterly resident newsletters during the year.	Director of Corporate & Community Services	The four (4) quarterly resident newsletters address topical issues and are distributed during March, June, September and December.

STC 1.2 Provide clear messaging of Council's achievements, strategic objectives and actions.

STC 1.2.1 Provide access to the Community Strategic Plan, Delivery Program, Annual Operational Plan and Budget (along with associated resourcing documents) on Council's website for viewing or downloading by the public.

Code	Action	Responsibility	Operational Plan Target
STC 1.2.1.1	Provide access to the Community Strategic Plan, Delivery Program and Annual Operational Plan and Budget (along with associated resourcing documents) on Council's website for viewing or downloading by the public.	Director of Corporate & Community Services	The Community Strategic Plan, Delivery Program, Annual Operational Plan and budget documents, along with the associated resourcing documents, are always readily available on Council's website.

STC 1.2.2 Provide quarterly updates to the community on progress against the Delivery Program and Annual Operational Plan objectives and actions, and report on Council's achievements.

Code	Action	Responsibility	Operational Plan Target
STC 1.2.2.1	Provide quarterly updates to the community on its progress against the Delivery Program and annual Operational Plan objectives and actions, as well as report on Council's achievements.	Director of Corporate & Community Services	Quarterly progress reports will be provided in the Council Business Paper in the months of November, February, May and August. Media releases highlighting Council's progress and achievements are also distributed to the various media outlets.

STC 1.3 Further develop social media as a key messaging platform, supported by Council's website.

STC 1.3.1 Focus increasingly on using social media as a communication tool with the community for Council announcements.

Code	Action	Responsibility	Operational Plan Target
STC 1.3.1.1	Focus on using Council's Facebook site as a communication tool to update the community.	Director of Corporate & Community Services	Council's Facebook page is continuously used as a platform to share and disseminate noteworthy information about Council's actions and functions. All posts are done in an accurate and timely fashion.

STC 1.4 Provide greater transparency around rates, revenue and expenditure including detail on where the funds are spent (urban, village and rural).

STC 1.4.1 Mail an information pamphlet to residents as part of the annual Operational Plan development process.

Code	Action	Responsibility	Operational Plan Target
STC 1.4.1.1	Mail an information pamphlet to residents as part of the annual Operational Plan process, communicating points of interest from the 2018/19 Operational Plan and Budget.	Director of Corporate & Community Services	An information pamphlet is mailed to all residents as part of the community consultation phase of the 2018/19 Operational Plan and Budget by 9 May 2018.

STC 1.4.2 Provide information about Council's revenue raised and expenses made in urban, rural and village areas as part of a quarterly resident newsletter.

Code	Action	Responsibility	Operational Plan Target
STC 1.4.2.1	Provide information about Council's 2017/18 revenue raised and expenses made in urban, rural and village areas as part of a quarterly resident newsletter.	Director of Corporate & Community Services	The annual "Winter" edition of the quarterly newsletter addresses a breakdown of the revenue and expenditure amounts in the Budget and where monies are being spent within the LGA.

STC 1.5 Communicate funding (grant) opportunities with/for community organisations.

STC 1.5.1 Prepare a regular grants newsletter which is sent to Council's Community Committees and other structured groups in the LGA.

Code	Action	Responsibility	Operational Plan Target
STC 1.5.1.1	Council's Grants officer distributes a bi-monthly newsletter to s.355 committees and community groups advising of upcoming community grant opportunities.	Grants Officer	A minimum of six (6) Community "Bid Blasts" newsletters are sent to community groups and 355 committees by 30 June 2018.

STC 1.6 Liaise with village community bodies.

STC 1.6.1 Attend village Progress Association meetings to provide updates of Council activities or to discuss a topic as requested.

Code	Action	Responsibility	Operational Plan Target
STC 1.6.1.1	Regularly attend Community Committee and Progress Association Meetings throughout the LGA in accordance with their annual September nominations onto those Committees, and/or in response to a request from organised community groups to discuss a particular topic.	Mayor/Councillors	Councillor representatives nominated annually in September to the various community committees attend 90% of all meetings, and are available to provide updates on Council activities to Progress Associations.

STC 1.7 Strive for excellence in all customer service areas.

STC 1.7.2 Upgrade ICT systems and associated procedures to streamline and further improve internal and external customer service, in accordance with actions set out in Council's ICT Strategic Plan.

Code	Action	Responsibility	Operational Plan Target
STC 1.7.2.1	Maintain an ICT helpdesk support service that is responsive to Council's and employees' needs. (ICT Strategic Plan)	Manager of Administration and Human Resources	Support requests are dealt with responsively and within acceptable time frames. Support staff are knowledgeable and helpful. All problems are solved in accordance with the Service Level Agreement. Service is cost effective for Council and the community.
STC 1.7.2.2	Upgrade / replace all desktop computers and associated equipment in accordance with identified needs. (ICT Strategic Plan)	Manager of Administration and Human Resources	An order for new equipment is placed by 11 May 2018. ICT desktop equipment is up-to-date, reliable and meets customers' requirements.
STC 1.7.2.3	Implement a managed print service for all multi-function printers and desktop printing services. (ICT Strategic Plan)	Manager of Administration and Human Resources	A managed print service is fully implemented by 31 August 2017. The new service reduces printing costs, centralises maintenance and repairs, improves customer service and convenience, and allows Council to monitor printing usage and costs across all functional areas.
STC 1.7.2.4	Upgrade wireless data links from the Town Hall office to the workshop / store. (ICT Strategic Plan)	Manager of Administration and Human Resources	New data links are installed and configured by 30 November 2017. Upgraded links increase speed and reliability, enabling the workshop / stores staff to access computer services with greater efficiency.
STC 1.7.2.5	Review staff training procedures to ensure that the Code of Conduct, Computer Usage Policy, Disciplinary Policy and other relevant policies and procedures are consistently communicated to new staff and at regular intervals to all other staff. Identify ICT security training requirements and organise training of staff and other workers to occur as part of Council's Corporate Training Plan. (Enterprise Risk Management)	Manager of Administration and Human Resources	The review of procedures are concluded by 31 December 2017. Training is conducted or included in the 2018/2019 Training Plan by 31 March 2018. Staff are aware of expectations and standards that impact on the use of ICT systems. Staff with computer access are fully trained in and aware of everyday security issues and what they need to do to maintain security (e.g. not sharing passwords).

Code	Action	Responsibility	Operational Plan Target
STC 1.7.2.6	Review procedures governing the monitoring of staff computer usage to ensure that they are current, up-to-date and are being communicated to all affected staff in accordance with the NSW Workplace Surveillance Act. (Enterprise Risk Management)	Manager of Administration and Human Resources	The review and updating of procedures are concluded by 31 December 2017. Council has systems in place to permit the monitoring of staff usage of ICT systems, in accordance with the requirements of the NSW Workplace Surveillance Act. Monitoring of systems provides an effective control against misuse of ICT systems and security breaches.
STC 1.7.2.7	Review status of software systems with Roberts and Morrow Technology to ensure that all updates and security patches are applied automatically and to the full extent possible. Review access and security protocols and passwords to ensure that all critical systems and data are adequately protected. (Enterprise Risk Management)	Manager of Administration and Human Resources	The review is concluded by 31 October 2017. All critical software, including Windows and other vulnerable software, is updated and patched automatically. Access protocols and passwords are used to restrict access to critical systems and data.
STC 1.7.2.8	Prepare budget and specifications for penetration testing by an independent consultant to test Council's security systems and identify vulnerabilities in the second half of 2018. (Enterprise Risk Management)	Manager of Administration and Human Resources	The specifications and budget are prepared by 28 February 2018. Penetration testing is conducted at least every two years to identify vulnerabilities and provide solutions to improve security.
STC 1.7.2.9	Review tendering / request for quotation processes to: (a) identify all critical ICT services; and (b) ensure that measures to ensure the engagement of reputable suppliers are considered and implemented. Review Procurement Policy and associated procedures to ensure that procurement of critical ICT services includes evaluation of performance measures and risk factors. Identify / draft KPIs for critical ICT services, ensure that KPIs are included in contract specifications / service agreements and are reviewed at least annually to ensure that they are being met. (Enterprise Risk Management)	Manager of Administration and Human Resources	The review is completed by 28 February 2018. Adequate controls are in place to ensure the procurement of effective and efficient ICT services for all critical areas, including network support services and all critical / major business applications. The Procurement Policy and procedures ensure that the procurement of critical ICT services includes evaluation of performance measures and risk factors. KPIs for critical ICT services are identified, included in contract specifications and reviewed at least annually to ensure that they are being met.

STC 1.7.3 Form an internal Customer Service Committee with a sunset date to examine customer service systems and ways of improving both internal and external customer service throughout Council.

Code	Action	Responsibility	Operational Plan Target
STC 1.7.3.1	Form an internal Customer Service Committee with a sunset date to examine customer service systems and ways of improving both internal and external customer service throughout Council.	Director of Corporate & Community Services	An external Customer Satisfaction Survey is completed by 31 May 2018, resulting in an improved customer satisfaction rating from the 2016 results.

STC 2 Ensure ongoing organisational sustainability.

STC 2.1 Continue to be a financially sustainable and independent Council.

STC 2.1.01 Ensure that the Long Term Financial Plan includes all identified savings and revenue and expenditure increases and identifies a profit before and after capital items.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.1.1	Ensure that the Long Term Financial Plan (LTFP) is annually reviewed and updated to include all identified savings and revenue increases and has an operating profit before and after capital items.	Director of Corporate & Community Services	The LTFP is reviewed and updated during the budget preparation process in March 2018 to include all identified savings and revenue and expenditure increases and continues to identify healthy profits before and after capital items.
STC 2.1.1.2	Review the Long Term Financial Plan to include all identified savings and revenue increases and identifies an operating profit before and after capital items for each year.	Chief Financial Officer	The Long Term Financial Plan is reviewed and updated as part of the 2018/19 Operational Plan and Budgeting process in March 2018.

STC 2.1.02 Pay Water and Sewer Dividends to the General Fund through increased Water and Sewer charges (by approximately 5% per annum) and in accordance with Best Practice Guidelines.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.2.1	Review the Integrated Water Cycle Management Plan according to the NSW Best Practice guidelines for water utilities.	Director of Infrastructure Services	The Integrated Water Cycle Management Plan is reviewed according to the NSW Best Practice guidelines for water utilities by December 2017. The Integrated Water Cycle Management guidelines and other best practice requirements are adhered to.

STC 2.1.03 Pay Debt Guarantee Fees from the Water, Sewer and Quarry Funds to the General Fund in accordance with National Competition Principles and best practise guidelines.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.3.1	Ensure maximum allowable water and sewer dividends are transferred to the General Fund and that IWCM and Best Practice Requirements are completed.	Chief Financial Officer	Submit an application for the transfer of the 2016/17 Dividends by January 2018. The 2018/19 Budget is prepared in such a way to ensure that the maximum allowable water and sewer dividends will be able to be transferred to the General Fund.

STC 2.1.04 Ensure that fees and charges are set based on cost recovery where allowable and reasonably affordable.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.4.1	Review fees and charges annually as part of the Operational Plan and Budget process to ensure that they are set based on cost recovery where allowable and reasonably affordable.	Chief Financial Officer	Fees and charges are reviewed by March 2018 as part of the 2018/19 Budget preparation process to ensure full cost recovery where possible.

STC 2.1.05 Budget for ongoing capital expenditure over and above the required amount to continue addressing the infrastructure backlog.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.5.1	Ensure that the amount budgeted each year for capital expenditure is such that it addresses the infrastructure backlog.	Chief Financial Officer	Capital (asset renewal) expenditure within the 2018/19 Budget is budgeted for in accordance with the 10 year Infrastructure Backlog Management Plan, in order to continue addressing the infrastructure backlog systematically.

STC 2.1.06 Use the Local Infrastructure Renewal Scheme funding of \$5million to address the entire bridge infrastructure backlog and \$1million in road infrastructure backlog.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.6.1	Allocate the budget for future bridge capital works in accordance with the funding guidelines for the Local Infrastructure Renewals Scheme (LIRS).	Director of Infrastructure Services	A budget is developed for bridge capital projects in 2018/2019 by 28 February 2018.

STC 2.1.07 Review the existing financial accounting software and investigate potential alternative software solutions to ensure that the finance system meets requirements in respect of organisational reporting and asset management.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.7.1	Review the existing financial accounting software and investigate potential alternative software solutions.	Chief Financial Officer	Various financial accounting software packages for the local government sector are investigated with a recommendation to Manex by 28 February 2018.

STC 2.1.08 Develop a new rating model that has an emphasis on maintaining a high "fixed" component to minimise fluctuations brought about by re-valuations.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.8.1	Review Council's rating model after the Rating Review conducted by IPART is released/implemented by the State Government, and develop different options to minimise fluctuations brought about by re-valuations as far as is possible.	Chief Financial Officer	Develop different rating model options and prepare a report for Council's consideration at the March 2018 Ordinary Meeting. Implement the option with the least variability on rate payers across all rating categories by 30 June 2018.

STC 2.1.10 Strengthen working relationships and cooperation with neighbouring councils by understanding opportunities associated with the proposed New England Joint Organisation (NEJO) in terms of (1) Regional Strategic Planning and Priority Setting, (2) Intergovernmental Collaboration, and (3) Regional Leadership, and potentially (4) Strategic Capacity Building, (5) Shared Service Delivery and (6) Other Functions.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.10.1	Regularly attend meetings of and participate in the New England Joint Organisation's functions with the view of identifying opportunities for potential cost savings for Council and better regional collaboration and advocacy.	Mayor/General Manager	The Mayor and General Manager annually actively participate in the discussions and identified projects of NEGOC/NEJO.

STC 2.1.11 Strengthen working relationships and cooperation with neighbouring councils by maintaining and nurturing relationships with State and Federal Government agencies, NEGOC/NEJO member councils, and Northern Inland Regional Development Australia (RDANI).

Code	Action	Responsibility	Operational Plan Target
STC 2.1.11.1	Attend meetings of and participate in the activities of the New England Joint Organisation on a regular basis; through which contact with Government Agencies and Regional Development Australia within the regional context will be maintained.	Mayor/General Manager	The Mayor and General Manager annually actively participate in the discussions and identified projects of NEGOC/NEJO.

STC 2.1.12 Be a leading NSW Council with regard to procurement strategies and processes.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.12.1	Ensure that Council and the Procurement Committee are well informed of Local Government Procurement (LGP) initiatives and maintain close relationships with Local Government Procurement staff.	Director of Corporate & Community Services	Council and the Procurement Committee keep abreast with LGP initiatives, maintains close relationships with LGP staff and has up to date procurement knowledge which it shares with other Councils within the New England Region.

STC 2.1.13 Implement Council's Enterprise Risk Management System.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.13.1	Provide ongoing training and support to staff in the use of the Pulse Enterprise Risk Management system to promote the effective use of the system.	Manager Risk and Compliance	The Enterprise Risk Management System is fully (100%) implemented by 30 June 2018, with regular reviews being completed by staff. Staff are able to identify and pro-actively address risks and opportunities, as well as protecting the interests of creating value for stakeholders.

STC 2.1.14 Ensure the External Audit mechanism is ready for implementation when made compulsory.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.14.1	Complete all documentation as required by the Office of Local Government to establish an internal audit function.	Manager Risk and Compliance	Documentation for the establishment of an Internal Audit function is completed in accordance with the Office of Local Government's Guidelines by 30 June 2018, including an Internal Audit Charter, Audit Committee Charter, and Internal Audit Plan.

STC 2.1.15 Pursue the strategic and operational actions within the Work Health and Safety Plan to further improve Council's WHS standards and ensure a safe and productive work environment.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.15.1	Ensure that WHS system documentation conforms to the following hierarchy of documentation: WHS Management Plan, WHS Policy, specific WHS management policies, procedures, checklists / forms, and that all subordinate documents are referenced to superior documents in the hierarchy (WHS Management Plan).	Manager of Administration and Human Resources	The hierarchy is implemented correctly by 30 June 2018. Documents are in logical sequence, clearly referenced and easy to locate.
STC 2.1.15.2	Identify all hazardous manual handling tasks within Council and assess their level of risk. Implement effective control measures that follow the Hierarchy of Controls to minimise risks associated with manual handling tasks (WHS Management Plan).	Manager of Administration and Human Resources	All high risk manual handling tasks are identified, assessed and recorded by 30 April 2018. Using the Hierarchy of Controls, the risks associated with each task are eliminated or minimised to ensure safe operations.
STC 2.1.15.3	Identify all working heights and have auditable systems in place that are adhered to by workers. Develop a procedure and permit system for working at heights in accordance with the Code of Practice "Managing the Risk of Falls at Workplaces". Develop and test an emergency rescue procedure for working at heights, as per Section 80 of the WHS Regulation and Code of Practice "Managing the Risk of Falls in the Workplace" (WHS Management Plan).	Manager of Administration and Human Resources	Procedures are reviewed and updated by 31 December 2017. All working heights are identified and safe systems of work are implemented, documented and communicated to all affected workers. All associated risks are appropriately controlled.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.15.4	Review Council's confined spaces register to ensure that all confined spaces across Council have been identified and recorded in the register. Review confined spaces procedures and work practices to ensure that auditable systems are in place and are adhered to. Conduct routine supervision of confined spaces operations to ensure compliance. Ensure that all confined spaces entry permits are kept in a central register (WHS Management Plan).	Manager of Administration and Human Resources	The Confined Spaces Register is reviewed and updated by 31 December 2017. The register is up-to-date and all work practices and procedures are current and provide effective controls for all identified risks.
STC 2.1.15.5	Review Council's Asbestos Management Plan(s) in accordance with the Safe Work code of practice "How to Manage and Control Asbestos in the Workplace". Ensure that copies of the Asbestos Register and Asbestos Management Plan are kept at all work sites where asbestos materials are identified and train relevant staff in their use (WHS Management Plan).	Manager of Administration and Human Resources	Asbestos Management Plan(s) and register(s) are current and up-to-date by 30 June 2018. Copies are kept at all work sites, are accessible to staff, accurately identify asbestos risks at work sites and set out procedures to effectively control all risks. Affected workers are aware of the documents and are trained in their use.

STC 2.1.16 Pursue the strategic and operational actions within the Records Strategic / Operational Plan to further improve Council's record keeping procedures and achieve compliance with required standards.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.16.1	Review Council's Records Strategic / Operational Plan to ensure that it is up-to-date and accurately reflects current record keeping standards and Council's future strategic direction. (Records Strategic / Operational Plan)	Manager of Administration and Human Resources	The records Strategic / Operational Plan is reviewed and updated by 30 September 2017. The reviewed Plan accurately aligns with current record keeping standards / legislative requirements and provides Council with clear record keeping objectives.
STC 2.1.16.2	Develop a procedure that specifies document control requirements including the document identification structure, review process and timeframes, removal of obsolete documentation from circulation, etc. Implement a process to ensure all documents are clearly identified in a consistent manner, routinely reviewed at specified times and removed from circulation when obsolete. (WHS Management Plan)	Manager of Administration and Human Resources	A document control policy and procedures are developed, implemented and communicated to staff by 30 April 2018. The document control system is set up and working to provide effective control over the review, issue and removal of documents.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.16.3	Provide an effective records management service, including the effective management of electronic and hard copy records and the provision of timely and knowledgeable service to customers. (Records Strategic / Operational Plan)	Manager of Administration and Human Resources	Council's principal records keeping systems are reliable, accessible, up-to-date and meet current record keeping standards. Customers are provided with assistance in a timely, helpful and informative manner.

STC 2.2 Pursue the attraction of external grants (in addition to FAGs, R2R or block grant funding) in order to improve services, infrastructure and initiatives otherwise not attainable.

STC 2.2.1 Seek funding opportunities to assist in offsetting annual Operational Plan expenditure.

Code	Action	Responsibility	Operational Plan Target
STC 2.2.1.1	Council's Grants officer seeks funding opportunities to assist in offsetting annual Operational Plan expenditure.	Grants Officer	Grant application key performance indicators are reported to Council on a monthly basis, advising of the number of grants applied for and the success rate of submitted grant applications. At least two (2) successful grants are obtained by 30 June 2018, the quantum of which is in excess of the salary expenditure of the Grants Officer.

STC 3 Attract, retain and value a highly skilled and committed workforce.

STC 3.1 Engage and empower staff to develop ownership and responsibility for outcomes with a 'can do' attitude.

STC 3.1.1 Undertake two (2) "all of staff" meetings annually where information from Manex members can be relayed to the full staff complement.

Code	Action	Responsibility	Operational Plan Target
STC 3.1.1.1	Undertake two (2) "all of staff" meetings during the year, where information from Manex members is relayed to the full staff complement.	Director of Corporate & Community Services	Two (2) "all of staff" meetings are held prior to 30 June 2018.

STC 3.1.2 Distribute six (6) bi-monthly staff newsletters each year with topical information about current projects and new/departing staff members.

Code	Action	Responsibility	Operational Plan Target
STC 3.1.2.1	Distribute six (6) informative bi-monthly staff newsletters each with topical information about current / upcoming projects and new or departing staff members.	Director of Corporate & Community Services	Six bi-monthly internal newsletters are distributed to all staff via payslips.

STC 3.1.3 Pursue the strategic and operational actions within the Workforce Plan to further establish Council as an employer of choice.

Code	Action	Responsibility	Operational Plan Target
STC 3.1.3.01	Develop and implement a retention strategy for the 35-54 year cohort of employees (Workforce Plan).	Manager of Administration and Human Resources	A strategy is submitted to Manex by 31 January 2018 for approval. 50% indicate an intention to remain with the organisation for greater than 5 years. Upskilling, cross-skilling, multi-skilling and retraining actions contribute to: risk mitigation for positions central to strategic objectives, improved efficiency and effectiveness in service delivery, and an employee engagement index of 'satisfactory' or better.
STC 3.1.3.02	Develop and implement a leave management and flexible work arrangements framework. (Workforce Plan)	Manager of Administration and Human Resources	A framework is developed and implemented by 31 October 2017. Leave liability is reduced by 10% annually. Leave clearance is increased by 10% annually. Employee engagement survey results indicate that leave management and flexible work arrangements are 'satisfactory'.
STC 3.1.3.03	Prepare a workers' compensation and injury management profile. Develop a workers' compensation and injury management plan. Implement the approved plan. (Workforce Plan)	Manager of Administration and Human Resources	Workers compensation and injury management plans are submitted to Manex for approval by 31 December 2017. The appropriate Officer(s) are notified of an incident/injury not more than 2 hours after it occurs. Line leaders understand and actively participate in the injury management process.

Code	Action	Responsibility	Operational Plan Target
STC 3.1.3.04	Conduct a review of the current well-being program, assessing its efficiency, effectiveness and appropriateness. Develop a well-being program that is informed by critical WHS, workers compensation, injury management and well-being issues and focused on education and awareness. Implement the approved well-being program. Conduct a well-being pulse check 12 months after the introduction of the program to test its value and contribution. (Workforce Plan)	Manager of Administration and Human Resources	The well-being program is submitted to Manex for approval by 28 February 2018 and implemented by 1 July 2018. A well-being program status report is submitted to Manex annually in June. Voluntary participation rates increase by 10%. The workforce understands critical health and well-being risks.
STC 3.1.3.05	Conduct an annual survey within the mature age target group to determine how many employees intend to retire over the next one to five years, five to 10 years, etc, and what occupations will be most affected by the reported retirement intentions. (Mature Age Workforce Program)	Manager of Administration and Human Resources	The survey is conducted and the data analysed by 30 November 2017. The data supports Council's strategic workforce planning, mature age workforce program and succession planning.
STC 3.1.3.06	Identify the extent and timing of significant potential exits of employees who are approaching retirement age. Identify and quantify those retirements that will occur in areas where expertise and skills are not readily available from outside Council and are not likely to be a focus for development in external job / skills markets. Develop strategies to address the potential impacts on Council's capability to deliver services. (Mature Age Workforce Program)	Manager of Administration and Human Resources	The data on likely retirement trends is gathered, documented and assessed by 30 November 2017. Strategies are in place to address potential shortfalls in skills and expertise, particularly for key positions, by 30 June 2018.
STC 3.1.3.07	Conduct a skills audit(s) to determine whether Council has the right mix of skills amongst its employees to maintain a healthy and growing organisation, particularly identifying those skills / knowledge sets that are likely to be lost through retirement and require transfer and retention. Record the information gained in the skills / knowledge audit so that it is retained and is available for use by the organisation. (Mature Age Workforce Program)	Manager of Administration and Human Resources	The audit is completed and the data collated and analysed by 31 January 2018. The data informs Council's strategic workforce planning, mature age workforce program and succession planning strategies.

Code	Action	Responsibility	Operational Plan Target
STC 3.1.3.08	Conduct a Work / Life Balance Survey to determine the retirement intentions and work / life balance challenges that face older workers. (Mature Age Workforce Program)	Manager of Administration and Human Resources	the survey is completed by 30 November 2017. The data informs Council's strategic workforce planning and mature age workforce program to assist in the retention of skills / knowledge and to provide work / life balance for those employees who are approaching retirement age.
STC 3.1.3.09	Develop a Job Share Policy, Job Share Register and Job Share Agreements to assist with managing job share opportunities for interested employees, including: plans of action for when either job share partner leaves the job or the organisation, or wishes to take up full-time employment (this might include selecting a new partner or offering the remaining partner the whole position etc.), information about how the workload, responsibilities and accountabilities are shared or otherwise between the partners, and arrangements for the separate performance appraisal of each of the partners. (Mature Age Workforce Program)	Manager of Administration and Human Resources	The policies for job share arrangements are developed, adopted and implemented by 30 June 2018. These arrangements support work / life balance, particularly for workers approaching retirement age, and the efficient delivery of Council services.

STC 3.1.4 Implement the new staff performance management system with an emphasis on achieving Council's strategic and operational goals, and achieving excellence in customer service.

Code	Action	Responsibility	Operational Plan Target
STC 3.1.4.1	Implement Council's new staff performance management system by: completing annual performance appraisals, matching skills to job requirements for new employees, training staff in the correct design and implementation of appraisal and assessment systems, and ensuring the appraisal systems match Council's strategic vision and goals. (Workforce Plan)	Manager of Administration and Human Resources	Performance reviews are conducted annually in June. The performance management system supports the achievement of Council's strategic and operational goals, and the achievement of excellence in customer service. The system is user friendly and provides for easy and accurate annual appraisals.

Code	Action	Responsibility	Operational Plan Target
STC 3.1.4.2	Investigate opportunities for Council's performance appraisal system to be more closely linked to an employee learning and development system, and to support the efficient acquisition of the skills and knowledge required to address gaps identified in the appraisal process. (Workforce Plan)	Manager of Administration and Human Resources	The review of systems is completed by 28 February 2018. Learning and development systems support Council's annual performance appraisal processes by identifying, documenting and supporting the delivery of skills and knowledge required for efficient service delivery.

STC 3.2 Instill with staff the culture to deliver quality work the first time; for things to be done once and done right – acknowledging the impact of budgetary constraints on this policy direction.

STC 3.2.1 Provide ample professional development opportunities for staff to further develop into a competent and dynamic workforce with career path opportunities.

Code	Action	Responsibility	Operational Plan Target
STC 3.2.1.1	Develop and implement an integrated capability program that concentrates efforts on up-skilling, cross-skilling, multi-skilling and retraining the workforce. Develop and implement a future capability program that concentrates effort on critical knowledge, skills and attributes that will be required over the next five years. (Workforce Plan)	Manager of Administration and Human Resources	Capability programs are developed in March annually, alongside the Corporate Training Plan and implemented in accordance with identified priority areas. The capability development program supports the proactive acquisition of contemporary skills, knowledge and attributes identified as organisationally critical.

STC 3.2.2 Introduce regular Quality Audits across community services to ensure compliance with all standards in order to meet funding and support requirements.

Code	Action	Responsibility	Operational Plan Target
STC 3.2.2.1	Develop audit tools to assess performance against the various required standards. Conduct the audits regularly to ensure compliance with all standards to ensure funding and support requirements are being met.	Manager of Community Services	Eight (8) audits are completed by 30 June 2018.

STC 3.2.3 Improve the quality and quantity of work completed by the Directorate of Infrastructure Services teams by holding them accountable.

Code	Action	Responsibility	Operational Plan Target
CS 3.2.3.1	Improve the quality and quantity of work being completed by the Infrastructure Services department by holding work teams accountable for their actions.	Director of Infrastructure Services	Both the quality and quantity of road works increase and such improvements are supported by the feedback received from Roads Committee members. A decrease in the number of customer service requests/complaints, and an increased satisfaction ratings from internal (staff) and external (customer) surveys is achieved.

STC 4 Improve communication within the organisation.

STC 4.1 Promote effective interdepartmental communication.

STC 4.1.1 Improve ICT services with a focus on effective communication, e.g. new Intranet, IP telephone system, etc.

Code	Action	Responsibility	Operational Plan Target
STC 4.1.1.1	Coordinate the continued roll out and development of Council's Intranet services. Investigate and report on options for the implementation of a new IP telephone system. Investigate and report on options for an upgraded Internet service into Council's Grey Street administration office. (ICT Strategic Plan)	Manager of Administration and Human Resources	An upgrade of the Internet service is completed by 30 November 2017. A report and recommendations for a new telephone system are completed by 28 February 2018. ICT communication services enhance internal and external communication and support the effective delivery of Council's operational and strategic objectives.

STC 4.1.2 Ensure that adequate emphasis is placed on communication skills when recruiting for new staff.

Code	Action	Responsibility	Operational Plan Target
STC 4.1.2.1	Align communication skills / behaviours with recruitment and selection processes to support the selection of new staff who have communication skills that meet or exceed requirements for the positions applied for. Implement those actions from the Workforce Plan that enhance effective communication. (Workforce Plan)	Manager of Administration and Human Resources	All actions are implemented by 31 December 2017. Communication is improved at all levels of the organisation, as evidenced in internal and external surveys and from other sources (e.g. letters of thanks, appreciation and commendation).

STC 5 Optimise the use of Council's main administrative buildings.

STC 5.1 Explore options relating to the potential consolidation of the administration offices and the redevelopment of the Town Hall.

STC 5.1.1 Investigate the upgrade and refurbishment of the Town Hall, maximising the existing office space and the potential of co-locating the Church Street Office to the Town Hall Office.

Code	Action	Responsibility	Operational Plan Target
STC 5.1.1.1	Investigate the upgrade and refurbishment of the Town Hall, maximising the existing office space and the potential of co-locating the Church Street Office to the Town Hall Office.	Director Development, Planning & Regulatory Services	A Town Hall Refurbishment and Co-location Plan is developed with professional assistance and adopted by Council before 31 December 2018.

STC 5.1.2 Develop a business case for the co-location of offices that focusses on the achievement of savings, greater efficiencies and improved customer service.

Code	Action	Responsibility	Operational Plan Target
STC 5.1.2.1	Consult with affected staff and other stakeholders, identify savings and efficiency gains / losses, carry out feasibility analyses / cost estimates, and prepare a report for Manex / Council for the possible co-location of Council's Grey Street and Church Street offices.	Manager of Administration and Human Resources	The report is completed by 30 November 2017. Co-location of offices indicates the possibility of the potential reduction in costs, gains in efficiencies and improved customer services as outcomes.

STC 5.1.3 Identify cost savings and additional revenue as a result of co-locating Church Street staff to the Town Hall Building.

Code	Action	Responsibility	Operational Plan Target
STC 5.1.3.1	Identify all realistic and achievable cost savings and additional revenue from efficiency savings by co-locating Church Street staff to the Town Hall Building	Chief Financial Officer	The business case developed by the Manager of Administration and Human Resources is assessed and presented to Manex in December 2017. Manex determines if there will be real and achievable cost savings and greater efficiencies if the two (2) offices are consolidated into one (1) by 31 March 2018.

STC 5.1.4 Undertake an investigation on the potential to refurbish the Town Hall so as to create greater community use and accessibility, in conjunction with the co-location of offices.

Code	Action	Responsibility	Operational Plan Target
STC 5.1.4.1	Undertake an investigation on the potential to refurbish the Town Hall so as to create greater community use and accessibility, in conjunction with the co-location of offices.	Director Development, Planning & Regulatory Services	A Town Hall Refurbishment and Co-location Plan is developed with professional assistance and adopted by Council before 31 December 2018, if the business case on the co-location of offices is positive.

3 FINANCIALS

3.1 Rating and Revenue Policy Statement 2017/18

Council's Revenue Policy aims for:

- **Equity of application;**
- **Ease and economy of assessment;**
- **Simplicity in understanding.**

3.1.1 Rates

Council has adopted the 1.5% general rate income increase which reflects the increase in permissible income as approved by the Independent Pricing and Regulatory Tribunal (IPART) for the 2017/18 financial year. It should be noted that this is below the 3% budgeted figure for rate increases as per Fit for the Future submissions and inevitably means that there is a reduced level of funding available to be spent on reducing the infrastructure backlog and the provision of other services.

The 1.5% increase yields approximately \$97K additional income to Council. A 3% increase would have yielded \$194K. So this is \$97K less rate income than anticipated in Fit For the Future projections.

The 2017-18 year is also a year in which new valuations have been applied to properties for the purpose of calculating rates. What this means is, that while total Council revenue can increase by the 1.5% or \$97K, the amounts that individual ratepayers pay may increase or decrease depending on the relative change in their property value as compared to other properties within their classification. A common misconception is that if property values rise Councils receive a windfall gain. This is not the case. Council's additional income is capped at the rate peg of 1.5%.

The revenue from each of the differential categories have increased by approximately 1.5%.

The proposed rating structure has differential rates for the categories of Farmland, Residential, Business and Mining properties and with the Residential and Business properties there are further differentials based on the different sub categories of residential and business properties.

There are two (2) components to the rates – a Minimum Rate (or Base Rate in the case of the Farmland category) and an Ad Valorem (or rate in the dollar) Rate applied to the land valuation of the properties.

The amount of income collected from the base rate, in the case of the Farmland category cannot be more than 50% of the income collected from that category. For Council, the figure sits at around 13.5%.

Council has determined ordinary rates in accordance with Section 537 of the *Local Government Act 1993* and these are set out in the following pages. No Special Rates as per Section 552 of the *Local Government Act 1993* are proposed.

NOTES:

1. The ad valorem rates and estimated yields may change due to new supplementary valuations received by council, for the purpose of rating, prior to this "Operational Plan" being adopted.

Pensioner Rebates

In accordance with the mandatory pensioner concessions (under Section 575 of the *Local Government Act 1993*), pensioner rebates will be granted as follows:

- 50% of ordinary rates and waste management charges up to a \$250.00 maximum rebate. (This is apportioned between rates and Waste Management Charges on a pro-rata basis);
- 50% of annual water charges up to a maximum \$87.50 rebate;
- 50% of annual sewer charges up to a maximum \$87.50 rebate.

Please refer to Council's Rates – Pensioner Concession Policy for further details.

Categorisation of land for the purposes of ordinary rates

Council determines rating categories for rating purpose in accordance with sections 514 - 529 of the *Local Government Act 1993* and *Local Government (General Regulation) 2005*.

The Act only allows four (4) available categories of rateable land: residential, business, farmland and mining. Glen Innes Severn Council has rateable land in each of these categories. As noted within section 514 of the Act, Land falls within the "business" category if it cannot be categorised as farmland, residential or mining. The main land uses that will fall within the "business" category are commercial and industrial.

Council will use the plans approved under a development application or building application as a basis for determining the initial categorisation of a property, unless other more relevant information is available. The ratepayer will be advised through the issue of an annual or supplementary rate notice.

- Farmland Category Definition (Section 515 of the Act)

Land used generally for primary production. The dominant use of the land must be for the business or industry of grazing, dairying, the growing of crops or other purposes defined in the Act. The activities must have a significant and commercial purpose or character and be engaged in for the purpose of profit on a continuous or repetitive basis.

- Residential Category Definition (Section 516 of the Act)

Land is to be categorised as residential if it is a parcel of rateable land valued as one (1) assessment and:

- (a) Its dominant use is for residential accommodation (otherwise than as a hotel, motel, guest house, backpacker hostel or nursing home or any other form of

residential accommodation (not being a boarding house or a lodging house) prescribed by the regulations), or

- (b) In the case of vacant land, it is zones or otherwise designated for use under an environmental planning instrument (with or without development consent) for residential purposes.

Council has further sub-categorised rateable land within this category as follows:

- Residential – Non-Urban (Land which is not within a Centre of Population);
- Residential – Deepwater;
- Residential – Emmaville;
- Residential – Glencoe;
- Residential – Red Range;
- Residential – Wellingrove;
- Residential – Glen Innes.

- **Business Category Definition (Section 518 of the Act)**

Rateable land that cannot be categorised as either Farmland or Residential (Field Survey conducted in 1990).

Council has further sub-categorised rateable land within this category as follows:

- Business – Non-Urban (Land which is not within a Centre of Population);
- Business – Deepwater;
- Business – Dundee;
- Business – Emmaville;
- Business – Glencoe;
- Business – Red Range;
- Business – Wellingrove;
- Business – Glen Innes.

- **Mining Category Definition (Section 517 of the Act)**

Land is to be categorised as mining if it is a parcel of rateable land valued as one (1) assessment and its dominant use is for a coal mine or metalliferous mine.

Change to Category for Rating Purpose

A review of the categorisation of land for rating purposes may arise in response to a ratepayer request (application), or because Council elects to review one (1) or a number of parcels of land because it believes that the current categorisation may be incorrect. Council may request further information and/or access to inspect the property to assist with making this determination.

Applications for “Change in Categorisation of Land for Rating purposes” must be made on the approved form that can be found on Council’s website. If approved, the change in category will take effect from the date of application or the issue date of the “Final Occupation Certificate” (which ever is most applicable), and the current year’s rates will be adjusted accordingly.

The ratepayer will be formally advised in writing of the outcome and where applicable, will receive an annual or supplementary rates notice.

Debt Recovery and Financial Hardship

The *Local Government Act 1993* and the *Local Government (General Regulation) 2005* require Council to assist in effective and efficient collection of the rates and annual charges due to Council, while being responsive and supportive to those ratepayers who are suffering genuine financial hardship.

When is a debt recoverable and what actions may be taken to recover the debt?

Rates and charges will be deemed overdue when the due date for instalment has passed, and payment has not been received.

Where an instalment is not paid within 14 days of being due, Council may commence recovery action, either directly or via its debt recovery agent.

Council's recovery action options will generally include a reminder, through verbal or written correspondence. If payment is still not received, then a final demand will be issued. Failing resolution, Council may commence legal recovery action to recover the overdue rate and charges in accordance with section 695 of the *Local Government Act 1993*, and any costs incurred in this regard will be recoverable from the ratepayer.

Payment Arrangements

To assist in recovery of the overdue amount, the Council and a ratepayer may at any time agree a payment arrangement whereby regular scheduled payments pay off the debt, in accordance with section 564 of the *Local Government Act 1993*. The arrangement must be formally approved by Council or its debt recovery agent.

Payment arrangements must include any legal or interest charges that will or already have occurred due to the rates being overdue.

Council will generally seek an arrangement whereby the overdue debt is paid within 90 days from the original due date (being the instalment due date).

If the payments are not made in accordance with the agreed payment arrangement, Council may commence recovery action at any time seven (7) days after the payment due date.

Interest on Overdue Rates

Interest is charged on all overdue rates and annual charges in accordance with section 566(3) of the *Local Government Act 1993*. The maximum interest rate is set by the Minister for Local Government and will be charged at a rate of 7.5% per annum for the 2017/18 financial year (8% for 2016/17).

Ratepayers subject to genuine Financial Hardship

While ratepayers are required to pay their annual rate and charges to support Local Government operations, Council is mindful of the need to support ratepayers who suffer genuine financial hardship.

The pensioner rebate described above generally covers those in greatest need of support; however, there will still be ratepayers whose financial circumstances for a specific period of time render them unable to meet their obligations as they fall due.

To address these situations, ratepayers are able to apply for consideration of extended payment terms, by completing a “Financial Hardship” application form which is available on Council’s website. Options for eligible ratepayers may include:

- a) a short term deferment for paying their current rates and charges; or
- b) longer term arrangement plans for arrears owed, with current instalments being paid as they become due.

Provided that an approved hardship repayment plan is maintained, Council can consider reducing or waiving interest on overdue rates in accordance with sections 564 and 567 of the Local Government Act 1993.

Financial Hardship as a result of valuation changes

The *Local Government Act 1993*, section 601, specifically caters for ratepayers who may suffer financial hardship arising from an increased rate levy due to changes in the valuation of their property.

Ratepayers in this position would also complete the “Financial Hardship Application” form, however, the evaluation of any such application will be considered in light of the valuation change and subsequent rate increase.

ESTIMATED RATE DIFFERENTIALS AND INCOME 2017/18

SCHEDULE No. 2 (a) CALCULATION OF THE 2017 / 2018 NOTIONAL GENERAL INCOME YIELD. 2017-2018 as at 1 July 2017					
Particulars		No. of Assessments	Notional Land Value	Total Ad Valorem & Base Amounts	Notional General Income
Farmland Rates		1,021	640,375,495	2,936,882.80	2,936,882.67
Farmland					
Cents in the Dollar	0.003969164	1,021	640,375,495	2,541,755.67	2,936,882.67
Base Amount	387.00	1,021		395,127.00	
Percentage of Income from Base Amount				13.45%	
Residential Rates		3,737	212,474,270	4.00	3,042,077.32
Residential - Non-Urban					
Cents in the Dollar	0.007964733	552	75,206,000	598,995.71	741,373.71
Minimum Amount	514.00	277	9,316,460	142,378.00	
Residential - Deepwater					
Cents in the Dollar	0.009979877	8	600,600	5,993.91	105,195.91
Minimum Amount	514.00	193	5,004,500	99,202.00	
Residential - Dundee					
Cents in the Dollar	0.005644198	1	123,000	694.24	10,974.24
Minimum Amount	514.00	20	436,300	10,280.00	
Residential - Emmaville					
Cents in the Dollar	0.007726808	2	155,400	1,200.75	87,038.75
Minimum Amount	514.00	167	3,055,210	85,838.00	
Residential - Glencoe					
Cents in the Dollar	0.005955976	1	87,000	518.17	25,190.17
Minimum Amount	514.00	48	1,449,400	24,672.00	
Residential - Red Range					
Cents in the Dollar	0.005946913	1	87,000	517.38	19,535.38
Minimum Amount	514.00	37	1,198,000	19,018.00	
Residential - Wellingrove					
Cents in the Dollar	0.008618833	1	60,000	517.13	3,595.13
Minimum Amount	513.00	6	165,000	3,078.00	
Residential - Glen Innes					
Cents in the Dollar	0.017553510	2,224	110,792,500	1,944,797.26	2,043,999.26
Minimum Amount	514.00	193	4,443,100	99,202.00	
Residential - Glen Innes (Postponed)					
Cents in the Dollar	0.017553510	6	294,800	5,174.77	5,174.77
Minimum Amount	0.00	0		0.00	
Business Rates		390	30,784,478	584,242.54	584,242.53
Business - Non-Urban					
Cents in the Dollar	0.017000438	30	4,898,300	83,273.24	91,497.24
Minimum Amount	514.00	16	207,100	8,224.00	
Business - Deepwater					
Cents in the Dollar	0.013325586	5	342,100	4,558.68	18,436.68
Minimum Amount	514.00	27	401,450	13,878.00	
Business - Dundee					
Cents in the Dollar	0.012180974	1	43,100	525.00	1,039.00
Minimum Amount	514.00	1	8,640	514.00	
Business - Emmaville					
Cents in the Dollar	0.014061019	1	41,700	586.34	6,754.34
Minimum Amount	514.00	12	173,490	6,168.00	
Business - Glencoe					
Cents in the Dollar	0.011926122	1	45,400	541.45	2,597.45
Minimum Amount	514.00	4	95,680	2,056.00	
Business - Red Range					
Cents in the Dollar	0.036088303	1	14,700	530.50	1,558.50
Minimum Amount	514.00	2	2,000	1,028.00	
Business - Wellingrove					
Cents in the Dollar	0.053023200	1	10,000	530.23	1,044.23
Minimum Amount	514.00	1	2,620	514.00	
Business - Glen Innes					
Cents in the Dollar	0.018657892	261	24,008,665	447,951.09	461,315.09
Minimum Amount	514.00	26	489,533	13,364.00	
Mine Rates		1	49,300	311.72	311.72
Mine					
Cents in the Dollar	0.006323008	1	49,300	311.72	311.72
Minimum Amount	299.43	0	0		
Total Ad Valorem Rates		4,113	857,235,060	5,638,973.25	
Total Minimum Amounts		1,030	26,448,483	924,541.00	
Total - General Rates		5,143	883,683,543	6,563,514.25	6,563,514.25
Base Date of Land Valuation.					1st July, 2016
Total Rateable Land Valuation in respect of General Rates.					883,683,543

ESTIMATED RATE DIFFERENTIALS AND INCOME 2017/18 (Continued)

SCHEDULE No. 3				
TOTAL PERMISSABLE INCOME FOR 2017/18				
Total Notional General Income - 2016 /2017				6,467,004
				6,467,004
Add: 2016 / 2017 Catch-Up / (Excess) - As per 2016/17 Rating Return				5,488
				6,472,492
				0
Rate Peg	1.50%	x	6,472,492	97,087
				6,569,579
Less: Notional General Income Yield - 2017/ 2018				-6,563,514
				6,065
Available Catch-up / (Excess) on and from 1st July, 2018				6,065

3.1.2 Water Services Fees and Charges

Since 2004/05, Council has implemented best practice pricing standards for Water Services as determined by the Minister for the Department of Water and Energy (DWE) for Glen Innes. In 2006/07 the residents within the Village of Deepwater were included in best practice pricing. The basis of recovering the costs of supplying water under best practice guidelines is as follows:

A water availability charge of \$313.00 per connected water meter (for a standard size 20mm water meter) is intended to represent a contribution to the costs of providing the infra-structure. It is a requirement that at least 50% of water revenue must be generated from water usage charges. Therefore, 50% of revenue should be raised from the water availability charge. The water availability charge of \$313.00 is also assessed under Section 501 (1) of the *Local Government Act 1993*, as amended, for properties within 225 metres of a water pipe.

- With regard to best practice pricing the water availability charge mentioned above, is to be charged per metered connection, rather than per assessment and is related to the size of the water meter as follows:

METER CONNECTION	2016/2017	2017/2018
Unconnected	\$298	\$313
20mm	\$298	\$313
25mm	\$352	\$370
32mm	\$411	\$432
40mm	\$530	\$557
50mm	\$884	\$928
80mm	\$2,122	\$2,228
100mm	\$3,539	\$3,716
150mm	\$7,519	\$7,895
200mm	\$15,038	\$15,790

- The supply of water at both Glen Innes and Deepwater shall be charged to residential customers by measure of metered water consumption and shall be charged at the rate of \$2.35 per kilolitre. For every kilolitre of metered water consumed exceeding 450 kilolitres, \$3.60 per kilolitre will be charged;
- The supply of water at Emmaville shall be charged to customers by measure of metered water consumption and shall be charged at the rate of \$1.10 per kilolitre. Such rate shall only apply to those customers currently connected to the Emmaville system;
- Water will be charged to commercial and non-rateable customers by measure of metered water consumption and will be charged at the rate of \$2.35 per kilolitre excepting the rate applicable to those Emmaville customers currently connected to the Emmaville system;
- Council has identified its water supply service as a Category Two (2) Business and operates this in accordance with the *Competitive Neutrality Guidelines 1997*.

3.1.3 Sewerage Services Fees and Charges

RESIDENTIAL SEWERAGE - Glen Innes

An annual sewerage availability charge of \$522.00 per assessment (unconnected - \$393.00) is intended to represent a contribution towards the cost of providing and maintaining the infrastructure.

Residential properties discharging septic tank effluent into the sewerage system will also be charged an annual sewerage availability charge of \$522.00 per connection.

RESIDENTIAL SEWERAGE – Deepwater

An annual sewerage availability charge of \$417.00 per connection (unconnected - \$313.00) is intended to represent a contribution towards the cost of providing the infrastructure.

Residential properties discharging septic tank effluent into the sewerage system will also be charged an annual sewerage availability charge of \$417.00 per connection.

COMMERCIAL AND NON-RATEABLE SEWERAGE - Glen Innes and Deepwater

Sewerage and trade waste prices were phased in over a five (5) year period, as stipulated by the Department of Water and Energy's *Best Practice Pricing Standards* (commenced in 2006/07).

SEWERAGE

In accordance with best practice pricing standards, commercial and non-rateable properties will incur a sewerage access charge proportional to the customer's water connection diameter, plus a nominal charge per kilolitre for sewerage discharge, calculated hereunder:

$$\text{Annual non-residential sewerage bill}^* = \text{SDF} \times (\text{AC} + \text{C} \times \text{UC})$$

Where:

SDF	Sewer Discharge Factor (dependent on the type of business, assumed to be 0.95 unless stated otherwise within the Council's <i>Trade Waste Policy</i>). This factor may be reduced upon evidence from the customer of reduced discharge to the sewerage system.
C	Customer's annual water consumption.
UC	Sewer usage charge (\$1.10/kL).
AC	Access Charge.

Water Connection (mm)	Access Charge 2016/17	Access Charge 2017/18
Unoccupied	\$199.00	\$209.00
20	\$199.00	\$209.00
25	\$308.00	\$323.00
32	\$508.00	\$533.00
40	\$794.00	\$834.00
50	\$1,240.00	\$1,302.00
80	\$3,175.00	\$3,334.00
100	\$4,952.00	\$5,200.00
150	\$11,489.00	\$12,063.00
200	\$20,110.00	\$21,116.00

Commercial and non-rateable customers discharging septic tank effluent to the sewerage system will be charged as detailed above.

TRADE WASTE

The Liquid Trade Waste fees and charges are calculated in accordance with the *Glen Innes Severn Council Liquid Trade Waste Regulation Policy*.

The fees and charges for 2017-18 are set out below:

Trade Waste Application Fee ##	2016-17	2017-18
Category 1 Discharger	Nil	Nil
Category 2 Discharger	112.00	114.00
Category 3 Discharger	205.00	209.00

Trade Waste Approval Renewal Fee (5 years) ##	2016-17	2017-18
Category 1 Discharger	Nil	Nil
Category 2 Discharger	\$59.00	\$60.00
Category 3 Discharger	\$101.00	\$103.00
Change of Ownership (no change to conditions of Trade Waste approval)	\$22.00	\$23.00
Reinspection Fee	\$86.00	\$88.00
Non compliance penalty	\$189.00	\$192.00

Annual Trade Waste Fee ##	2016-17	2017-18
Category 1 Discharger	\$ 93.00	\$ 95.00
Category 2 Discharger	\$186.00	\$189.00
Large Discharger	\$622.00	\$633.00
Industrial Discharger	\$622.00	\$633.00
Re-inspection Fee	\$87.00	\$89.00

Trade Waste Usage Charges ##	2016-17	2017-18
Category 1 Discharger with appropriate equipment#	Nil	Nil
Category 1 Discharger without appropriate pre-treatment	\$1.72/kL	\$1.75/kL
Category 2 Discharger with appropriate pre-treatment	\$1.72/kL	\$1.75/kL
Category 2 Discharger without appropriate pre-treatment	\$15.89/kL	\$16.18/kL
Food Waste Disposal Charge	\$28.76 per bed	\$29.28 per bed
Non-compliance pH charge(k value)	\$0.42	\$0.43
Value of coefficient K in equation 3 of Liquid Trade Waste Policy	\$0.43	\$0.44

Excess Mass Charges ##		
Substance	2016/17 Price/kg	2017/18 Price/kg
Aluminium	\$0.78	\$0.79
Ammonia* (as N)	\$2.32	\$2.36
Arsenic	\$78.01	\$79.41
Barium	\$39.00	\$39.70
Biochemical oxygen demand* (BOD)	\$0.78	\$0.79
Boron	\$0.78	\$0.79
Bromine	\$15.60	\$15.88
Cadmium	\$360.99	\$367.49
Chloride	No charge	No charge
Chlorinated hydrocarbons	\$39.00	\$39.70
Chlorinated phenolics	\$1,560.03	\$1,588.11
Chlorine	\$1.59	\$1.62
Chromium	\$26.00	\$26.47
Cobalt	\$15.89	\$16.18
Copper	\$15.89	\$16.18
Cyanide	\$78.01	\$79.41
Fluoride	\$3.90	\$3.97
Formaldehyde	\$1.59	\$1.62
Oil and Grease* (Total O&G)	\$1.41	\$1.44
Herbicides/defoliant	\$780.64	\$794.69
Iron	\$1.59	\$1.62
Lead	\$39.00	\$39.70
Lithium	\$ 7.80	\$ 7.94
Manganese	\$7.80	\$ 7.94
Mercaptans	\$78.01	\$79.41
Mercury	\$2,600.41	\$2,647.22
Methylene blue active substances (MBAS)	\$0.78	\$0.79
Molybdenum	\$0.78	\$0.79
Nickel	\$26.00	\$26.47
Nitrogen* (Total Kjeldahl Nitrogen – Ammonia) as N	\$0.21	\$0.22
Organoarsenic compounds	\$780.64	\$794.69
Pesticides general (excludes organochlorines and organophosphates)	\$780.64	\$794.69
Petroleum hydrocarbons (non-flammable)	\$2.61	\$2.66

Excess Mass Charges ##		
Substance	2016/17 Price/kg	2017/18 Price/kg
Phenolic compounds (non-chlorinated)	\$7.80	\$7.94
Phosphorous* (Total P)	\$1.59	\$1.62
Polynuclear aromatic hydrocarbons	\$15.89	\$16.18
Selenium	\$54.90	\$55.89
Silver	\$1.44	\$1.47
Sulphate* (SO4)	\$0.17	\$0.18
Sulphide	\$1.59	\$1.62
Sulphite	\$1.72	\$1.75
Suspended Solids* (SS)	\$1.00	\$1.00
Thiosulphate	\$0.28	\$0.29
Tin	\$7.80	\$7.94
Total dissolved solids* (TDS)	\$0.06	\$0.07
Uranium	\$7.80	\$7.94
Zinc	\$15.89	\$16.18

These fees and charges will increase annually according to the Consumer Price Index for Sydney for the twelve month period ending in December of the preceding year (1.8%).

Council has identified its sewerage supply service as a Category Two (2) Business and operates this in accordance with the *Competitive Neutrality Guidelines 1997*.

TANKED WASTE

Licence to discharge trucked septic waste (via designated manhole Wilson Park) \$30 per month.

3.1.4 Domestic Waste Management Charges (DWMC)

Section 496 of the *Local Government Act 1993* requires Council to recover the full cost of providing the Domestic Waste Management Service:

- (1) *A council must make and levy an annual charge for the provision of domestic waste management services for each parcel of rateable land for which the service is available.*

Every dwelling in a strata lot or company titled unit is to be taken as a separate parcel and levied a separate DWMC [S518A].

Similarly the form of a charge may be expressed as the number of individual units or dwellings forming part of that assessment [s540]. For example a block of units with 10 residential premises (flats, bedsits etc.) may be owned by one (1) ratepayer subject to a single rates assessment but the DWMC charge would be for 10 dwellings, that is 10 DWMC's.

Council retains the right to determine the most suitable means of providing the service particularly in terms of the bin size and type and frequency of collection to suit particular properties and localities mindful of efficiencies and practicalities.

For Glencoe and vicinity, the 240 litre fortnightly recycling service is substituted with a 360 litre monthly recycling service.

New 240L bins will only be sold for recycling or domestic garbage with prior Council approval and payment of any additional service charges.

Schedule of Fees for Waste Management

Description	2016/2017	2017/2018
Waste Management Facility Charge (all rateable properties) to assist in covering the cost of Council's waste management facilities and other environmental initiatives.	\$65	\$66
Standard – one (1) 140L waste and one (1) 240L recycling bin per assessment.	\$300	\$300
Additional standard waste service per assessment.	-	\$150
Large – one (1) 240L waste and one (1) 240L recycling bin per assessment.	\$420	\$420
Additional Large Service per Assessment.	-	\$210
Vacant Land within Scavenging Area.	\$124	\$126
New 140L Bin*.	\$95	\$95
New 240L Bin*.	\$130	\$130
New 360L Bin*.	\$165	\$165
Delivery – New Bin*.	\$26	\$26
Bin Exchange (to swap bin sizes bin must be tidy and fully functional)**.	\$52	\$52

*Includes GST

3.1.5 Drainage Service Charges

Council Maintains Networks of urban stormwater drainage assets in Glen Innes, Emmaville and Deepwater.

Under Section 501 of the Act, an annual drainage charge may be levied on land that is within the basin that is served or proposed to be served by those drainage works.

Council has resolved to levy a charge of \$94 (\$92 in 2016/17) per assessment for all assessments upon which a drainage charge may be levied for those drainage systems within Glen Innes, Emmaville and Deepwater.

3.1.6 Schedule of Fees for Glen Innes Aggregates

RETAIL PRICE LIST 2017/18				
PRODUCTS	Price per Tonne Excl. GST	GST	GST Inclusive	
<u>Unprocessed</u>				
Overburden	\$6.82	\$0.68	\$7.50	
Select fill	\$13.64	\$1.36	\$15.00	
<u>Aggregates</u>				
Crusher dust	\$20.91	\$2.09	\$23.00	
Fresh Basalt Fines	\$30.00	\$3.00	\$33.00	
5mm Aggregate	\$40.91	\$4.09	\$45.00	
7mm Aggregate	\$36.36	\$3.64	\$40.00	
10mm Aggregate	\$34.55	\$3.45	\$38.00	
14mm Aggregate	\$33.64	\$3.36	\$37.00	
20mm Aggregate	\$30.91	\$3.09	\$34.00	
Pre-coated aggregate	Bulk-order customers only			
<u>Roadbase</u>				
20mm Scalps (non spec)	\$20.91	\$2.09	\$23.00	
40mm Scalps (non spec)	\$20.91	\$2.09	\$23.00	
DGB 20 (RMS spec)	\$35.00	\$3.50	\$38.50	
MB20 (RMS spec)	\$35.00	\$3.50	\$38.50	
DGS 20 (RMS spec)	\$25.91	\$2.59	\$28.50	
DGS 40 (RMS spec)	\$25.91	\$2.59	\$28.50	
<u>Broken Rock</u>				
Quarry rock - ex-pit	\$19.09	\$1.91	\$21.00	
Gabion	\$27.27	\$2.73	\$30.00	
150 mm-250mm Drainage Rock	\$27.27	\$2.73	\$30.00	
60mm < Drainage Rock	\$27.27	\$2.73	\$30.00	
Granite	\$27.27	\$2.73	\$30.00	
<u>Gravel</u>				
By Quotation				
<i>Prices shown are for cash or low-volume sales.</i>				
<i>Bulk-order customers will be provided with quotations for supply of product and delivery if required.</i>				
<i>Please contact the Quarry Manager to discuss your requirements, or if you require a special quarry product not shown above.</i>				
<u>DELIVERY</u>				
	Price excl. GST	GST	GST inclusive	
7 Tonne Tipper - In Town	\$40.91	\$4.09	\$45.00	
7 Tonne Tipper - out of town per km	\$5.00	\$0.50	\$5.50	
12 Tonne Tipper - in town	\$45.45	\$4.55	\$50.00	
12 Tonne Tipper - out of town per km	\$6.00	\$0.60	\$6.60	
Truck & Dog and B-Double	By quotation			
Weighbridge Ticket	\$27.27	\$2.73	\$30.00	
Dump Sand	\$43.64	\$4.36	\$48.00	

3.1.7 Schedule of Private Plant Hire Rates

Rates proposed to be charged for the carrying out by Council of work on private land:

	2016/17		2017/18	
Backhoe - JCB 3CX, Komatsu WB93	\$134 per hour		\$138 per hour	
Bitumen Patching Truck & 2 Men - potholes	By Quotation		\$360 per hour	
Bitumen Patching Truck & 2 Men - spraying	By Quotation		By Quotation	
Dozer - Komatsu D65	\$194 per hour		\$205 per hour	
Excavator (20T)	\$194 per hour		\$205 per hour	
Excavator (30T)			\$205 per hour	
Forklift	\$99 per hour	Plus \$21.00 attachments	\$102 per hour	Plus \$22.00 attachments
Grader - JD 670, Volvo G930, Cat 12H	\$189 per hour		\$195 per hour	
Industrial Outfront or Zero-Turn Mower	\$102 per hour		\$105 per hour	
Loader (12T) - Komatsu WA250	\$140 per hour		\$146 per hour	
Prime Mover with Quad-Axle Low Loader	By Quotation		\$4.50 per kilometre	
Roller (Drawn) - S'foot, Flat, Vibrating	\$53 per hour	Plus towing tractor	\$55 per hour	Plus towing tractor
Roller (SP 11t Vibrating) - Dynapac CA302	\$160 per hour		\$164 per hour	
Roller (SP 16t Multi-tyre) - Ammann AP240	\$160 per hour		\$164 per hour	
Skid Steer Loader	\$122 per hour		\$128 per hour	
Street Sweeper	\$180 per hour		\$185 per hour	
Tractor (>100kW) - MF3690	\$145 per hour	Plus \$21.00 attachments	\$150 per hour	Plus \$21.00 attachments
Tractor (75-99kW) - NH TS115	\$136 per hour	Plus \$21.00 attachments	\$141 per hour	Plus \$21.00 attachments
Tractor (50-74kW) - NH TD85, JD6110	\$127 per hour	Plus \$21.00 attachments	\$132 per hour	Plus \$21.00 attachments
Tractor (25-49kW) - NH TD55	\$112 per hour	Plus \$21.00 attachments	\$116 per hour	Plus \$21.00 attachments
Water Cart - Hino/Fuso (12,900-15,000L)	\$136 per hour		\$142 per hour	
Wood Chipper & Truck, 2 operators			\$275 per hour	
	2016/17		2017/18	
General Utility	\$20 + \$0.90 per kilometre, minimum charge \$65		\$22 + \$0.94 per kilometre, minimum charge \$75	
Truck - 3-4 Tonne Single Axle Tray	\$20 + \$101 per hour		\$22 + \$105 per hour	
Truck - 6 Tonne Single Axle Tray	\$20 + \$107 per hour		\$22 + \$110 per hour	
Truck - 9 Tonne Single Axle Tipper	\$20 + \$125 per hour		\$22 + \$129 per hour	
Truck - 13 Tonne Bogie Axle Tipper	\$20 + \$130 per hour		\$22 + \$140 per hour	
Truck - 13 Tonne Tipper with Dog Trailer	\$20 + \$180 per hour		\$22 + \$185 per hour+	
	2016/17		2017/18	
Labourer	By Quotation		By Quotation	
Plant Operator (including transport utility only)	By Quotation		By Quotation	
Portable Toilet	\$27 per day	Plus \$60.00 cleanout	\$28 per day	Plus \$60.00 cleanout
Minor Hand Plant ⁵	\$68.00 per ½ day	Plus operator & consumables	\$70.00 per ½ day	Plus operator & consumables
Traffic Control Signs/Devices for private works and private hire	\$27 administration charge plus \$11 per day per sign/device. Witches hats/Bollards \$5 per day	By quotation for hire in excess of \$250 or for public and non-profit events. Full replacement cost will be charged for items not returned.	\$30 administration charge plus \$11 per day per sign/device. Witches hats/Bollards \$5 per day	By quotation for hire in excess of \$250 or for public and non-profit events. Full replacement cost will be charged for items not returned.

NOTES:

1. All rates are comprehensive and include one (1) operator and hand tools, but excluding attachments, unless otherwise stated.
2. A surcharge will apply for all activities undertaken outside normal working hours (including operator rostered days-off).
3. A minimum charge of one (1) hour applies for all plant; it is then charged in half-hourly increments.
4. Plant will not be 'Dry Hired' without specific Council approval.
5. Council's small plant (e.g. chainsaws, mowers, cement mixers etc.) are not available for private use.
6. Standby rates shall be 70% of the comprehensive hire rate for major plant items.
7. An establishment fee, calculated at the plant hourly rate for travel, shall apply for all private works. This establishment fee may be discounted, where travel costs can be apportioned amongst multiple jobs. The establishment fee will be waived for continuous hire within the Council's Local Government Area in excess of 24 hours.
8. Operator travel time will be an additional charge for plant hired for use outside of the Council's Local Government Area.
9. Trucks for soil and gravel cartage shall be hired at standard current Roads and Maritime Service fleet hire rates.
10. Plant and equipment will only be hired where it is surplus to Council's operational requirements.
11. The listed hire rates may be discounted at the discretion of the Director of Infrastructure Services, where any proposed hire will have benefits to Council and have no detrimental impact on Council's service delivery, notwithstanding that discounted rates shall not be less than Council's internal plant hire rates.

3.1.8 Other Fees and Charges

FACTORS INFLUENCING REVENUE AND PRICING

The following factors may influence Council's proposed pricing of the goods, services and facilities.

Community Service Obligations

Council's community service obligation is a fundamental consideration when determining a pricing policy for community services and facilities. Council's community service obligation is reflected in the proposed pricing structure for the hire and use of services and facilities such as the Town Hall, Community Centres, the Visitors Information Centre, public swimming pools, libraries, parks, gardens, sporting and recreation fields and facilities.

Full Cost Recovery

The principle of full cost recovery is the recovery of all direct and indirect costs involved in the provision of a service.

User-Pays

The User-Pays principle involves pricing the provision of goods, services and facilities, which require the user/consumer to pay the actual cost of the service provided. Full, partial or zero cost recovery describes how the aggregate level of revenue derived from a service relates to its fully absorbed or 'true cost'.

The pricing policy applied to a particular service is guided by Council's motivation for being involved in the service. The following table notes each circumstance by which Council is involved in a service and describes the policy principle or basis.

The table below provides a legend of the motive and pricing principle relating to the Other Fees and Charges listed in the following pages:

Pricing Principle and Motive legend:

Code	Motive	Pricing Principal
A	Public Goods and the Exclusion Principle	Council services may be provided free of charge in those circumstances where it is impossible or impractical to exclude users who for various reasons do not have the ability to pay.
B	Legislation or Regulations	Include fees and charges which are set by external bodies through legislation or regulations.
C	Subsidised Goods and Services	Fees may be discounted to a level below the cost of a service if full cost recovery would prevent or discourage its consumption and the service is regarded as having particular merit to the welfare and well-being of the community (hence creating a community service obligation); provided the cost of the discount does not exceed the estimated benefit.
D	User Pays/Full Cost Recovery/Natural Monopoly	The User-Pays principle involves pricing the provision of goods, services and facilities, which require the user/consumer to pay the actual cost of the service provided. This cost may be estimated or calculated to ensure that the aggregate level of revenue derived from a service relates to its fully absorbed or 'true cost'. Further, where Council has a monopoly over the production of a good or service, prices should be set at a level to fully recover costs unless there are explicit community service obligations or equity objectives.
E	Set by Agreement	The setting of prices by agreement will affect agreements such as leases, licenses and any other agreements to occupy or use Council facilities. Generally these agreements will specify that prices increase by the Consumer Price Index on an annual basis.

DESCRIPTION	2016/17	2017/18 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
CORPORATE AND GOVERNANCE INCOME				
Interest on outstanding Rate, Water consumption and Debtor accounts.	8.00%	7.50%	Set in accordance with Section 566(3) of the Local Govt. Act 1993.	NO
Section 603 Certificates (Outstanding Rates & Charges)	75.00	80.00	B	NO
Urgency Fee - Section 603 Certificate	135.00	135.00	D	NO
Property Enquiries – Verbal	Nil	Nil	A	
Property Enquiries – Written	38.00	40.00	C	NO
Dishonour Administration Fee				
Cheque Payments (per payment)	100.00	100.00	D	NO
Direct Debit Payments (per payment)	100.00	100.00	D	NO
Surcharges on payments via Card				
Surcharge on payments via Credit Card	1%	1%	D	YES
Admin Charge (Staff) re Road Toll follow up	50.00	50.00	D	YES
Photocopying (Black and White)				
A4 (single sided)	1.00	1.00	D	NO
A4 (double sided)	1.00	1.00	D	NO
A3 (single sided)	2.00	2.00	D	NO
A3 (double sided)	2.00	2.00	D	NO
Photocopying (Colour)				
A4 (single sided)	2.00	2.00	D	NO
A4 (double sided)	2.00	2.00	D	NO
A3 (single sided)	4.00	4.00	D	NO
A3 (double sided)	4.00	4.00	D	NO
Laminating				
Card	1.00	1.00		NO
A4 (per page)	4.00	4.00	D	NO
A3 (per page)	6.00	6.00	D	NO
Large Quantities (sales exceeding 20).	By Quotation	By Quotation	D	NO
Rates & Water – Re-issue Notice	8.00	8.00	D	NO
Certificate as to outstanding Notices and Orders issued under the Local Government Act (section 735A) Please Note: Relates to any outstanding notice, order, direction or demand but only to those matters issued under the Local Government Act. It specifically excludes those outstanding	88.00	93.00	B	NO
Government Information (Public Access) Act				
Application Fee	30.00	30.00	B	NO
Processing Fee – per hour	30.00	30.00	B	NO
Review Fee – (internal)	45.00	45.00	B	NO
Holder of a Commonwealth Health Benefit Card is entitled to half fees and cha	Half fee	Half fee	C	NO
Work involved in dealing with an application.	By quotation	By quotation	A	NO
GIS Maps (Standard property enquiry or re-print of existing maps)				
A4 Black and White	3.00	4.00	D	NO
A4 Colour	6.00	7.00	D	NO
A3 Black and White	5.00	6.00	D	NO
A3 Colour	13.00	14.00	D	NO
A2 Colour/Black and White	17.00	18.00	D	NO
A1 Colour/Black and White	23.00	25.00	D	NO
A0 Colour/Black and White	26.00	28.00	D	NO
GIS Maps (custom map production).	By Quotation	By Quotation	D	NO
Plan Printing				
A2	12.00	13.00	D	NO
A1	16.00	17.00	D	NO
A0	20.00	21.00	D	NO
Large Quantities (sales exceeding 100).	by Quotation	by Quotation	D	NO
Large Quantities (sales exceeding 100).	by Quotation	by Quotation	D	NO
Fax - Australia	5.00	6.00	D	NO
Fax - Australia (10 + pages)	8.00	9.00	D	NO
Permanent Road Closure Application Administration Fee – Non Refundable.	Actual costs + admin. Fee	Actual costs + admin. Fee	D	NO
Standard Deed Preparation Fee (Prepared by Council)	100.00	100.00	C	NO
Standard Deed Preparation Fee (Prepared by Solicitor or Agent)	Invoice Cost	Invoice Cost	C	NO
COMPANION ANIMAL REGISTRATION CHARGES				
Lifetime Registration				

Note: Fees Charges are made under the Local Government Act 1993, section 608, unless otherwise stated.

DESCRIPTION	2016/17	2017/18 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
Non de-sexed dog or cat (even if owned by pensioner)	195.00	201.00	B	NO
De-sexed dog or cat	53.00	55.00	B	NO
De-sexed dog or cat – owned by pensioner	22.00	23.00	B	NO
Non de-sexed dog or cat – owned by registered breeder	53.00	55.00	B	NO
Non de-sexed cat or dog under 6 months	53.00	55.00	B	NO
Desexed dog or cat sold by eligible pnd/shelter	26.50	27.50	B	NO
STOCK IMPOUNDING CONTROL CHARGES				
<i>Fee for Loss or Damage (Applies to council/private property)</i>				
Horse, Ass, Mule, Cow, Camel. (per head)	20.00	21.00	D	NO
Sheep. (per head)	8.00	9.00	D	NO
Goat, Pig. (per head)	20.00	21.00	D	NO
<i>Transport of animals to pound</i>				
Cartage cost	20.00	\$50 + Actual Cost	D	NO
Walking of animals to pound	37.00 +(staff hourly rate x 1.5)	\$38 + (staff hourly rate x 1.5)	D	NO
Muster stray stock - per hour	137.00	140.00	D	NO
<i>Sustenance</i>				
Sheep and Goats per head per day	13.65	5.00	D	NO
Cattle and Horses per head per day	29.75	31.00	D	NO
<i>Other Charges</i>				
Veterinary costs	actual cost + 40.00/call	actual cost + 41.00/call	D	NO
<i>Notification</i>				
By post	14.80	16.00	D	NO
By messenger	15.00+90c/km	15.50+ 95c/km	D	NO
Advertising Costs	36.75 + Actual Cost	37.50 + actual cost	D	NO
IMPOUNDING - VEHICLES				
Impounding Fee - Vehicles	139.00	142.00	D	NO
Transporting other articles to pound – (cars, trolleys etc)	actual cost + 37	actual cost + 38	D	NO
<i>Notification</i>				
Advertising Costs	Advertising costs +37 per advert	Advertising costs +38 per advert	D	NO
COMPANION ANIMAL POUND CHARGES				
Animal Pound Charges				
Surrender/destruction fee	50.00	55.00	D	NO
First seizure/release of animal	50.00	55.00	D	NO
Repeat seizures/releases within 12 months	100.00	105.00	D	NO
Sustenance fee (including boarding) per day - including day impounded and day released	20.00	25.00	D	NO
Out of Hours release fee + actual other costs	106+ other costs	110+ other costs	D	NO
<i>Sundry Animal Charges</i>				
Microchip fee	47.00	48.00	D	YES
Sale of dogs (registration/micro/desex)	300.00	500.00	D	NO
Hire of cat trap per week	0.00	0.00	C	YES
Hire of dog trap per week	0.00	0.00	C	YES
Hire of Barking Dog Collar (Refundable Deposit)	0.00	25.00	C	YES
Cost of Barking Dog Collar if not returned or damaged when hired	0.00	250.00	C	YES
Collarum Dog Trap per week (includes set fee)	65.00	65.00	D	YES
Compliance Certificate – Dangerous/Restricted Dog Enclosure	150.00	150.00	Prescribed under cl. 25 Companion Animals Regn 2008	NO
Collar and Sign Package – Dangerous/Restricted Dog	140.00	150.00	D	YES
ENVIRONMENTAL CHARGES				

Note: Fees Charges are made under the Local Government Act 1993, section 608, unless otherwise stated.

DESCRIPTION	2016/17	2017/18 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
Water Analysis				
General Water Analysis	By Quotation	By Quotation	D	YES
Swimming Pool Water Analysis	By Quotation	By Quotation	D	YES
Administration Fees				
Prevention Notice issued under section 96 of Env Ops Act 1997. Clause 99 of Regns.	520.00	535.00	B	NO
Clean Up Notice issued under section 91 of the Env Ops Act 1997. Clause 99 of Regns	520.00	535.00	B	NO
LOCAL APPROVALS				
Part A - Install a Structure	77.00	78.50	D	NO
Part B - Approval to carry out water supply, sewerage and/or storm water drainage works including inspections	190.00	193.50	D	NO
Part C - Approval to install, construct or alter an on-site sewerage system including inspection	190.00	193.50	D	NO
Part F - Operate a Caravan Park	77.00	78.50	D	NO
Part F - Install solid fuel heating device (where not exempt under local approvals policy)	77.00	78.50	D	NO
Part F - install or operate amusement device (under 14 rpm exempt)	40.00	45.00	D	NO
Part F - Use of a Standing Vehicle or any Article for the purpose of selling any article in a public place	77.00	78.50	D	NO
Part D, E, F - Miscellaneous Approvals	77.00	78.50	D	NO
Annual Approval Fee (High Risk Onsite Sewerage Management System)		85.00	D	NO
Inspection Fee (High Risk Onsite Sewerage Management System)		125.00	D	NO
PUBLIC HEALTH				
Food Outlet Inspections				
First Inspection	100.00	100.00	D	NO
Annual Administration Charge	200.00	200.00	D	NO
Administration Fee for Not for Profit organisations (Food outlet)	No Charge	No Charge	A	NO
Inspection - if satisfactory	No Charge	No Charge	C	NO
Other Outlets				
Hairdresser/Beauty Salon/Skin Penetration Premises Inspection	120.00	120.00	D	NO
Hairdresser/Beauty Salon/Skin Penetration Premises Inspection in conjunction with trade waste inspection	No Charge	No Charge		NO
Registration of Skin Penetration Premises	80.00	80.00	D	NO
OUTSTANDING ORDERS & NOTICES INFORMATION				
<i>Environmental Planning & Assessment Act s. 121ZP</i>				
			A	NO
<i>Per certificate</i>	83.00	83.00	A	NO
<i>Per certificate requiring inspection</i>	140.00	140.00	A	NO
<i>Local Government Act s. 735A</i>				
				NO
<i>Per certificate</i>	88.00	88.00	A	NO
<i>Per certificate requiring inspection</i>	140.00	140.00	A	NO
<i>Noxious Weeds Act - Provision of section 64 certificate</i>				
	83.00	84.50	A	NO
WASTE MANAGEMENT CONTROL				
Disposal of Waste Materials				
Sorted Domestic Waste (Recyclables separated minimum of 1/3 recycling required, not including green waste)	Free	Free	A	YES
Recyclables separated including metal	Free	Free	A	YES
Unsorted Waste up to 500 kg	25.00 per load	25.00 per load	A	YES
Unsorted waste over 500 kg charged at tonne rate	65.00/tonne	70.00/tonne	A	YES
Green Waste up to 500 kg	10.00	10.00	C	YES
Green waste over 500 kg charged at tonne rate	50.00/tonne	50.00/tonne	A	YES
Privet (Subject to prior notification to and approval by Council.)	Free	Free	A	YES
Clean Fill - Soil	Free	Free	A	YES
White goods certified as de-gassed	Free	Free	D	YES
White goods if not certified de-gassed	45.00	45.00	D	YES
Local Registered Charities – disposal of unwanted goods – unsorted (sorted 1/3 recyclables – free)	60.00/ Truck Load	60.00/ Truck Load	A	YES
Local Registered Charities – Council collection & disposal of unwanted goods	By Quotation	By Quotation	A	YES
Asbestos Waste - Glen Innes Waste Depot ONLY	150.00/tonne (Min\$75)	150.00/tonne (Min\$75)	C	YES
Disposable asbestos bag (includes bag & bag/content disposal)	27.00	27.00	C	YES
Builders Rubbel (Concrete, Brick, Blocks, Pavers, Tiles only) per tonne	32.00/tonne	35.00/tonne	C	YES
E waste (deferment of charge subject to recycling options available)	0	0	C	YES
Drillers Waste per tonne	75.00	75.00	C	YES
Processed Construction and Demolition waste.	25.00/m3	25.00/m3	C	YES

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DESCRIPTION	2016/17	2017/18 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
Loading by Council (additional charge, subject to loader availability)	20.00/m3	20.00/m3	C	YES
Disposal of Tyres - per tyre				
Motor Cycle Tyres	4.00	4.00	C	YES
Passenger car Tyres	6.00	6.00	C	YES
Truck Tyres - small (15' to 16' rim)	12.00	13.00	C	YES
Truck Tyres - large	46.00	48.00	C	YES
Tractor Tyres	92.00	97.00	C	YES
Tyres on rim will be charged at double the relevant charge.				
Please note: Tyres will not be accepted from commercial operators.				
Sundry Items				
Please Note: Bulk waste from other Local Government Authorities is subject to approval.	By Quotation	By Quotation	D	YES
RENTALS, LEASES AND ANNUAL FEES				
Commercial Leases				
AirServices Australia Non-Direction Beacon lease at Aerodrome	As per lease (CPI)	As per lease (CPI)	E	YES
Service Station, Cnr Church and Bourke Streets, Glen Innes	As per lease (CPI)	As per lease (CPI)	E	YES
Crofters Cottage	As per lease (CPI)	As per lease (CPI)	E	YES
1st Floor, Visitors Centre, Church Street, Glen Innes	As per lease (CPI)	As per lease (CPI)	E	YES
Ground Floor, Visitors Centre, Church Street, Glen Innes	As per lease (CPI)	As per lease (CPI)	E	YES
Glen Innes Mobile Toy Library - Bus	As per lease (CPI)	As per lease (CPI)	E	YES
Town Hall Tea and Coffee Shop	As per lease (CPI)	As per lease (CPI)	E	YES
Lease of Land for Hanger	As per lease (CPI)	As per lease (CPI)	E	YES
Recycling Centre	As per lease (CPI)	As per lease (CPI)	E	YES
Martins Lookout (1)	As per lease (CPI)	As per lease (CPI)	E	YES
Martins Lookout (2)	As per lease (CPI)	As per lease (CPI)	E	YES
Private lease of land for Hangers	As per lease (CPI)	As per lease (CPI)	E	YES
Lease of GI Aerodrome Land	As per lease (CPI)	As per lease (CPI)	E	YES
Glen Innes Mobile Toy Library - Building	As per lease (CPI)	As per lease (CPI)	E	YES
Glen Innes Aggregates Off Stream Storage - Grazing Lease	As per lease (CPI)	As per lease (CPI)	E	YES
Glen Innes Aggregates Off Stream Storage - Storage Lease	As per lease (CPI)	As per lease (CPI)	E	YES
Lease of Wattle Vale		As per lease (CPI)	E	YES
All other leases	As per lease (CPI)	As per lease (CPI)	E	YES
TOWN PLANNING				
Development Applications				
Dwelling House Estimated Cost Less than or equal to \$300,000 (CI 247)	455.00	455.00	B	NO
Development NOT INVOLVING the erection of a building, carrying out of a work, subdivision of land or demolition of a building or work (CI 250)	285.00	285.00	B	NO
Development INVOLVING the erection of a building, carrying out of a work, subdivision of land or demolition of a building or work (CI 246B):				
Up to \$5,000	110.00	110.00	B	NO
\$5,001 to \$50,000	\$170.00 plus an additional \$3.00 for each \$1,000 (or part of \$1,000) of estimated cost.	\$170.00 plus an additional \$3.00 for each \$1,000 (or part of \$1,000) of estimated cost.	B	NO
\$50,001 to \$250,000	\$352.00 plus an additional \$3.64 for each \$1,000.00 (or part of \$1,000.00) of estimated cost when exceeds \$50,000.	\$352.00 plus an additional \$3.64 for each \$1,000.00 (or part of \$1,000.00) of estimated cost when exceeds \$50,000.	B	NO
\$250,001 to \$500,000	\$1,160.00 plus an additional \$2.34 for each \$1,000.00 (or part of \$1,000.00) of estimated cost when exceeds \$250,000.	\$1,160.00 plus an additional \$2.34 for each \$1,000.00 (or part of \$1,000.00) of estimated cost when exceeds \$250,000.	B	NO
\$500,001 to \$1,000,000	\$1,745.00 plus an additional \$1.64 for each \$1,000.00 (or part of \$1,000.00) of estimated cost when exceeds \$500,000.	\$1,745.00 plus an additional \$1.64 for each \$1,000.00 (or part of \$1,000.00) of estimated cost when exceeds \$500,000.	B	NO
\$1,000,001 to \$10,000,000	\$2,615.00 plus an additional \$1.44 for each \$1,000.00 (or part of \$1,000.00) of estimated cost when exceeds \$1,000,000.	\$2,615.00 plus an additional \$1.44 for each \$1,000.00 (or part of \$1,000.00) of estimated cost when exceeds \$1,000,000.	B	NO

Note: Fees Charges are made under the Local Government Act 1993, section 608, unless otherwise stated.

DESCRIPTION	2016/17	2017/18 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
More than \$10,000,000	\$15,875.00 plus an additional \$1.19 for each \$1,000.00 (or part of \$1,000.00) of estimated cost when exceeds \$10,000,000.	\$15,875.00 plus an additional \$1.19 for each \$1,000.00 (or part of \$1,000.00) of estimated cost when exceeds \$10,000,000.	B	NO
Refund of Fees paid on Development Application(s)				
Application withdrawn prior to assessment	90% of DA fee paid refunded	90% of DA fee paid refunded	B	NO
Application withdrawn after assessment and prior to determination	25% of DA fee paid refunded	25% of DA fee paid refunded	B	NO
Refund of Fees paid on Construction Certificate				
Application withdrawn prior to determination of DA	100% of CC fee paid refunded	100% of CC fee paid refunded	B	NO
Application withdrawn after assessment and prior to determination	Refund of all inspection fees	Refund of all inspection fees	B	NO
Application for modification of consent for local development (Clause 258)				
Minor Amendment to DA s.96(1)	Max 71.00	Max 71.00	B	NO
Dwelling House Estimated Cost Less than or equal to \$250,000	190.00	190.00	B	NO
Amendment to DA S.96(1A) - Minimal environmental impact (Clause 258)	645.00 or 50% of the original DA whichever is the lesser	645.00 or 50% of the original DA whichever is the lesser	B	NO
Major Amendment to DA s.96(2) Not of minimal environmental impact (Clause 258) See below:				
Up to \$5,000	55.00	55.00		NO
\$5,001 to \$250,000	\$85.00 plus an additional \$1.50 for each \$1,000.00 (or part of \$1,000.00) of the estimated cost.	\$85.00 plus an additional \$1.50 for each \$1,000.00 (or part of \$1,000.00) of the estimated cost.	B	NO
\$250,001 to \$500,000	\$500.00 plus an additional \$0.85 for each \$1,000.00 (or part of \$1,000.00) by which the estimated cost exceeds \$250,000.	\$500.00 plus an additional \$0.85 for each \$1,000.00 (or part of \$1,000.00) by which the estimated cost exceeds \$250,000.	B	NO
\$500,001 to \$1,000,000	\$712.00 plus an additional \$0.50 for each \$1,000.00 (or part of \$1,000.00) by which the estimated cost exceeds \$500,000.	\$712.00 plus an additional \$0.50 for each \$1,000.00 (or part of \$1,000.00) by which the estimated cost exceeds \$500,000.	B	NO
\$1,000,001 to \$10,000,000	\$987.00 plus an additional \$0.40 for each \$1,000.00 (or part of \$1,000.00) by which the estimated cost exceeds \$1,000,000.	\$987.00 plus an additional \$0.40 for each \$1,000.00 (or part of \$1,000.00) by which the estimated cost exceeds \$1,000,000.	B	NO
More than \$10,000,000	\$4,737.00 plus an additional \$0.27 for each \$1,000.00 (or part of \$1,000.00) by which the estimated cost exceeds \$10,000,000.	\$4,737.00 plus an additional \$0.27 for each \$1,000.00 (or part of \$1,000.00) by which the estimated cost exceeds \$10,000,000.	B	NO
Issue of Section 149 Planning Certificate				
Minimum Certificate pursuant to section 149 (2) of the <i>Environmental Planning & Assessment Act 1979</i> .	53.00	53.00	B	NO
Additional Fee for urgent provision of section 149 (2) Certificate	115.00	115.00	D	NO
Additional information provided pursuant to section 149 (5) of the <i>Environmental Planning & Assessment Act 1979</i> .	80.00	80.00	B	NO
Additional Fee for urgent provision of section 149 (5) Certificate	110.00	110.00	D	NO
Review of Development Consent pursuant to s.82A(3) of the Act				
Dwelling House Estimated Cost Less than or equal to \$100,000 (CI 257)	190.00	190.00	B	NO
Development NOT INVOLVING the erection of a building, the carrying out of a work or demolition of a work or building (CI 257)	50% of the fee for the original DA	50% of the fee for the original DA		NO
Any other development application (CI 257): Up to \$5,000	55.00	55.00	B	NO

Note: Fees Charges are made under the Local Government Act 1993, section 608, unless otherwise stated.

DESCRIPTION	2016/17	2017/18 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
\$5,001 to \$250,000	\$85.00, plus an additional \$1.50 for each \$1,000.00 (or part of \$1,000.00) of the estimated cost.	\$85.00, plus an additional \$1.50 for each \$1,000.00 (or part of \$1,000.00) of the estimated cost.	B	NO
\$250,001 to \$500,000	\$500.00, plus an additional \$0.85 for each \$1,000.00 (or part of \$1,000.00) of the estimated cost exceed \$250,000.	\$500.00, plus an additional \$0.85 for each \$1,000.00 (or part of \$1,000.00) of the estimated cost exceed \$250,000.	B	NO
\$500,001 to \$1,000,000	\$712.00, plus an additional \$0.50 for each \$1,000.00 (or part of \$1,000.00) of the estimated cost exceeds \$500,000.	\$712.00, plus an additional \$0.50 for each \$1,000.00 (or part of \$1,000.00) of the estimated cost exceeds \$500,000.	B	NO
\$1,000,001 to \$10,000,000	\$987.00, plus an additional \$0.40 for each \$1,000.00 (or part of \$1,000.00) of the estimated cost exceeds \$1,000,000.	\$987.00, plus an additional \$0.40 for each \$1,000.00 (or part of \$1,000.00) of the estimated cost exceeds \$1,000,000.	B	NO
More than \$10,000,000	\$4,737.00, plus an additional \$0.27 for each \$1,000.00 (or part of \$1,000.00) of the estimated cost exceeds \$10,000,000.	\$4,737.00, plus an additional \$0.27 for each \$1,000.00 (or part of \$1,000.00) of the estimated cost exceeds \$10,000,000.	B	NO
Subdivision Fees				
New Road	\$665.00 plus \$65.00 per additional lot	\$665.00 plus \$65.00 per additional lot	B	NO
No New Road (Min \$330.00)	\$330.00 plus \$53.00 per additional lot	\$330.00 plus \$53.00 per additional lot	B	NO
Strata	\$330.00 plus \$65.00 per additional lot	\$330.00 plus \$65.00 per additional lot	B	NO
Subdivision Certificate/Linen release fee	225.00	225.00	D	NO
Planning Proposal (Min \$2,480.00)	\$2,480.00 plus costs and staff time at \$70.00 per hour	\$2,480.00 plus costs and staff time at \$70.00 per hour	D	NO
Developer Contributions				
s. 94A – where the estimated cost of the development is between \$100,001 and \$200,000 (in accordance with Council's policy)	0.5% of development cost	0.5% of development cost	D	NO
s. 94A – where the estimated cost of the development is in excess of \$200,000 (in accordance with Council's policy)	1.0% of development cost	1.0% of development cost	D	NO
Advertising Fee (per application)	320.00	320.00	B	NO
Neighbour Notification Fee	80.00	80.00	D	NO
Designated development (advertising fee) (Clause 252 (1) (a))	2200.00	2200.00	B	NO
Prohibited development (advertising fee) (Clause 252 (1) (c))	1105.00	1105.00	B	NO
CEMETERY				
Burial				
Plot (each).	420.00	428.00	D	YES
Burial - Normal Working Days	625.00	636.00	D	YES
Burial - Saturdays	932.00	949.00	D	YES
Children's Section (under 1.1m) Under 5	200.00	204.00	D	YES
Reception of Ashes for Burial	155.00	158.00	D	YES
Re-opening, closing vault	155.00	158.00	D	YES
Perpetual Care - lawn cemetery (payable at time of burial)	815.00	830.00	D	YES
Perpetual Care - monumental cemetery (payable at time of burial)	1650.00	1680.00	D	YES
Burial where Hand Digging is required (Old Sections).	795.00	809.00	D	YES

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DESCRIPTION	2016/17	2017/18 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
Burial - Villages - additional charge for machinery transport	285.00	290.00	D	YES
Exhumation	810.00	825.00	D	YES
Tombs and Monuments:				
Application to erect a tomb or monument	110.00	112.00	D	NO
Niches, Columbarium				
Reservation in columbarium	240.00	244.00	D	YES
Interment & Plaque (at time of interment) or replacement plaque	cost of plaque + 120.00	cost of plaque + 122.00	D	YES
Cancellation of Lease - Administration Fee	42.00	43.00	D	YES
Sale of Cemetery Record Book	35.00	36.00	D	NO
Application for Private Burial (includes inspection)	350.00	356.00	D	NO
Records - Search and supply	45.00	46.00	D	NO
SWIM CENTRES				
All books of tickets and family passes include entry to Glen Innes and Emmaville swim centres				
Turnstile Admissions:				
Adults & Children	3.50	4.00	C	YES
Seniors and Children (16 and under)	3.20	4.00	C	YES
Children under four (4)	Free	Free	A	
Spectators & Carers	2.00	2.50	C	YES
School Groups and/or Carnivals (teachers free)	2.00	2.50	C	YES
Season Tickets:				
Family - Full Season (No Further discounts)	280.00	300.00	C	YES
Family - Half Season (No Further discounts)	145.00	150.00	C	YES
Book of 20 Entry Tickets - for one season only	60.00	70.00	C	YES
Individual Season Pass	140.00	160.00	C	YES
Individual Half Season Pass	70.00	80.00	C	YES
Pool Hire: Sole use				
School Groups - learn to swim	\$2 per child plus \$26 per hour (teachers free)	\$2.50 per child plus \$30 per hour (teachers free)	C	YES
Swimming or Triathlon club	normal entry fees plus \$26 per hour	normal entry fees plus \$30 per hour	C	YES
Private Use - Other (per hour including admission)	330.00	350.00	C	YES
Hire of Pool aid Equipment for Private Lesson Teachers per session.	5.00	5.00	C	YES
Programmes - paid in advance - excludes admission				
Aqua Aerobics - per class	7.00	7.00	C	YES
Season Pass Aqua Aerobics Classes (50 tickets)	0.00	300.00	C	YES
Swim Classes Baby Classes - 1 lesson	6.00	10.00	C	YES
Swim Classes Pre-school - 10 lessons - for one season only	65.00	80.00	C	YES
Swim Classes School Age - 10 lessons - for one season only	65.00	80.00	C	YES
SPORTSGROUNDS RENTALS				
Tennis Association (per annum)	as per lease(CPI)	as per lease(CPI)	A	YES
Rugby League - Meade Park (per annum)	as per lease(CPI)	as per lease(CPI)	A	YES
Rugby Union Park	as per lease(CPI)	as per lease(CPI)	A	YES
PARKS & RESERVES				
Mowing request outside of Normal Schedule for Ovals	105 per Hour	107 per Hour	D	YES
Line marking (where no lease agreement in place)				
Touch football fields - Per line marking	240.00	244.00	D	YES
Netball courts - Per line Marking	175.00	178.00	D	YES
Football fields - Per line marking	120.00	122.00	D	YES
Soccer fields - Per line marking	295.00	300.00	D	YES
Little Athletics - Per line marking	295.00	300.00	D	YES
Commercial Hire Security Bond (refundable on Conditions)	650.00	662.00	D	NO
Commercial Hire rental (per day)	\$125 + private works rates for associated services	\$125 + private works rates for associated services	D	YES
All Playing fields for Schools - Booked	Free	Free	A	YES
Rallies, weddings, private functions Administration Charge (not for profit)	46.00	47.00	C	YES
RESERVES RENTALS				
Annual Charges				
Road off Church Street	As per agreement (CPI)	As per agreement (CPI)	E	YES
Lane at Rear of Glen Innes Gasworks	As per agreement (CPI)	As per agreement (CPI)	E	YES
Part Herbert Street, near Hunter Street	As per agreement (CPI)	As per agreement (CPI)	E	YES
Part Herbert Street	As per agreement (CPI)	As per agreement (CPI)	E	YES
Wellingrove Pump Station	As per agreement (CPI)	As per agreement (CPI)	E	YES

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DESCRIPTION	2016/17	2017/18 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
Manns Lane Reserve - grazing	As per agreement (CPI)	As per agreement (CPI)	E	YES
Sewerage Treatment Works - West of railway line - grazing	As per agreement (CPI)	As per agreement (CPI)	E	YES
East of Railway Line - grazing	As per agreement (CPI)	As per agreement (CPI)	E	YES
Council Reserve - Red Range	As per agreement (CPI)	As per agreement (CPI)	E	YES
West Avenue Reserve	As per agreement (CPI)	As per agreement (CPI)	E	YES
Red Range Cemetery Reserve	As per agreement (CPI)	As per agreement (CPI)	E	YES
Glen Innes Cemetery Reserve	As per agreement (CPI)	As per agreement (CPI)	E	YES
Glencoe Reserve	As per agreement (CPI)	As per agreement (CPI)	E	YES
Abbotts Road – Unused Road	As per agreement (CPI)	As per agreement (CPI)	E	YES
Red Range Reserve	As per agreement (CPI)	As per agreement (CPI)	E	YES
Section 3 Oswald St, Dundee	As per agreement (CPI)	As per agreement (CPI)	E	YES
Grazing Land at Deepwater	As per agreement (CPI)	As per agreement (CPI)	E	YES
LIBRARY & LEARNING CENTRE				
<i>Library Charges</i>				
<i>Black and White Photocopying</i>				
Photocopying - A4	0.50	0.50	C	YES
Photocopying - A3	1.00	1.00	C	YES
<i>Colour Photocopying</i>				
Photocopying - A4	2.00	2.00	C	YES
Photocopying - A3	4.00	4.00	C	YES
<i>Computer Printing</i>				
Black & White - A4	0.50	0.50	C	YES
Colour - A4	2.00	2.00	C	YES
<i>Facsimile</i>				
Australia	3.30		C	YES
Australia (10 + pages)	6.40		C	YES
International (subject to fair use)	8.30		C	YES
Received	3.30		C	YES
<i>Laminating service</i>				
A4 per page	3.30	3.30	C	YES
A3 per page	4.40	4.40	C	YES
<i>Library - Sundry fees and charges</i>				
Espresso Coffee	3.50	3.50	C	YES
Library Bag	1.65	1.65	C	YES
PLAYAWAY headphones	2.00	2.00	C	YES
Replacement Library Membership cards	4.20	4.20	C	NO
<i>Inter Library Loan</i>				
Administration Fee	7.50	7.50	C	NO
Exchange Fee	16.50	16.50	B	NO
Replacement cost of lost / damaged items	12.50 + actual cost	12.50 + actual cost	C	NO
<i>Hire of Library Van</i>				
\$1.65 (per km)	1.80	Discontinued	C	YES
Cleaning of van	15.00	Discontinued	C	YES
Insurance contribution	15.00	Discontinued	C	YES
<i>Conference Room – Hire per hour</i>				
Community	20.00	20.00	D	YES
Government, Commercial/ Business	38.00	40.00	D	YES
<i>Additional Charges:</i>				
<i>Equipment Hire – per day</i>				
Community	25.00	25.00	D	YES
Government, Commercial/ Business	40.00	42.00	D	YES
<i>Administration Fee – (once off)</i>				
Community	12.50	12.50	D	YES
Government (excl. Council and DET), Commercial/ Business	22.50	24.00	D	YES
Security Swipe card Refundable Deposit	70.00	75.00	D	NO
Security Call out.	70.00	75.00	D	YES
Cleaning Cost	36.00	36.00	D	YES
<i>Teleconferencing – Hire per 30 minutes</i>				
<i>First 30 Minutes (minimum charge)</i>				
First 30 Minutes (minimum charge)	40.00	Not Applicable	D	YES
Government, Commercial/ Business	40.00	Not Applicable	D	YES
<i>Each Additional 30 Minutes</i>				

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DESCRIPTION	2016/17	2017/18 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
Community	13.00	Not Applicable	D	YES
Government, Commercial/ Business	24.00	Not Applicable	D	YES
Administration Fee				
Community	20.00	Not Applicable	D	YES
Government, Commercial/ Business	36.00	Not Applicable	D	YES
CHILDREN AND FAMILY SERVICES				
Items marked with an * will increase in line with new NDIS rates from 1 July 2017				
Playgroups: Children over two (2) years of age only	2.50	2.50	D	YES
After School Hours Care (Includes \$1 per day transport charge for the Bus)	31.00	31.00	C	NO
After School Hours Care (Casual bookings for days not booked a week in advance)	33.00	33.00	C	NO
Vacation Care	55.00	55.00	C	NO
Vacation Care (Casual bookings for days not booked a week in advance)	57.00	57.00		NO
Late Collection Fee - applicable 10 minutes after closing time per 10 minute lot after closing time.	10.00	10.00	D	YES
Hire of House - Community Groups and DoCS/DET - per half day up until 12pm	70.00	90.00	C	YES
Hire of House - Community Groups and DoCS/DET - full day (morning and past 12 noon)	140.00	180.00	C	YES
Excursions and Special Activities Cost Recovery.	Variable	Variable		
Specialised home-based assistance for a child.*	42.81	42.81	D	YES
Training for carers / parents.*	55.07	55.07	D	YES
Specialised group early childhood interventions. *	58.53	58.53	D	YES
Specialised individual therapy for early childhood. *	175.57	175.57	D	YES
Trans-disciplinary early childhood intervention. *	Varies	Varies	D	YES
Financial Intermediary - set up costs.*	214.12	250.00	D	YES
Financial Intermediary monthly processing.*	96.25	96.25	D	YES
Support Connection*	N/A	56.61	D	YES
Coordination of Supports*	N/A	92.27	D	YES
LIFE CHOICES - SUPPORT SERVICES **				
Items marked with a * will increase in line with new NDIS rates from 1 July 2017				
Attendance at Centre – per person	4.00	4.00	C	YES
Meals - Centre based	12.00	12.00	D	YES
Meals - home delivered, Meals on Wheels	12.00	12.00	D	YES
Bus Transport to Life Choices	6.00	6.00	D	YES
Morning or Afternoon Tea	4.00	4.00	D	YES
Outings and Activities	Variable	Variable	D	YES
Exercise programs	7.00	7.00	C	YES
Bingo money (per morning session)	3.00	3.00	D	YES
Hire of Tenterfield Cottage (per day)	30.00	30.00	D	YES
Direct Support Worker per hour (external) + award rates after 6pm, weekends and Public Holidays	47.00	47.00	D	YES
Direct Support Worker per hour (internal) + award rates after 6pm, weekends and Public Holidays	As per NDIS	44.00	D	YES
Support Facilitation per hour (external)	60.00	60.00	D	YES
Travel Costs (cents per km) (exclusive of staff time)	0.80	0.80	D	YES
Maintenance Worker per hour Plant Fee	5.50	5.50	D	YES
Maintenance Worker per hour (external)	47.00	47.00	D	YES
Client Contributions/% of Actual cost of service	15.00%	15.00%	D	YES
Home Care Packages (A minimum of 15% increasing in accordance with assessment)	15%	15%	D	YES
Commonwealth Home Support Program (In accordance with program guidelines)	15%	15%	D	YES
Younger people who have a disability (MSO Block funding) % of total cost	15%	N/A	D	YES
Assistance to access social and recreational activities on weekdays (standard) *	42.79	42.79	D	YES
Assistance to access social and recreational activities finishing after 8pm weekdays (standard) *	46.93	46.93	D	YES
Assistance to access social and recreational activities on Saturday (standard) *	59.36	59.36	D	YES
Assistance to access social and recreational activities on Sunday (standard) *	75.96	75.96	D	YES
Assistance to access social and recreational activities on Public Holidays (standard) (excluding Christmas Day and Good Friday).*	92.53	92.53	D	YES
Assistance to access social and recreational activities on weekdays (high) *	45.17	45.17	D	YES
Assistance to access social and recreational activities finishing after 8pm weekdays (high) *	49.53	49.53	D	YES
Assistance to access social and recreational activities on Saturday (high) *	62.66	62.66	D	YES

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DESCRIPTION	2016/17	2017/18 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
Assistance to access social and recreational activities on Sunday (high) *	80.17	80.17	D	YES
Assistance to access social and recreational activities on Public Holidays (high) (excluding Christmas Day and Good Friday).*	97.68	97.68	D	YES
Group social and recreational activities on weekdays (1 staff to 2 participants)*	21.39	21.39	D	YES
Group social and recreational activities finishing after 8pm weekdays (1 staff to 2 participants)*	23.46	23.46	D	YES
Group social and recreational activities on Saturday (1 staff to 2 participants)*	29.68	29.68	D	YES
Group social and recreational activities on Sunday (1 staff to 2 participants)*	37.98	37.98	D	YES
Group social and recreational activities on weekdays (1 staff to 2 participants - high) *	28.47	28.47	D	YES
Group social and recreational activities after 8pm weekdays (1 to 2 participants - high)*	31.24	31.24	D	YES
Group social and recreational activities on Saturday (1:2 - high)*	39.51	39.51	D	YES
Group social and recreational activities on Sunday(1 staff to 2 participants - high)*	50.56	50.56	D	YES
Centre Based Group weekdays *	19.37	19.37	D	YES
Centre Based Group weekday after 6pm*	21.26	21.26	D	YES
Centre Based Group Saturday*	28.39	28.39	D	YES
Centre Based Group Sunday*	36.31	36.31	D	YES
Financial Intermediary -set up costs*	214.12	250.00	D	YES
Financial Intermediary monthly processing*	96.25	96.25	D	YES
Financial and Service Intermediary set up costs*	314.88	N/A	D	YES
Financial and Service Intermediary activities*	53.10	52.06	D	YES
Training in planning and plan management*	53.99	N/A	D	YES
Support Connection*	N/A	56.61	D	YES
Coordination of Supports*	N/A	92.27	D	YES
Yetman Outings and Activities	Variable	Variable	C	YES
YOUTH SERVICES				
Sporting or Cultural Activities	3.00-6.00	3.00-6.00	C	YES
Meals, including barbeques	3.00-6.00	3.00-6.00	C	YES
Outings and Activities	Variable	Variable	D	YES
TOWN HALL HIRE - S.608				
CLASS A: NOT FOR PROFIT EVENTS				
Local community groups and events, schools and religious / political groups.				
CLASS B: PRIVATE FUNCTIONS				
Wedding receptions, anniversaries and other private functions over 5 hours (per day)	160.00	163.00	C	YES
Wedding receptions, anniversaries and other private functions 5 hours or less (per hour)	22.00	23.00	C	YES
CLASS C: FOR PROFIT COMMERCIAL ACTIVITIES / EVENTS				
Seminars, conferences, commercial concerts, exercise classes and other profit raising events over 5 hours. (per day)	353.00	360.00	C	YES
Seminars, conferences, commercial concerts, exercise classes and other profit raising events. 5 hours or less (per hour)	28.00	29.00	C	YES
Refundable damages / cleaning deposit (all Classes - daily hire)	260.00	260.00	D	NO
Refundable damages / cleaning deposit (all Classes - hourly hire)	130.00	130.00	D	NO
Other Charges:				
Hire of Committee Room in Town Hall Complex (including hire of adjoining kitchen)	40.00	50.00	C	YES
Note: Hourly hire rates are negotiable for longer term hire arrangements				
Town Hall Kitchen Hire	65.00	66.00	C	YES
Town Hall Cleaning Fee (all Classes - daily hire only)	85.00	85.00	C	YES
Fee for setting up Town Hall furniture	180.00	180.00	C	YES
Hire of chairs (outside of Town Hall)	6.00	6.00	C	YES
Chair Refundable Damages Deposit	115.00	115.00	D	NO
Hire of Trestle Tables (outside of Town Hall) per table per day	17.50	18.00	C	YES
Trestle Table Refundable Damages Deposit (single fee)	115.00	115.00	D	NO
Town Hall 2 nd Floor Kitchen Hire (to be removed)	25.00	N/A	C	YES
Piano	Free of Charge	Free of Charge	A	YES
Red Carpet				
Not for Profit Organisations per hire	Free of Charge	Free of Charge	C	YES
All other Users per hire	75.00	75.00	C	YES
Additional days hire (per day)		50.00	C	YES
Refundable damages / cleaning deposit for all Classes. Per Hire	120.00	120.00	C	NO
ROADS & FOOTPATHS				
Kerb & Guttering contribution (per metre)	50% of costs	50% of costs	C	NO
Paved Paths contribution (per metre)	25% of costs	25% of costs	C	NO
Road opening reinstatement - Concrete (per square metre)	254.00	254.00	D	NO
Road opening reinstatement - Bitumen Sealed (per square metre)	171.00	171.00	D	NO
Road opening reinstatement - Unsealed, Gravel (per square metre)	85.00	85.00	D	NO
Driveway kerb crossover - construct layback in kerb	Quotation	Quotation	D	YES
Bitumen reinstatement only (per square metre)	46.00	46.00	D	NO
Public gate permit – includes advertising	680.00	680.00	B	NO

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DESCRIPTION	2016/17	2017/18 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
Design traffic control plan	by quotation min 50.00 if standard TCP used	by quotation min 50.00 if standard TCP used	D	YES
Road Dilapidation Recovery Fee -Wind Farms	\$3,600 per kilometre per NASRA roughness point (as explained in detail in the agreement)	\$3,600 per kilometre per NASRA roughness point (as explained in detail in the agreement)	D	Yes
Street light charges (per light)				
New England Club (One only)	At cost +20% administration charge	At cost +20% administration charge	D	YES
GI Services Club (Three)	At cost +20% administration charge	At cost +20% administration charge	D	YES
Poplar Caravan Park (One only)	At cost +20% administration charge	At cost +20% administration charge	D	YES
ENGINEERING INSPECTIONS				
Fees for Development Application Works for each of the following stages (where applicable)				
Road-works:				
Sub-base completion	182.00	185.00	D	NO
Base completion	182.00	185.00	D	NO
Seal completion	182.00	185.00	D	NO
Defect liability period inspection or re-inspection	182.00	185.00	D	NO
Water:				
Prior to Backfill	168.00	171.00	D	NO
Final completion	168.00	171.00	D	NO
Sewer:				
Prior to Backfill	182.00	185.00	D	NO
Final completion	182.00	185.00	D	NO
Storm-water:				
Prior to Backfill	182.00	185.00	D	NO
Final completion	182.00	185.00	D	NO
Additional inspection required by development consent.	182.00	185.00	D	NO
Re-inspection due to non compliance with construction standards.	182.00	185.00	D	NO
Road re-naming/application including advertisement.	1,155.00	1176.00	D	NO
Street/rural addressing (include supply of addressing numbers and attaching to existing post/fence).	80.00	81.00	D	YES
Street/rural addressing (includes supply of addressing numbers for residents to affix.)	55.00	56.00	D	YES
Section 138 Approval under the Roads Act, including Road Opening Permit, Road Occupancy Permit, Fence line Clearing Permit, Hazard Reduction Burn Permit (includes one pre-approval inspection & one post-work inspection and one complimentary standard traffic control plan)	158.00	161.00	D	NO
Section 138 Approval - additional inspection	55.00	56.00	D	NO
Section 138 Approval - traffic control plan (non-standard)	by quotation min 55.00	by quotation min 55.00	D	NO
Section 138 - Approval - Re-inspection due to non compliance with permit or construction standards.	70.00	71.00	D	NO
Temporary Road Closures - Road events				
Approvals under Section 144 Roads Act 1993	By quotation	By quotation	D	NO
Administration costs to temporarily close lane/road	By quotation	By quotation	D	NO
Supply and erect directional signs	By quotation	By quotation	D	YES
ECONOMIC SERVICES				
Private works				
Plant Hire and Ancillary items	See schedule	See schedule	D	YES
Supply of Sub-base Quality Gravel	By Quotation	By quotation	D	YES
Undertake private works	by quotation	By quotation	D	YES
Private Weed Inspection – per hour	74.00	75.00	D	YES
Emulsion per litre	Cost + 20%	Cost + 20%	D	YES
Surveying (Two staff, vehicle and survey equipment) – per hour	By Quotation	By Quotation	D	YES
BUILDING FEES				
Applications for Construction Certificates & Complying Development Certificates:				
Certificate less than \$5,000	148.00	150.00	D	YES
Certificates from \$5,001 to \$50,000	255.00	260.00	D	YES
Certificates from \$50,001 to \$250,000	100.00 + 3.50 every 1,000	100.00 + 3.50 every 1,000	D	YES
Certificates over \$250,000	525.00 + 1.50 for every 1,000.00	525.00 + 1.50 for every 1,000.00	D	YES
Building Certificates (Section 149D)	250.00	250.00	B	
Professional Advice				
Bush Fire and Flood Certificates associated with Complying Development Certificate enquiries	160.00 per Certificate	160.00 per Certificate	D	NO
Sale of Copy of Building Approval:				
Schedule (per annum)	80.00	85.00	D	NO
Search Building Records	80.00	85.00	D	NO

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DESCRIPTION	2016/17	2017/18 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
Building Inspection Fees/Compliance Certificates:				
Building Inspections/Plumbing & Drainage Inspection	130.00	130.00	D	YES
Additional inspections	150.00	150.00	D	YES
Occupation Certificate	80.00	80.00	D	YES
Compliance Certificate	80.00	80.00	D	YES
Classification Certificate	80.00	80.00	D	YES
Swimming Pools Compliance Certificate (Swimming Pool Act 1992 & Swimming Pool Regns. 2008)				
Registration of Swimming Pool/Spa Pool on Statewide Register by Council on behalf of owner (Clause 18D)	10.00	10.00	B	NO
Pool Exemption Fee (Clause 13)	70.00	70.00	B	NO
Swimming Pool/Spa Pool Fencing Inspection - Initial Inspection (Clause 18A)	130.00	130.00	B	NO
Swimming Pool/Spa Pool Fencing Inspection - Reinspection (Clause 18A). Note: Clause 18A (2) stipulates that no fee can be charged for carrying out a third or subsequent inspection for the purpose of the issue of the same certificate of compliance.	100.00	100.00	B	NO
Resuscitation Charts (each)	20.00	20.00	D	YES
Copy of Drainage Diagram	55.00	56.00	D	NO
Lodgement of Construction/Complying Development Certificate by a Private Certifier	36.00	36.00	B	NO
SALEYARDS				
Saleyard Fees (Per head)				
Cattle and Bulls: Ordinary Sales (excl. special Bull Sales) – processing charge per head	7.70	8.00	D	YES
Cow and calf (sold together)	12.00	12.20	D	YES
Lamb Weighing- per pen	4.75	4.85	D	YES
Stud Bulls/Cattle: Special Sales	30.00	30.55	D	YES
Sheep and Lambs – processing charge	0.00	0.00	D	YES
Horses	10.00	10.20	D	YES
Scanning of private weighs (if required)	0.00	2.20	D	YES
USE OF FACILITIES: to be applied at Saleyards Manager's Discretion				
Stock left in Holding Paddocks after Sales (Per head, per day):	Sheep/Goats	Sheep/Goats	D	YES
	13.55	13.55		
	Cattle/Horses 29.40	Cattle/Horses 29.40		YES
Use of Cattle Yards as depot	8,015.00	8,015.00	D	YES
Emergency N LIS Tags (each)	25.00	25.00	D	YES
Weighbridge usage per head	4.40	4.50	D	YES
Scanning of private weighs (if required)	-	2.20		
Scale testing fee	By quotation	By quotation	D	YES
Burial of Large Animals (Cattle, Horses etc)	385.50	385.50	D	YES
Burial of Small Animals (Sheep etc)	100.00	100.00		
Administration				
Annual Advertising Sign Fee	330.00	336.00	D	YES
Annual Stock Auction Licence	3,275.00	3,334.00	D	NO
Annual Stock Auction Licence (under 10,000 head)	1,650.00	1,680.00	D	NO
Saleyard Booking Fee (each)	80.00	81.50	D	YES
Call-out during Operating Hours (urgency fee) - per hour	80.00	81.50	D	YES
Call-out after hours (excl animal welfare) – per hour	61.00	62.00	D	YES
Trans-shipment				
Administration Charge - Bulls \$25 (plus GST)	\$25 (plus GST)	\$25 (plus GST)	D	YES
Bulls per head (only applies to bulls not sold through Glen Innes Selling Agents Association)	15.00	16.50	D	YES
Cattle per head	4.40	4.50	D	YES
Sheep per head	0.60	0.60	D	YES
Horses per head	13.00	13.00	D	YES
Use of Crush per head	1.20	1.20	D	YES
Truckwash Fees				
Truck Wash – Avdata system - cents per minute	0.60	0.60	D	YES
Truck Wash – Avdata system – Minimum Charge	4.85	4.85	D	YES
Standpipe/Overhead fill point (per minute)	3.30	3.30	D	YES
Disposal of Livestock - Per Head				
Euthanasia	60.00	60.00	D	YES
Sale of Compost/Manure				
Compost/Manure per Bobcat Bucket per tonne	\$20 (Minimum \$50)	\$20 (Minimum \$60)	D	Yes
WATER FUND				
METER TESTING				
Meter Test (in house)	56.00	59.00	D	NO
Manufacturer's Test (20mm & 25mm).	182.00	191.00	D	NO
Other Meters.	by quotation	by quotation	D	NO
Special Meter Reading Fee	68.00	71.00	D	NO
Special Meter Reading Fee - <u>Additional</u> Urgency Fee	45.00	47.00	D	NO
RETICULATION TESTING				
Instantaneous Pressure / Flow Test	188.00	197.00	D	NO

Note: Fees Charges are made under the Local Government Act 1993, section 608, unless otherwise stated.

DESCRIPTION	2016/17	2017/18 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
HEADWORKS CHARGE				
Water – per Equivalent Tenement (ET)	As per DSP	As per DSP	D	NO
METER INSTALLATION				
<i>Glen Innes & Deepwater</i>				
Water Meters – 20mm	717.00	753.00	D	NO
Water Meters – 25mm	1,060.50	1,114.00	D	NO
Water Meters – 32mm	1,495.00	1,570.00	D	NO
Water Meters – 40mm	1,945.00	2,042.00	D	NO
Water Meters – 50mm or larger	Quotation	Quotation	D	NO
Please note: for water meters of less than 50mm this fee only applies to water connections of less than 20metres in length. Connection requiring longer length by quotation.				
Tap on water meter	52.00	55.00	D	NO
Alter location of water meter at ratepayer request	Quotation	Quotation	D	NO
Disconnection (removal of water meter)	Free	Free	A	NO
Reconnection of existing meter (if same still in place)	171.00	180.00	D	NO
Water meter box	85.00	90.00	D	NO
Installation - Water Meter Restrictor	217.00	228.00	D	NO
Sale of Recycled Water	By Quotation	By Quotation	D	NO
SEWERAGE FUND				
PUMPING CHARGE				
Charge for Pumping into Sewer Mains - Glen Innes	497.00	522.00	D	NO
Equal to 100% of the annual sewerage availability charge				
Applicable Assessments:				
Cramsie Crescent : 473.985, 473.987 Lang Street : 644.23				
Church Street.: 169.00, 169.11 Grey Street : 787.4				
Oliver Street : 1734.9902 Mackenzie Street : 1237.992				
CONNECTION FEE, WHERE NO JUNCTION AVAILABLE				
Connection Fee. Note this fee only applies to connection of less than 20 metres in length. Connection requiring longer length by quotation.				
Depth of connection <1.5m	712.00	748.00	D	NO
Depth of connection 1.5m - 2.0m	1,426.00	1,497.00	D	NO
Depth of connection <2.0m	By quotation	By quotation	D	NO
Inspection Fee, at sale of property.	94.00	99.00	D	YES
HEADWORKS CHARGE				
Sewer – per Equivalent Tenement (ET)	As per DSP	As per DSP	D	NO
VISITOR INFORMATION CENTRE				
Countrylink TrainLink Booking Fee	5.00	5.00	C	YES
Countrylink Booking Fee	2.50	-	C	YES
Countrylink Booking - Ticket Change Fee	5.00	5.00	C	YES
Countrylink Booking - Ticket Change Fee	2.50	-	C	YES
Event and Accommodation Commission Fee	5%-10%	5%-10%	C	YES
COMMUNITY COMMITTEES				
AUSTRALIAN CELTIC FESTIVAL				
Australian Celtic Festival Sponsorship				
Sponsor – Entertainment	By Quotation	By Quotation	C	YES
Australian Celtic Festival Sundry Income				
Weekend Pass - Visitor	60.00	60.00	C	YES
Weekend Pass Early Bird Expires 31st Mar 2018	50.00	50.00	C	YES
Weekend Pass Concession Expires 4th May 2018	50.00	50.00		
Weekend Pass - Resident	25.00	25.00	C	YES
Weekend Pass - Visiting Friends & Relatives (VFR) Early Bird	30.00	Not Available		
Weekend Pass - Visiting Friends & Relatives (VFR)	35.00	30.00		
Weekend Pass - Commercial Coach/Tour Company/GroupBooking 15+	45.00	45.00	C	YES
Day Pass - Visitor	30.00	30.00	C	YES
Day Pass - Visitor Early Bird Expires 31st Mar 2018	25.00	25.00		
Day Pass - Visitor Concession Expires 4th May 2018	25.00	25.00		
Day Pass Coach	27.50	27.50		
Sunday Pass - Resident	15.00	15.00		
Sunday pass - NEHC Resident	20.00	20.00		
Weekend Pass - Volunteers (Minimum 3hrs Per Day)	Nil	Complimentary	C	YES
Weekend Pass - School Children/Student	Nil	Complimentary		
Weekend Pass - Clans (Maximum Per Clan Site Five (5 Passes)	Nil	Complimentary		
Day Pass - Volunteers (Minimum 3hrs Per Day)	Nil	Complimentary		
Thursday Night 100K Welcome - No Meal	15.00	15.00	C	YES

Note: Fees Charges are made under the Local Government Act 1993, section 608, unless otherwise stated.

DESCRIPTION	2016/17	2017/18 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
Thursday Night 100K Welcome - No Meal - Concession Expires 4th May 2018	12.50	12.50		
Friday Night Function Festival Site - Per Adult & Children Over 12y	10.00	10.00 - 20.00	C	YES
Friday Night Function Town Hall Cellidh - (Donated to Red Cross)	Gold Coin	Gold Coin		
Saturday Function Festival Site for those attendees who do not have a Weekend or Saturday Pass - Per adult	0.00 - 30.00	0.00 - 30.00	C	YES
Saturday Function Off Site - Per Adult & Children Over 12y	10.00 - 30.00	10.00 - 30.00	C	YES
Friends of the Festival Event	10.00 - 40.00	10.00 - 60.00		
Trader Site Fees - Premium Powered Site 10m x 6m *Allowance 100amps	800.00	800.00	C	YES
Trader Site Fees - Premium Non Powered Site 10m x 6m	700.00	700.00	C	YES
Trader Site Fees - Powered Site 6m x 4m Allowance 15amps	300.00	280.00	C	YES
Trader Site Fees - Powered Site 6m x 4m Allowance 25amps	300.00	300.00		
Trader Site Fees - Corner Powered Site 6m x 4m Allowance 15amps	320.00	300.00	C	YES
Trader Site Fees - Corner Powered Site 6m x 4m Allowance 20amps	320.00	320.00		
Trader Site Fees - Unpowered Site 6m x 4m	200.00	200.00		
Trader Site Fees - Corner Unpowered Site 6m x 4m	220.00	220.00		
Trader Site Fees - Powered Site 4m x 4m Allowance 20amps	200.00	200.00		
Trader Site Fees - Corner Powered Site 4m x 4m Allowance 20amps	220.00	220.00		
Trader Site Fees - Unpowered Site 4m x 4m	150.00	150.00	C	YES
Trader Site Fees - Clan/ASSMB Unpowered Site 4m x 4m	No Charge	No Charge		
Trader Site Fees - Extra Power fee (above 20W)	15.00 per 10W (or part thereof)	Not Applicable	C	YES
Trader Site Fees - Clan Unpowered Site 3m x 3m	No Charge	No Charge		
Trader Site Fees - Childrens Activity (Maximum of 2 Sites Allocated)	N/A	No Charge		
Trader Site Deposit		25% Deposit with application. Non refundable after 28th February 2018 if selected to attend. All applicatins from 1st March 2018 100% of site fee on application - Non Refundable after 31st March 2018 if selected to attend.		
Yard Dog Trials				
Maiden Trial	10.00	10.00	C	YES
Novice Trial	12.00	12.00	C	YES
Open Trial	15.00	15.00	C	YES
Celtic Festival Highland Tour - per Person	0.00	Not Offered by VIC	C	YES
Celtic Festival Celtic Classic Tour - per Person	0.00	Not Offered by VIC	C	YES
MINERAMA				
Inside Traders - Per Table	75.00	75.00	C	YES
Outside Traders - Unpowered - 7m x 5m for Festival Period	65.00	65.00	C	YES
Outside Traders - Powered - 7m x 5m - for Festival Period	80.00	80.00	C	YES
Outside Traders with power - 3.5m x 5m - for Festival Period additional 1/2 site per day	35.00	35.00	C	YES
Fossicking Field Trips - Per Day - Adult	25.00	25.00	C	YES
Fossicking Field Trips - Per Day - 5 years and under	Free	Free	A	YES
Fossicking Field Trips - Per Day - Under 16 years	5.00	10.00	C	YES
Commission to Landholders for Fossicking Trips - Adult	10.00	10.00	C	YES
Commission to Landholders for Fossicking Trips - Child	5.00	5.00	C	YES
AUSTRALIAN STANDING STONES MANAGEMENT BOARD				
Installation of plaque on Celtic Family Wall	At Cost	At Cost	C	YES
EMMAVILLE WAR MEMORIAL HALL				
Full Hall including Kitchen and Supper Room	90.00	90.00	C	YES
Kitchen and Supper Room	60.00	60.00	C	YES
Meetings (day)	25.00	25.00	C	YES
Meetings (night)	33.00	33.00	C	YES
Preschool	30.00	30.00	C	YES
Children's Party	30.00	30.00	C	YES
Funeral Gathering	30.00	30.00	C	YES
Refundable Security Deposit for Children's Parties & Funerals	20.00	20.00	C	NO
Library Hire	772.50	772.50	C	YES
PINKETT RECREATION RESERVE COMMITTEE				
Hall Hire				
Day or Night - General Usage	165.00	165.00	D	YES
Membership	1.00	1.00	D	YES
Stationery Reimbursement	200.00	200.00	D	YES
Refundable Security Deposit	200.00	200.00	D	NO
DUNDEE RECREATION RESERVE COMMITTEE				
Hall Hire - Full Night	130.00	143.00	D	YES
Hall Hire - Deposit	130.00	220.00	D	YES
Meeting Room 1/2 Day	35.00	44.00	D	YES
Meeting Room Full Day	65.00	77.00	D	YES
Rental - Table Each	12.00	12.00	D	YES
Rental - Chairs Each	2.20	2.20	D	YES

Note: Fees Charges are made under the Local Government Act 1993, section 608, unless otherwise stated.

DESCRIPTION	2016/17	2017/18 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
Rental - Urn each	5.00	11.00	D	YES
Rental - Crockery & Cutlery	-	2.20	D	YES
Hire of Sports Ground	130.00	165.00	D	YES
Hire of Facilities - per day	200.00	220.00	D	YES
GLENCOE COMMUNITY HALL				
Federal/State Government Elections - per 1/2 Day	50.00	50.00	C	YES
Federal/State Government Elections - per Day	100.00	100.00		
Camp-draft Committee - per Annum	100.00	100.00	C	YES
Uniting Church - per Annum	100.00	100.00	C	YES
General Public - per 1/2 Day	50.00	50.00	C	YES
General Public - per Day	100.00	100.00		
Playgroup -per Annum	100.00	100.00	C	YES
Charity Functions per 1/2 day	100.00	100.00	A	YES
Charity Functions per day	100.00	100.00	A	YES
Community Services (e.g Tai Chi) - per Annum	100.00	100.00	A	YES
EMMAVILLE MINING MUSEUM				
Entry Fee	2.00	2.00	D	NO
Research - per hour charge		30.00	D	NO
Photocopying (per Council's Fees)		see Corporate & Governance section	D	NO
Faxes (per Council's Fees)		see Corporate & Governance section	D	NO
SPORTS COUNCIL				
Annual membership fee	55.00	55.00	C	YES
Please note that some fees and charges set by the State Government and other items such as the interest rate that can be charged on overdue rates and other outstanding debts have not as yet been released - these items will be updated when available. Also, some S355 Committees are yet to advise of their updated fees and charges. Changes (if any) will be included in the Operational Plan presented for adoption in June 2017.				

Note: Fees Charges are made under the Local Government Act 1993, section 608, unless otherwise stated.



2017/18

Operational Budget

GLEN INNES SEVERN COUNCIL

BUDGET HIGHLIGHTS 2017/18

Roads Snapshot (Maintenance and Capital Works) \$4.969M

Comprised of:

- *Capital Works (Renewal and New on priority roads) \$2.394M*
- *Additional \$400K for Unsealed Roads Maintenance \$1.6M*
- *Sealed Rural Roads Maintenance \$360K*
- *Sealed Urban Roads Maintenance \$341K*
- *Regional Roads Maintenance \$263K*
- *Unsealed Urban Roads Maintenance \$11K*

Bridges Snapshot (Capital Works) \$1.305m

Comprised of:

- *Local Infrastructure Renewal Scheme Bridge Renewals \$825K*
- *Additional \$480K for Cam Creek Bridge Renewal \$480K*
(part funded by a \$250K grant)

OTHER HIGHLIGHTS \$269K

Comprised of:

- *Saving in Insurance Premium costs (\$200K)*
- *Funds to attract businesses to the region \$55K*
- *Playground Equipment (ANZAC Park) \$55K*
- *Town Entry Maintenance \$55K*
- *Public Art Projects \$50K*
- *Install Walking and Cycling Track \$50K*
- *Tree Removal and Replacement \$50K*
- *Additional \$33.5K for Community Events \$43K*
 - >*\$25K for the Glen Innes Show (150th Anniversary Year)*
 - >*\$10K Chill in Glen*
 - >*\$8.5K for other Community Events*
- *Swimming Pool Upgrade \$40K*
- *Highway Signage \$30K*
- *Baffling of Air Pump \$20K*
- *Disability Inclusion Action Plan funding \$16K*
- *Purchase of two (2) defibrillators \$5K*

OPERATIONAL PLAN BUDGET SUMMARY	Budget Summary			Budget Summary			Budget Summary	
	PROPOSED REVENUE			PROPOSED EXPENDITURE			TOTAL	
	Revenue Budget	Revenue Budget	Variance	Expenditure Budget	Expenditure Budget	Variance	2016/17	2017/18
	2016/17	2017/18		2016/17	2017/18			
\$	\$	\$	\$	\$	\$	\$	\$	
FUNCTION								
General Purpose Revenues	8,800,699	8,999,437	198,738	35,000	72,000	(37,000)	8,765,699	8,927,437
Governance	-	-	-	737,260	646,065	91,195	(737,260)	(646,065)
Administration	836,848	992,290	155,442	5,026,796	4,953,620	73,176	(4,189,948)	(3,961,330)
Public Order and Safety	348,100	329,600	(18,500)	668,527	651,772	16,755	(320,427)	(322,172)
Health	23,220	23,220	-	207,485	229,462	(21,977)	(184,265)	(206,242)
Housing and Community Amenities	2,151,200	2,154,034	2,834	1,786,022	1,778,715	7,307	365,178	375,319
Recreation and Culture	233,250	300,709	67,459	1,814,355	1,922,157	(107,802)	(1,581,105)	(1,621,448)
Mining, Manufacturing and Construction	78,400	86,000	7,600	158,450	153,175	5,275	(80,050)	(67,175)
Glen Innes Aggregates	2,214,200	2,669,782	455,582	1,712,661	1,773,066	(60,405)	501,539	896,716
Transport and Communication	4,667,425	3,705,497	(961,928)	4,708,110	5,033,404	(325,294)	(40,685)	(1,327,907)
Community Services and Education	4,684,715	2,989,119	(1,695,596)	4,704,737	3,169,354	1,535,383	(20,022)	(180,235)
Economic Affairs	778,840	819,843	41,003	1,267,492	1,429,340	(161,848)	(488,652)	(609,497)
Committees of Council - Section 355	-	-	-	10,000	10,000	-	(10,000)	(10,000)
Water Supplies	2,141,850	2,289,172	147,322	2,054,466	1,717,902	336,564	87,384	571,270
Sewer Supplies	1,490,650	1,554,830	64,180	1,308,254	1,368,877	(60,623)	182,396	185,953
Total	28,449,397	26,913,531	(1,535,866)	26,199,615	24,908,908	1,290,707	2,249,782	2,004,623

Budget Summary

Operating Profit		2,004,623
Add Back Non Cash Items:		
Depreciation		4,113,055
Carrying Amount (Plant and Equipment Written Down Value)		173,004
Provision for Rehabilitation Costs (Town Waste Amortisation)		15,540
Provision for Bad and Doubtful Debts		10,000
Amount Available for Non Operating Items		6,316,222
Non Operating Expenditure		
Loan Principal Repayments		1,425,557
Capital Expenditure (By Funding Source)		6,409,458
- General Fund (SRV Program)		500,000
- GIA Surplus		412,000
- Roads to Recovery Grants		982,024
- Regional Roads Grants		500,000
- Bridge Renewal Program Grant and S94 Contributions		480,000
- Local Infrastructure Renewals Loans Scheme		825,000
- General Fund & Infrastructure Reserve for Plant and Equipment Purchases		708,000
- Stormwater Drainage Funds		145,000
- Sewer Fund		600,000
- Water Fund		407,000
- Waste Fund		300,000
- General Fund		437,700
- Other Grants and Contributions		112,734
Dividend Payments		157,966
- Water		111,487
- Sewer		46,479
Total Non Operating Expenditure		7,992,981
Position after Non Operating Expenditure		- 1,676,760
Funded from Net Restricted Cash Movements detailed below:		
Add: Drawdown on Restricted Cash		
Local Infrastructure Renewal Loans Scheme Funding		825,000
Minerama Funds		15,000
Sewer Fund		657,413
Water Fund		407,000
Waste Fund		300,000
Developer Contributions		230,000
Drainage Funds		145,000
Infrastructure Funds		500,000
Total Drawdowns on Restricted Cash		3,079,413
Variance		1,402,653
Less: Additions to Restricted Cash		
Water Fund		347,383
Developer Contributions		131,924
Waste Fund		616,628
Drainage		96,901
Valuation Costs		15,000
Election Reserve		25,000
Total Additions to Restricted Cash		1,232,836
Net Position		169,817

**GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2017/18**

		REVENUE	REVENUE	EXPENSE	EXPENSE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET	BUDGET	JOB COST BUDGET	BUDGET	JOB COST BUDGET
		2017-18	2016-17	2017-18	2017-18	2016-17	2016-17
GOVERNANCE							
GOVERNANCE EXPENSES							
Government: Staff Review Expenses	Government: Staff Review Expenses			-	-	10,000	10,000
Government: Councillor Training Costs	Government: Councillor Training Costs			25,000	25,000	15,000	15,000
Government: Auditor's Remuneration	Government: Auditor's Remuneration			30,000	30,000	30,000	30,000
Government: Mayoral Allowance	Government: Mayoral Allowance			31,459	31,459	28,736	28,736
Government: Deputy Mayor Allowance	Government: Deputy Mayor Allowance			16,459	16,459	-	-
Government: Councillors' Allowances	Government: Councillors' Allowances			57,297	57,297	74,924	74,924
Government: Councillors' Expenses				26,700	-	28,000	-
	Conferences and Seminars			-	8,700	-	8,700
	Internet Allowance			-	3,000	-	3,000
	Econnect Subscription			-	-	-	3,300
	New Council Name and Logo			-	5,000	-	3,000
	Travelling Allowance			-	10,000	-	10,000
Government: Meetings Expenses				5,000	-	8,000	-
	Council Meetings and Workshops			-	1,500	-	2,000
	Civic Receptions and Mayoral Banquets			-	2,500	-	5,000
	Public Engagement Expenses			-	1,000	-	1,000
Government: Mayoral Expenses				8,000	-	6,500	-
	Training Expenses			-	1,500	-	1,500
	Special Projects			-	500	-	500
	Delegates Expenses			-	2,000	-	2,000
	Travel & Sustenance			-	3,000	-	2,000
	Telephone Expenses			-	1,000	-	500
Government: Insurance				38,000	-	41,000	-
	Councillors and Senior Officers Liability			-	31,000	-	34,000
	Fidelity Guarantee			-	2,500	-	2,500
	Personal Accident & Corporate Travel			-	4,500	-	4,500
Government: Contributions & Donations				302,600	-	255,000	-
	Pre-Approved Donations			-	7,450	-	7,450
	Mayoral Donations			-	3,000	-	3,000
	Non Pre Approved Donations			-	28,500	-	28,500
	Staff Christmas Party			-	5,000	-	5,000
	Staff Service Awards			-	3,000	-	3,000
	Contingency Funds (GM approval required)			-	200,000	-	149,400
	Constitutional Recognition of Local Government			-	-	-	3,000
	Glen Innes Pottery Club			-	5,000	-	5,000
	Grant Project Applications (to assist with \$ for \$ grants)			-	50,000	-	50,000
	Deepwater Arts Group			-	650	-	650
Government: Business Award Sponsorship	Government: Business Award Sponsorship			1,750	1,750	1,000	1,000
Government: Strategic Corporate Plan				18,000	-	37,000	-
	Legislative Compliance Database			-	-	-	3,000
	Delegations and Legislative Review			-	3,000	-	4,000
	Risk Management and Corporate Compliance/BCP Expenditure			-	15,000	-	30,000
Government: Web Page & Maintenance Costs				10,000	-	10,500	-
	Web Page Maintenance Annual Fee			-	10,000	-	10,500
Government: Memberships & Subscriptions				25,300	-	21,000	-
	Subscriptions - LGSA			-	22,000	-	17,700
	Subscriptions - Other			-	3,300	-	3,300
Government: Joint Organisation of Council				-	-	25,000	25,000
Government: Election Expenses				25,000	-	-	-
	Government: Election Expenses			-	25,000	75,000	75,000
Government: IPRF documents				5,000	5,000	50,000	50,000
Government: Miscellaneous Expenses				20,500	-	20,600	-
	Miscellaneous Expenses			-	500	-	600
	Internal Relations Provision			-	20,000	-	20,000
GOVERNANCE EXPENSES				646,065	646,065	737,260	737,260
GOVERNANCE				-	-	646,065	737,260
ADMINISTRATION							
CORPORATE & COMMUNITY SERVICES							
ADMINISTRATION EXPENSES							
Admin: Salaries and Wages				328,864	-	291,000	-
Staff Travelling Costs				25,000	-	25,000	-
	Vehicle Expenses - DCCS			-	16,000	-	16,000
	Vehicle Expenses - CFO			-	9,000	-	9,000
Admin: Staff Sick Leave				7,341	7,341	6,000	6,000
Admin: Staff Annual Leave				29,363	29,363	26,000	26,000
Admin: Staff Long Service Leave				12,275	12,275	11,000	11,000
Admin: Staff Other Leave				-	-	-	-
Admin: Public Holidays				16,150	16,150	14,000	14,000
Admin: Superannuation				36,263	36,263	32,000	32,000
Staff Uniform				10,000	10,000	13,000	13,000
Workers Comp Insurance				274,487	274,487	573,000	573,000
CCS Staff Training and Ancillary Exp (Employee Assistance Program)				13,000	-	5,000	5,000
	Employee Assistance Program			-	6,000	-	-
	Employee Wellness Program			-	7,000	-	-
	Staff Satisfaction Survey			-	-	-	-
HSR 5 Day Training Course				10,000	10,000	20,000	20,000
Corporate Staff Training/Meeting Costs				45,550	-	44,800	-
	Corporate Staff Training Costs - Org Wide			-	45,000	-	43,300
	Library Training Costs			-	-	-	1,500

REVENUE AND EXPENDITURE BUDGET 2017/18

GL DESCRIPTION	JC DESCRIPTION	REVENUE	REVENUE	EXPENSE	EXPENSE	EXPENSE	EXPENSE
		BUDGET	BUDGET	BUDGET	JOB COST BUDGET	BUDGET	JOB COST BUDGET
		2017-18	2016-17	2017-18	2017-18	2016-17	2016-17
	Whole of Staff Meeting Costs			-	550	-	-
Conferences & Seminars				12,000	12,000	8,000	8,000
Staff Recruitment Advertising				15,000	15,000	24,000	24,000
Staff Recruitment Pre Employment Testing				22,700	22,700	-	-
Legal Costs - Other				2,500	2,500	2,500	2,500
Insurance - Public Liability				14,000	14,000	214,000	214,000
Insurance - Other				54,000	-	54,000	-
	Insurance - Property			-	50,000	-	50,000
	Insurance - Casual Hirers			-	3,000	-	3,000
	Insurance - Marine Hull			-	1,000	-	1,000
	Insurance - Property Other			-	-	-	-
Insurance Claims - Excess				5,000	5,000	5,000	5,000
Internet Access Charges				43,000	-	10,000	10,000
General				-	10,000	-	-
Telstra (New)				-	33,000	-	-
Electricity & Heating				20,000	-	10,000	-
	Electricity and Heating - Grey St			-	20,000	-	10,000
	Electricity and Heating - Church St			-	-	-	-
Telephone Costs				32,000	32,000	35,000	35,000
Annual Rates & Charges				12,450	-	11,700	-
	Annual Rates and Charges			-	12,000	-	11,300
	Water Consumption Charges			-	450	-	400
	Trade Waste Charges			-	-	-	-
Advertising				32,000	32,000	35,000	35,000
Staff Amenities				3,000	-	2,500	2,500
	General			-	2,500	-	-
	WHS 365 Days No LTI			-	500	-	-
Printing & Stationery				40,000	-	40,000	-
	Print & Stat: Photocopier Lease expenses			-	10,000	-	10,000
	Print & Stat: Printing & Stationery			-	30,000	-	30,000
Office Equipment Maintenance & Repairs				2,500	-	2,000	-
	Admin: Office Equipment Maintenance			-	2,500	-	2,000
Cleaning Costs - Goods and Services				4,000	-	32,000	-
	Admin: Cleaning Expenses			-	4,000	-	29,000
	Chambers: Cleaning Expenses			-	-	-	3,000
Cleaning Costs - Salaries				35,412	35,412	-	-
WHS Expenses				113,300	-	93,400	-
	WHS Health Checks			-	15,000	-	15,000
	WHS Environmental Monitoring			-	8,000	-	8,000
	WHS Workplace Modifications			-	5,000	-	5,000
	WHS Drug & Alcohol Administration			-	6,000	-	6,000
	WHS Corporate Training			-	52,900	-	53,400
	WHS Chemwatch			-	3,000	-	3,000
	WHS Safehold Management System			-	3,000	-	3,000
	WHS Upgrade to Safehold Max			-	5,400	-	-
	WHS Immunisations			-	5,000	-	-
	WHS Asbestos Review Register			-	10,000	-	-
WHS RTW Expenses				50,000	50,000	50,000	50,000
Computer Software Purchases				-	-	25,000	-
	General Computer Expenses			-	-	-	25,000
Computer Maintenance & Repair				398,680	-	346,000	-
	Computer Maintenance (Info Council)			-	7,100	-	7,000
	Computer Maintenance (HR Module)			-	5,600	-	5,500
	Computer Maintenance (IPRF)			-	5,600	-	5,500
	Computer Maintenance (Risk Management)			-	3,600	-	3,500
	Maint: Dataworks			-	12,200	-	12,000
	Maint: Civica/PCS			-	45,800	-	45,000
	Maint: Computers - General			-	8,100	-	8,000
	Network Support			-	138,000	-	138,000
	Computer Lease Payments			-	125,000	-	100,000
	Trend Micro/Security			-	8,100	-	8,000
	General Software Purchases			-	22,500	-	-
	Fibre Optic Rental Charges (Essential Energy)			-	17,080	-	13,500
Memberships & Subscriptions				11,795	-	8,000	8,000
	General			-	2,000	-	-
	eComp Subscription			-	2,170	-	-
	Employee Online Induction Annual Fees			-	1,200	-	-
	HR Advance Subscription			-	1,950	-	-
	LHR Ezisuite Annual Fee			-	2,750	-	-
	HR Metrics Survey (LG NSW)			-	825	-	-
	HR Remuneration Survey			-	900	-	-
Security Services				2,500	-	2,500	-
	Security: Grey Street			-	1,600	-	1,600
	Security: Church Street			-	900	-	900
Consultants Fees				-	-	-	-
Risk Management Expenditure				-	-	-	-
General/ Misc/ Sundry/Other Expenses				3,000	3,000	3,000	3,000
Depreciation				317,000	317,000	317,000	317,000
ADMINISTRATION EXPENSES					2,054,130	2,054,130	2,391,400
FINANCE OPERATIONAL EXPENSES							
Finance: Salaries and Wages				628,122	-	605,000	-
	Salaries			-	628,122	-	605,000
Finance: Staff Sick Leave				14,021	14,021	13,000	13,000
Finance: Staff Annual Leave				56,082	56,082	54,000	54,000
Finance: Staff Long Service Leave				19,316	19,316	18,000	18,000
Finance: Staff Other Leave				-	-	-	-
Finance: Public Holidays				30,845	30,845	29,000	29,000
Finance: Superannuation				69,262	69,262	66,000	66,000
FBT				25,000	25,000	15,000	15,000
Finance - Interest Expenses (General Loan)				232,958	232,958	217,000	217,000
Bank Charges & Fees				18,500	18,500	18,000	18,000
Bank Charges & Fees (NO GST)				23,000	23,000	23,000	23,000

REVENUE AND EXPENDITURE BUDGET 2017/18

		REVENUE	REVENUE	EXPENSE	EXPENSE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET	BUDGET	JOB COST BUDGET	BUDGET	JOB COST BUDGET
		2017-18	2016-17	2017-18	2017-18	2016-17	2016-17
Financial Rounding Account	Financial Rounding Account			-	-	100	100
AustPost Bill Pay Fees	AustPost Bill Pay Fees			5,500	5,500	5,500	5,500
Legal Fees - Debtors Recovery	Legal Costs-Debtors Recovery			9,000	9,000	1,000	1,000
Vendor Panel & Tenderlink	Vendor Panel and Tenderlink			10,000	10,000	10,000	10,000
Valuation Fees	Valuation Fees			15,000	15,000	42,000	42,000
Revaluation Fees	Revaluation Expenses			15,000	15,000	30,000	30,000
Postage and Rate Collections	Postage & Rate Collections			33,000	33,000	30,000	30,000
Bad Debtors	Provision for Bad Debtors			10,000	10,000	10,000	10,000
FINANCE OPERATIONAL EXPENSES				1,214,606	1,214,606	1,186,600	1,186,600
CCS DO OPERATIONAL EXPENSES							
CCS DOO: Salaries and Wages				229,585	-	186,000	-
	Salaries			-	229,585	-	186,000
CCS DOO: Staff Sick Leave	Sick Leave			5,125	5,125	4,000	4,000
CCS DOO: Staff Annual Leave	Annual Leave			20,499	20,499	16,000	16,000
CCS DOO: Staff Long Service Leave	Long Service Leave			7,950	7,950	5,000	5,000
CCS DOO: Staff Other Leave	Other Leave			-	-	-	-
CCS DOO: Public Holidays	Public Holidays			11,274	11,274	9,000	9,000
CCS DOO: Superannuation	Superannuation			25,316	25,316	20,000	20,000
S355 Committee Training	355 Committee Training			3,500	3,500	3,500	3,500
CCS DOO Other Staff Expenses	Other Staff Expenses			4,500	4,500	4,500	4,500
Team Development	Team Development (formerly called staff incentives)			2,000	2,000	2,000	2,000
CCS DOO - Consultants Fees	Consultants Fees			20,000	20,000	20,000	20,000
Printing - Resident Newsletter	Printing Resident Newsletter Publication			8,500	8,500	8,500	8,500
CCS DO OPERATIONAL EXPENSES				338,249	338,249	278,500	278,500
MANEX EXPENDITURE							
MANEX : Salaries and Wages				614,851	-	544,000	-
	Salaries			-	614,851	-	544,000
MANEX: Sick Leave	Sick Leave			12,608	12,608	12,000	12,000
MANEX: Annual Leave	Annual Leave			50,433	50,433	48,000	48,000
MANEX: Long Service Leave	Long Service Leave			16,391	16,391	15,000	15,000
MANEX: Public Holidays	Public Holidays			27,738	27,738	26,000	26,000
MANEX: Superannuation	Superannuation			62,285	62,285	60,000	60,000
MANEX: Team Development	Team Development (formerly called staff incentives)			500	500	-	-
MANEX EXPENDITURE				784,806	784,806	705,000	705,000
CORPORATE SUPPORT SERVICES REVENUES							
CSS: Property Mutual Rebate		11,500	11,500				
CSS: StateCover Workers Compensation		4,300	4,300				
CSS: Public Liability Bonus Dist.		-	11,000				
Admin: StateCover OH&S Incentive Pay		30,000	30,000				
Admin: Interest on Investments & Funds Available		310,755	222,000				
Admin: Interest-Miscellaneous Debtor		5,000	3,000				
Admin: Dividends Income		216,380	216,380				
Admin: Debt Guarantee Fee		131,668	131,668				
Admin: Vehicle Lease-Back		-	12,500				
Admin: Certificates-Section 603		17,000	17,000				
Admin: Urgency Fee-Sec. 603 Cert.		500	500				
Admin: Sundry Sales & Service NO GST		500	1,000				
Admin: Sundry Sales & Services		1,500	1,500				
Admin:Legal Fees-Debtors Recovery GF		9,000	2,000				
Admin : Credit Card Fees Recovered		6,000	5,000				
CORPORATE SUPPORT SERVICES REVENUES		744,103	669,348				
CORPORATE SUPPORT SERVICES EXPENSES							
Admin: Administration Overheads				- 925,897	- 925,897	- 1,068,244	- 1,068,244
CORPORATE SUPPORT SERVICES EXPENSES				- 925,897	- 925,897	- 1,068,244	- 1,068,244
EMPLOYMENT INCOME							
Grant Income - Administration Fee		50,000	90,000				
EMPLOYMENT INCOME		50,000	90,000				
DIS: EMPLOYMENT OVERHEADS							
DIS: Wages (Downtime etc.)	DIS: Wages (Downtime etc.)			48,179	-	61,000	-
	DIS: Staff Meetings			-	48,179	-	12,000
	DIS: Non Job/Project Specific Time			-	-	-	49,000
DIS: Sick Leave	DIS: Sick Leave			70,959	70,959	-	-
DIS: Annual Leave	DIS: Annual Leave			283,835	283,835	-	-
DIS: Long Service Leave	DIS: Long Service Leave			113,044	113,044	-	-
DIS: Public Holidays	DIS: Public Holidays			155,320	155,320	-	-
DIS: Superannuation	DIS: Superannuation			350,536	350,536	-	-
DIS: Staff Uniform (Operational)	DIS: Staff Uniform (Operational)			10,000	10,000	10,000	10,000
DIS: Training Costs				18,300	-	54,000	-
	DIS: Training Labor Component (outside staff only)			-	-	-	35,700
	Training and Study Incentives			-	3,000	-	3,000
	Training Expenses			-	15,000	-	15,000
	Professional Associations			-	300	-	300
DIS: On-Cost Credits				- 973,694	- 973,694	-	-
DIS: Staff Incentives (Team Development)	DIS: Staff Incentives (Team Develop)			1,300	1,300	1,300	1,300
DIS: Other Expenses				5,500	-	5,500	-
	DIS: Staff Immunisations			-	1,000	-	1,000
	DIS: Interview and Removal Expenses			-	2,000	-	2,000

REVENUE AND EXPENDITURE BUDGET 2017/18

		REVENUE	REVENUE	EXPENSE	EXPENSE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET	BUDGET	JOB COST BUDGET	BUDGET	JOB COST BUDGET
		2017-18	2016-17	2017-18	2017-18	2016-17	2016-17
	DIS: Pre-Employment Medicals			-	2,000	-	2,000
	DIS: Other Indirect Staffing Expenses			-	500	-	500
DIS: EMPLOYMENT OVERHEADS				83,279	83,279	131,800	131,800
DDRSS: EMPLOYMENT OVERHEADS							
Salaries and Wages - Grants Officer				41,427	41,427	-	-
DDRSS: Sick Leave	DDRSS: Sick Leave			34,053	34,053	-	-
DDRSS: Annual Leave	DDRSS: Annual Leave			136,211	136,211	-	-
DDRSS: Long Service Leave	DDRSS: Long Service Leave			48,848	48,848	-	-
DDRSS: Public Holidays	DDRSS: Public Holidays			74,917	74,917	-	-
DDRSS: Superannuation	DDRSS: Superannuation			183,737	183,737	-	-
DDRSS: On-Cost Overheads	N/A			-	477,766	-	477,766
DDRSS: Staff Incentives (Team Dev)	DDRSS: Team Development			1,200	1,200	1,200	1,200
DDRSS: Grants Contractor	DDRSS: Grants Contractor			-	-	50,000	50,000
DDRSS: Building Maintenance (including minor Plant and Equipment purchases relating to Buildings)	DDRSS: Building Maintenance			250,000	250,000	250,000	250,000
DDRSS: Professional Association	DDRSS: Professional Association			1,000	1,000	1,000	1,000
DDRSS: EMPLOYMENT OVERHEADS				293,627	293,627	302,200	302,200
PROFIT ON SALES							
Sales of Assets: Plant&Equipmt-Gross		-	39,000				
Sales of Assets: Plant & Equip-WDV		-	39,000				
PROFIT ON SALES		-	-				
ENGINEERING & WORKS							
ENGINEERING & WORKS REVENUES							
Engineering: Vehicle Lease-Back				11,400	-	-	-
Engineering: Rural Address/Road Clos		150	100	-	-	-	-
Engineering: Plant Inc. (Exp Offset)		-	-	2,275,935	2,275,935	1,985,900	1,985,900
ENGINEERING & WORKS REVENUES		150	11,500	2,275,935	2,275,935	1,985,900	1,985,900
DEPOT WORKING REVENUES							
Depot Sale of Redundant Goods		15,000	5,000				
Depot: LG Procurement Rebate		2,000	1,000				
DEPOT WORKING REVENUES		17,000	6,000				
DEPOT WORKING EXPENSES							
Depot: Staff Travelling Costs	Depot: Staff Travelling Costs			10,000	10,000	10,000	10,000
Depot: Operating Lease Payments	Depot: Operating Lease Payments			-	-	2,000	2,000
Depot: Insurance	Depot: Insurance			10,000	10,000	15,500	15,500
Depot: Insurance (Claim Excess)				-	-	-	-
Depot: Electricity & Heating	Depot: Electricity & Heating			10,000	10,000	15,000	15,000
Depot: Telephone & Communication	Depot: Telephone & Communication			1,000	1,000	1,000	1,000
Depot: Maintenance-Radio Mast Sites	Depot: Maintenance-Radio Mast Sites			2,000	2,000	500	500
Depot: Vendor Panel and Tenderlink	Depot: Vendor Panel and Tenderlink			10,000	10,000	10,000	10,000
Depot: Annual Rates & Charges				20,000	-	16,000	-
	Depot: Annual Rates and Charges			-	14,500	-	13,000
	Depot: Water Consumption Charges			-	5,000	-	1,500
	Depot: Trade Waste Charges			-	500	-	1,500
Depot: Workshop Working Expenses				-	-	39,000	39,000
Depot: Workshop Working Expenses - Salaries				11,883	11,883	-	-
Depot:Preparation for Auction				5,000	5,000	-	-
Depot: Depreciation				95,759	-	-	-
	Depreciation: Plant & Equipment			-	8,659	8,659	8,659
	Depreciation: Furniture & Fittings			-	666	666	666
	Depreciation: Building & Security			-	82,154	82,154	82,154
	Depreciation: Other Structures			-	4,280	4,280	4,280
DEPOT WORKING EXPENSES				175,642	175,642	204,759	204,759
ENGINEERING OFFICE EXPENSES							
Engineering: Salaries & Wages				800,603	-	552,745	-
	Engin: Asset Services Staff Salaries			-	374,388	-	225,607
	Engin: Engineering Salaries			-	255,169	-	197,507
	Engin: Service Delivery Salaries			-	171,046	-	129,631
Engineering: Staff Travelling Costs				39,000	-	55,000	-
	Engineering: Manager Technical Services			-	11,000	-	11,700
	Engineering: Manager of Infrastructure Delivery			-	12,000	-	16,100
	Engineering: Construction Coordinator			-	16,000	-	11,200
	Engineering: Pool Cars			-	-	-	16,000
Engineering: Sick Leave				-	-	12,336	12,336
Engineering: Annual Leave				-	-	49,343	49,343
Engineering: Long Service Leave				-	-	21,499	21,499
Engineering: Public Holidays				-	-	27,139	27,139
Engineering: Superannuation				-	-	60,939	60,939
Engineering: Staff Uniforms				1,500	-	1,000	-
	Engineering Office Staff Uniforms, Safety etc			-	1,500	-	1,000
Engineering: Staff Training Costs				3,500	-	14,000	-
	Training/Staff Development			-	-	-	8,000
	Conferences/Seminars			-	3,000	-	5,000
	Professional Associations			-	500	-	1,000
Engineering: Insurance	Engineering: Insurance			3,209	3,209	4,700	4,700
Engineering: Electricity & Heating	Engineering: Electricity & Heating			11,000	11,000	11,000	11,000
Engineering: Telephone Costs	Engineering: Telephone Costs			15,500	15,500	14,500	14,500
Engineering: Advertising	Engineering: Advertising			2,000	2,000	2,000	2,000

REVENUE AND EXPENDITURE BUDGET 2017/18

		REVENUE	REVENUE	EXPENSE	EXPENSE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET	BUDGET	JOB COST BUDGET	BUDGET	JOB COST BUDGET
		2017-18	2016-17	2017-18	2017-18	2016-17	2016-17
Engineering: Printing & Stationery	Engineering: Printing & Stationery			2,000	2,000	2,000	2,000
Engineering: Photocopying Expenses	Engineering: Photocopying Expenses			5,000	5,000	10,000	10,000
Engineering: Computer & Office Equip	Engineering: Computer & Office Equip			1,500	1,500	1,500	1,500
Engineering: Professional Association	Engineering: Professional Association			1,000	1,000	1,000	1,000
Engineering: Subs Weight of Loads	Engineering: Subs Weight of Loads			15,000	15,000	15,000	15,000
Engineer: Memberships Subs & IT Supp	Engineer: Memberships Subs & IT Supp			5,000	-	7,000	-
	Other Australian Standards etc			-	-	-	2,000
	IPWEA - Roads and Transport Directorate Membership			-	5,000	-	5,000
Engineering: Asset Management	Engineering: Asset Management			32,000	-	17,000	-
	REFLECT			-	-	-	10,000
	MAPINFO			-	6,000	-	6,000
	NATSPEC			-	500	-	500
	NAMS Plus			-	500	-	500
	Web Mapping System			-	10,000	-	-
	Asset Finder			-	15,000	-	-
Engineering: Accessibility Audit of Public Infrastructure				6,000	6,000	-	-
Engineering: Sundry Office Supplies	Engineering: Sundry Office Supplies			2,000	2,000	3,000	3,000
Engineering: Depreciation	Engineering: Depreciation			12,080	12,080	12,080	12,080
ENGINEERING OFFICE EXPENSES				957,892	957,892	894,781	894,781
PLANT							
Plant: Diesel Fuel Rebate		77,000	60,000	-	-	-	-
Engineering Vehicle Leaseback		12,540	-	-	-	-	-
Plant: Sale of Assets		264,500	-	-	-	-	-
Plant: WDV of Assets		173,003	-	-	-	-	-
Plant: Staff Travelling-Tenders	Plant: Staff Travelling-Tenders	-	-	2,000	2,000	2,000	2,000
Fleet Management Software	Fleet Management Software	-	-	6,000	6,000	5,200	5,200
Plant: Lease Payments-Operating	Plant: Lease Payments-Operating	-	-	127,286	127,286	191,000	191,000
Plant: Insurance		-	-	1,000	1,000	-	-
Plant: Insurance - Claims Excess	Plant: Insurance - Claims Excess	-	-	-	-	2,000	2,000
Plant: Advertising-Sales & Purchases	Plant: Advertising-Sales & Purchases	-	-	3,500	3,500	3,500	3,500
Plant: Small Tools Mntce & Repairs	Plant: Small Tools Mntce & Repairs	-	-	50,200	-	48,500	-
	Plant Misc Minor Hardware and Lubricants	-	-	-	9,000	-	8,700
	Small Tools Repair and Replacement	-	-	-	30,000	-	29,000
	Small Tools Fuel and Lubricants	-	-	-	6,000	-	5,600
	Plant Small Tools Plant	-	-	-	2,000	-	2,000
	Small Tools External Repairs	-	-	-	3,200	-	3,200
Plant: Attachment Expenses	Plant: Attachment Expenses	-	-	43,000	-	43,000	-
	Plant: Staff Truck Attachment Expenses	-	-	-	8,500	-	8,500
	Plant: Earth Moving and Tractor Attachment Expenses	-	-	-	14,500	-	14,500
	Plant: Trailer Expenses	-	-	-	20,000	-	20,000
Plant: Expenses from Control Account	Plant: Expenses from Control Account	-	-	954,000	-	1,243,700	-
	Plant Expenses - Fuel	-	-	-	380,000	-	415,000
	Plant Expenses - Operator	-	-	-	60,000	-	85,000
	Plant Expenses - Mechanic	-	-	-	4,000	-	255,000
	Plant Expenses - Registration & Insurance	-	-	-	150,000	-	138,000
	Plant Expenses - Repairs	-	-	-	313,000	-	280,000
	Plant Expenses - Miscellaneous	-	-	-	7,000	-	20,000
	Plant Expenses - Tyres	-	-	-	40,000	-	50,700
	Wages - Cleaning	-	-	4,862	4,862	-	-
	Wages - Mechanic	-	-	514,372	514,372	-	-
Engineering - Hire Plant		-	-	100,000	100,000	-	-
Plant: Depreciation		-	-	447,000	-	447,000	-
	Depreciation Plant & Equipment (Major)	-	-	-	-	431,000	431,000
	Depreciation Plant & Equipment (Minor)	-	-	-	-	16,000	16,000
PLANT		181,037	60,000	2,253,220	2,253,220	1,985,900	1,985,900
ENGINEERING & WORKS		198,187	77,500	1,110,819	1,110,819	1,099,540	1,099,540
ADMINISTRATION		992,290	836,848	4,953,620	4,953,620	5,026,796	5,026,796
GENERAL PURPOSES REVENUES							
RATES REVENUES							
Rates -Bus.- Pensioners' Rate Rebate		- 1,000	- 813				
Rates-Farmland Pensioners' Rate Rebate		- 21,000	- 20,540				
Rates Pensioner General Rate Rebate		- 170,000	- 167,814				
Rates: Residential-Postponed		- 3,000	- 7,231				
Rates: Residential-Townships		2,043,999	2,012,072				
Rates: Residential-Villages		251,530	248,318				
Rates: Residential-Non-Urban		741,374	727,758				
Rates: Farmland		2,936,883	2,894,435				
Rates: Business-Townships		492,737	491,231				
Rates: Business-Non-Urban		91,497	90,145				
Rates: Mining		312	307				
Rates: Residential-Postponed		5,175	7,231				
RATES REVENUES		6,368,507	6,275,099				
OTHER CHARGES							
Rates: Interest Charges-Overdue Rate		19,000	19,000				
Rates: Interest Charges-Postponed		2,100	2,600				
Rates: Legal Fees-Debtors Recovered		53,000	18,000				
Rates: Legal Fees-Sale of Land		15,000	15,000				
OTHER CHARGES		89,100	54,600				
GRANTS							
Grant: Financial Assistance		2,431,830	2,361,000				
Rates: Pensioners Rate Subsidy		110,000	110,000				

REVENUE AND EXPENDITURE BUDGET 2017/18

		REVENUE	REVENUE	EXPENSE	EXPENSE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET	BUDGET	JOB COST BUDGET	BUDGET	JOB COST BUDGET
		2017-18	2016-17	2017-18	2017-18	2016-17	2016-17
GRANTS		2,541,830	2,471,000				
GENERAL PURPOSES EXPENSES							
Legal Costs: Annual Rates & Charges	Legal Costs: Annual Rates & Charges			57,000	57,000	20,000	20,000
Legal Costs: Sale of Land	Legal Costs: Sale of Land			15,000	15,000	15,000	15,000
Training Costs - S355 Committees	Training Costs - S355 Committees			-	-	-	-
CCS DOO Other Staff Expenses	CCS DOO Other Staff Expenses			-	-	-	-
GENERAL PURPOSES EXPENSES				72,000	72,000	35,000	35,000
GENERAL PURPOSES REVENUES		8,999,437	8,800,699	72,000	72,000	35,000	35,000
PUBLIC ORDER & SAFETY							
FIRE PROTECTION							
FIRE PROTECTION REVENUES							
RFS: Maintenance Subsidy		150,000	140,000				
RFS: Hazard Reduction Subsidy		-	20,000				
RFS: Programme Charges		108,000	108,000				
FIRE PROTECTION REVENUES		258,000	268,000				
FIRE PROTECTION INCOME - REGIONAL							
RFS: Regional Exercise Contributions		26,000	24,500				
FIRE PROTECTION INCOME - REGIONAL		26,000	24,500				
FIRE PROTECTION EXPENSES - REGIONAL							
RFS: Regional Exercise Expenses	RFS: Regional Exercise Expenses			10,000	10,000	10,000	10,000
FIRE PROTECTION EXPENSES - REGIONAL				10,000	10,000	10,000	10,000
CONTRIBUTIONS							
RFS: BOF Commissioner Contributions	RFS: BOF Commissioner Contributions			66,000	66,000	66,000	66,000
RFS: Contributions	RFS: Contributions			260,000	260,000	238,000	238,000
CONTRIBUTIONS				326,000	326,000	304,000	304,000
NON-RECOUPABLE							
RFS: Non-Recoupable-Rates & Charges				9,000	-	5,313	-
	Annual Rates and Charges			-	7,500	-	5,013
	Water Consumption Charges			-	1,500	-	300
RFS: Non-Recoupable-Printing	RFS: Non-Recoupable-Printing			1,000	1,000	1,000	1,000
RFS: Non-Recoupable-Maintenance				100	100	-	-
RFS: Non-Recoupable-Depreciation				422	-	422	-
	Depreciation: Plant & Equipment			-	100	-	100
	Depreciation: Furniture & Fittings			-	322	-	322
NON-RECOUPABLE				10,522	10,522	6,735	6,735
RECOUPABLE							
OPERATING EXPENSES							
RFS: Recoupable - Insurance	RFS: Recoupable - Insurance			8,640	-	8,640	-
	Bush Fire: Shed Insurance			-	5,500	-	5,500
	Bush Fire: Repeater Insurance			-	3,140	-	3,140
RFS: Recoupable - Electricity	RFS: Recoupable - Electricity			13,260	13,260	13,260	13,260
RFS: Recoupable - Telephone Costs	RFS: Recoupable - Telephone Costs			8,000	-	10,000	-
	RFS: Recoupable Telephone			0	6,000	-	8,000
	RFS: Recoupable Telephone Rental			-	2,000	-	2,000
RFS: Recoupable - 000 Monitoring	RFS: Recoupable - 000 Monitoring			12,000	12,000	12,000	12,000
RFS: Recoupable - ERS Paging System	RFS: Recoupable - ERS Paging System			500	500	-	-
RFS: Recoupable - First Aid Costs	RFS: Recoupable - First Aid Costs			100	100	-	-
RFS: Recoupable - Community Safety	RFS: Recoupable - Community Safety			4,000	4,000	4,000	4,000
RFS: Recoupable - Maintenance	RFS: Recoupable - Maintenance			41,000	-	63,000	-
	Bush Fire: Pumps Maintenance			-	5,000	-	5,000
	Bush Fire: Radio Maintenance			-	8,000	-	8,000
	Bush Fire: Stations/Shed Maintenance			-	8,000	-	10,000
	Bush Fire: Vehicle Maintenance			-	20,000	-	40,000
RFS: Recoupable - Fuel & Oils etc.	RFS: Recoupable - Fuel & Oils etc.			20,000	20,000	20,000	20,000
RFS: Recoupable - Training Costs	RFS: Recoupable - Training Costs			6,000	6,000	6,000	6,000
OPERATING EXPENSES				113,500	113,500	136,900	136,900
RECOUPABLE				113,500	113,500	136,900	136,900
FIRE PROTECTION		284,000	292,500	460,022	460,022	457,635	457,635
ANIMAL CONTROL							
ANIMAL CONTROL REVENUES							
Animal: Impounding Fees		4,000	4,000				
Animal: Livestock Animal Sales		2,000	2,000				
Animal: Fines-Regulatory		9,000	9,000				
Animal: Microchipping Fees		2,300	2,300				
Animal: Commission		15,000	20,000				

REVENUE AND EXPENDITURE BUDGET 2017/18

		REVENUE	REVENUE	EXPENSE	EXPENSE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET	BUDGET	JOB COST BUDGET	BUDGET	JOB COST BUDGET
		2017-18	2016-17	2017-18	2017-18	2016-17	2016-17
Animal: Subsidy-Ranger Traineeship		-	5,000				
ANIMAL CONTROL REVENUES		32,300	42,300				
ANIMAL CONTROL EXPENSES							
Animal: Wages & Allowances	Animal: Wages & Allowances			64,631	-	50,525	-
	Animal Control Wages/Salaries			-	52,151	-	43,261
	Animal Control Wages/Salaries Relief			-	12,480	-	7,264
Animal: Sick Leave	Animal: Sick Leave			-	-	1,128	1,128
Animal: Annual Leave	Animal: Annual Leave			-	-	4,511	4,511
Animal: Long Service Leave	Animal: Long Service Leave			-	-	1,961	1,961
Animal: Public Holidays	Animal: Public Holidays			-	-	2,481	2,481
Animal: Superannuation	Animal: Superannuation			-	-	5,571	5,571
Animal: Electricity & Heating	Animal: Electricity & Heating			500	500	500	500
Animal: Livestock Impounding Costs	Animal: Livestock Impounding Costs			700	700	700	700
Animal: Advertising	Animal: Advertising			250	250	250	250
Animal: Printing & Stationery	Animal: Printing & Stationery			350	350	350	350
Animal: Dog Pound Maintenance Costs	Animal: Dog Pound Maintenance Costs			3,500	3,500	3,500	3,500
Animal: Sundry Expenses	Animal: Sundry Expenses			6,250	6,250	6,250	6,250
Animal: Depreciation	Animal: Depreciation			1,009	1,009	1,010	1,010
ANIMAL CONTROL EXPENSES				77,190	77,190	78,737	78,737
ANIMAL CONTROL		32,300	42,300	77,190	77,190	78,737	78,737
LOCAL GOVT REGULATIONS							
LOCAL GOV'T REGULATIONS: REVENUES							
ELGR: Licences-Fun Devices		400	400				
ELGR: Licences-Hairdressers		1,500	1,500				
ELGR: Licences-Section 68 Approvals		5,000	5,000				
LOCAL GOV'T REGULATIONS: REVENUES		6,900	6,900				
LOCAL GOV'T REGULATIONS: EXPENSES							
ELGR: Wages & Allowances	Ranger Salaries and Allowances			52,151	-	43,262	-
	Ranger Salaries and Allowances				52,151		43,262
ELGR: Staff Travelling Costs	ELGR: Staff Travelling Costs			-	-	10,000	10,000
ELGR: Sick Leave	ELGR: Sick Leave			-	-	966	966
ELGR: Annual Leave	ELGR: Annual Leave			-	-	3,863	3,863
ELGR: Long Service Leave	ELGR: Long Service Leave			-	-	1,750	1,750
ELGR: Public Holidays	ELGR: Public Holidays			-	-	2,124	2,124
ELGR: Superannuation	ELGR: Superannuation			-	-	4,770	4,770
ELGR: Staff Uniforms	ELGR: Staff Uniforms			500	500	500	500
ELGR: Staff Training Costs	ELGR: Staff Training Costs			1,500	1,500	7,500	7,500
ELGR: Telephone Costs	ELGR: Telephone Costs			2,000	2,000	2,000	2,000
ELGR: Miscellaneous Expenses	ELGR: Miscellaneous Expenses			1,000	1,000	1,000	1,000
LOCAL GOV'T REGULATIONS: EXPENSES				57,151	57,151	77,735	77,735
LOCAL GOVT REGULATIONS		6,900	6,900	57,151	57,151	77,735	77,735
EMERGENCY SERVICES							
VOLUNTEER RESCUE ASSOCIATION REVENUE							
VRA: Rental-Glen Innes Rescue Squad		6,400	6,400				
VOLUNTEER RESCUE ASSOCIATION REVENUE		6,400	6,400				
EMERGENCY SERVICES		6,400	6,400				
EMERGENCY SERVICES - OTHER EXPENSES							
SES: Contributions	Contributions - State Emergency Services			15,000	15,000	15,000	15,000
SES: Management Committee Expenses	SES: Management Committee Expenses			2,000	2,000	200	200
EMERGENCY SERVICES - OTHER EXPENSES				17,000	17,000	15,200	15,200
VOLUNTEER RESCUE ASSOCIATION EXPENSE							
VRA: Rental of Premises	VRA: Contributions (Rental Accommodation)			6,240	6,240	6,240	6,240
VRA: Telephone Costs	VRA: Telephone Costs			2,000	2,000	2,000	2,000
VRA: Motor Vehicle Expenses	VRA: Motor Vehicle Expenses			1,000	1,000	1,000	1,000
VOLUNTEER RESCUE ASSOCIATION EXPENSE				9,240	9,240	9,240	9,240
GLEN INNES							
SES Glen Innes: Insurance				2,600	2,600	2,600	2,600
SES Glen Innes: Rates & Charges				2,400	-	2,400	-
	SES Glen Innes: Rates & Charges			-	2,400	-	2,400
SES Glen Innes: Cleaning Expenditure				1,188	1,188	1,500	1,500
SES Glen Innes: Buildings M & R				1,000	1,000	1,000	1,000
SES Glen Innes: Depreciation				19,680	-	19,680	-
	SES Glen Innes: Depreciation			-	19,680	-	19,680
GLEN INNES				26,868	26,868	27,180	27,180

REVENUE AND EXPENDITURE BUDGET 2017/18

		REVENUE	REVENUE	EXPENSE	EXPENSE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET	BUDGET	JOB COST BUDGET	BUDGET	JOB COST BUDGET
		2017-18	2016-17	2017-18	2017-18	2016-17	2016-17
DEEPWATER SES							
SES Deepwater: Insurance	SES Deepwater: Insurance			1,300	1,300	1,300	1,300
SES Deepwater: Electricity & Heating				500	500	-	-
SES Deepwater: Rates & Charges	SES Deepwater: Rates & Charges			1,500	-	1,500	-
	Annual Rates & Charges			-	1,450	-	1,450
	Water Consumption Charges			-	50	-	50
SES Deepwater: Buildings M & R				1,000	1,000	-	-
DEEPWATER SES				4,300	4,300	2,800	2,800
EMERGENCY SERVICES		6,400	6,400	57,408	57,408	54,420	54,420
PUBLIC ORDER & SAFETY		329,600	348,100	651,772	651,772	668,527	668,527
HEALTH							
HEALTH ADMINISTRATION							
HEALTH ADMINISTRATION REVENUES							
Health: Vehicle Lease-Back		5,720	5,720				
HEALTH ADMINISTRATION REVENUES		5,720	5,720				
HEALTH ADMINISTRATION EXPENSES							
Health: Wages & Allowances	Health: Salaries and Allowances			111,778	111,778	65,666	65,666
Health: Staff Travelling Costs	Health: Staff Travelling Costs			10,000	10,000	10,000	10,000
Health: Sick Leave	Health: Sick Leave			-	-	1,754	1,754
Health: Annual Leave	Health: Annual Leave			-	-	7,014	7,014
Health: Long Service Leave	Health: Long Service Leave			-	-	2,280	2,280
Health: Public Holidays	Health: Public Holidays			-	-	3,858	3,858
Health: Superannuation	Health: Superannuation			-	-	8,662	8,662
Health: Staff Uniform Subsidy	Health: Staff Uniform Subsidy			1,000	1,000	1,000	1,000
Health: Staff Training Costs	Health: Staff Training Costs			2,500	2,500	2,500	2,500
Health: Telephone Costs	Health: Telephone Costs			3,000	3,000	3,000	3,000
Health: Printing & Stationery	Health: Printing & Stationery			2,000	2,000	1,500	1,500
Health: Photocopying Expenses	Health: Photocopying Expenses			750	750	750	750
Health: Office Expenses	Health: Office Expenses			2,000	2,000	2,000	2,000
HEALTH ADMINISTRATION EXPENSES				133,028	133,028	109,984	109,984
HEALTH ADMINISTRATION		5,720	5,720	133,028	133,028	109,984	109,984
NOXIOUS WEEDS & PLANTS							
NOXIOUS WEEDS REVENUES							
Noxious Weeds: Certificates		1,000	1,000				
Noxious Weeds: Private Works-Crown		500	500				
NOXIOUS WEEDS REVENUES		1,500	1,500				
NOXIOUS WEEDS EXPENSES							
LOCAL WEEDS EXPENSES							
Noxious Weeds: NEWA MOU	Noxious Weeds: NEWA MOU			93,609	93,609	91,201	91,201
LOCAL WEEDS EXPENSES				93,609	93,609	91,201	91,201
NOXIOUS WEEDS ADMINISTRATION							
Noxious Weeds: Telephone Costs	Weeds: Telephone Costs			325	325	-	-
NOXIOUS WEEDS ADMINISTRATION				325	325	-	-
NOXIOUS WEEDS EXPENSES				93,934	93,934	91,201	91,201
NOXIOUS WEEDS & PLANTS		1,500	1,500	93,934	93,934	91,201	91,201
HEALTH CENTRES							
HEALTH CENTRES EXPENSES							
BABY HEALTH CENTRES							
Baby Health: Electricity & Heating	Baby Health: Electricity & Heating			-	-	1,700	1,700
Baby Health: Cleaning & Maintenance	Baby Health: Cleaning & Maintenance			-	-	2,100	2,100
Baby Health: Depreciation	Baby Health: Depreciation			2,500	2,500	2,500	2,500
BABY HEALTH CENTRES				2,500	2,500	6,300	6,300
HEALTH CENTRES EXPENSES				2,500	2,500	6,300	6,300
HEALTH CENTRES				2,500	2,500	6,300	6,300
FOOD CONTROL							
FOOD CONTROL REVENUES							
Food Control: Food Shop Inspections		16,000	16,000				

REVENUE AND EXPENDITURE BUDGET 2017/18

		REVENUE	REVENUE	EXPENSE	EXPENSE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET	BUDGET	JOB COST BUDGET	BUDGET	JOB COST BUDGET
		2017-18	2016-17	2017-18	2017-18	2016-17	2016-17
FOOD CONTROL REVENUES		16,000	16,000				
FOOD CONTROL		16,000	16,000				
HEALTH		23,220	23,220	229,462	229,462	207,485	207,485
HOUSING & COMMUNITY AMENITIES							
TOWN PLANNING							
TOWN PLANNING REVENUES							
Planning: Interest (Sec. 94A Cont.)		1,134	300				
Planning: Advertising Fees (Develop)		600	600				
Planning: Certificate by Clerk S.149		22,000	22,000				
Planning: Urgency Fee-Sec. 149 Cert.		1,500	1,500				
Planning: Development Applications		40,000	40,000				
Planning: Local Heritage Assistance		4,100	4,100				
Planning: Heritage Advisor		3,000	3,000				
TOWN PLANNING REVENUES		72,334	71,500				
TOWN PLANNING EXPENSES							
Town Planning: Wages & Allowances	Town Planning: Wages & Allowances			188,577	188,577	113,039	113,039
Town Planning: Staff Travelling Cost	Town Planning: Staff Travelling Cost			10,000	10,000	10,000	10,000
Town Planning: Sick Leave	Town Planning: Sick Leave			-	-	2,523	2,523
Town Planning: Annual Leave	Town Planning: Annual Leave			-	-	10,093	10,093
Town Planning: Long Service Leave	Town Planning: Long Service Leave			-	-	3,280	3,280
Town Planning: Public Holidays	Town Planning: Public Holidays			-	-	5,551	5,551
Town Planning: Superannuation	Town Planning: Superannuation			-	-	12,464	12,464
Town Planning: Staff Training Costs	Town Planning: Staff Training Costs			2,500	2,500	2,500	2,500
Town Planning: Legal Costs	Town Planning: Legal Costs			10,000	10,000	10,000	10,000
Town Planning: Telephone Costs	Town Planning: Telephone Costs			500	500	500	500
Town Planning: Advertising	Town Planning: Advertising			500	500	500	500
Town Planning: Printing & Stationery	Town Planning: Printing & Stationery			750	750	750	750
Planning: Photocopying Expenses	Planning: Photocopying Expenses			1,000	1,000	1,000	1,000
Town Planning: Heritage	Town Planning: Heritage			27,000	-	19,300	-
	Local Heritage Assistance Fund			-	20,000	-	12,300
	Heritage Advisor			-	7,000	-	7,000
Planning: DA Plan First Reform Fund	Planning: DA Plan First Reform Fund			5,000	5,000	5,000	5,000
Town Planning : Planning Consultant	Town Planning : Planning Consultant			-	-	10,000	10,000
Town Planning: Miscellaneous Expense	Town Planning: Miscellaneous Expense			2,000	2,000	500	500
TOWN PLANNING EXPENSES				247,827	247,827	207,000	207,000
TOWN PLANNING		72,334	71,500	247,827	247,827	207,000	207,000
OTHER SANITATION & GARBAGE							
OTHER SANITATION & GARBAGE REVENUES							
Septic Tanks: On-Site Fee (Sewerage)		11,000	30,000				
Septic Tanks: On-Site Fee (Interest)		1,000	1,000				
Septic Tanks: Application Fees		1,500	1,500				
OTHER SANITATION & GARBAGE REVENUES		13,500	32,500				
OTHER SANITATION & GARBAGE EXPENSES							
Sanitation: Staff Travelling Costs	Sanitation: Staff Travelling Costs			100	100	100	100
Removal of Derelict Vehicles	Removal of Derelict Vehicles			2,000	2,000	750	750
Illegally Dumped Waste - Clean-Up	Illegally Dumped Waste - Clean-Up			1,000	1,000	1,000	1,000
OTHER SANITATION & GARBAGE EXPENSES				3,100	3,100	1,850	1,850
OTHER SANITATION & GARBAGE		13,500	32,500	3,100	3,100	1,850	1,850
URBAN STORMWATER DRAINAGE							
DRAINAGE CHARGE - GLEN INNES							
Drainage Charge - S501 Charge		265,000	260,000				
Drainage Charge - Interest Overdue		1,000	-				
DRAINAGE CHARGE - GLEN INNES		266,000	260,000				
DRAINAGE CHARGE - DEEPWATER							
Drainage Charge - S501 Charge		21,700	21,000				
Drainage Charge - Interest Overdue		100	50				
DRAINAGE CHARGE - DEEPWATER		21,800	21,050				
DRAINAGE CHARGE - EMMAVILLE							
Drainage Charge - S501 Charge		13,200	13,000				
Drainage Charge - Interest Overdue		100	50				
DRAINAGE CHARGE - EMMAVILLE		13,300	13,050				

REVENUE AND EXPENDITURE BUDGET 2017/18

		REVENUE	REVENUE	EXPENSE	EXPENSE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET	BUDGET	JOB COST BUDGET	BUDGET	JOB COST BUDGET
		2017-18	2016-17	2017-18	2017-18	2016-17	2016-17
URBAN STORMWATER DRAINAGE EXPENSES							
Stormwater: Maintenance & Repairs	Stormwater Maintenance & Repairs			30,728	-	50,000	-
	Stormwater Drainage M&R			-	20,728	-	40,000
	Stormwater Drainage Villages M&R			-	10,000	-	10,000
Wages				19,272	19,272	-	-
Stormwater: Depreciation	Stormwater: Depreciation			128,674	128,674	128,674	128,674
URBAN STORMWATER DRAINAGE EXPENSES				178,674	178,674	178,674	178,674
URBAN STORMWATER DRAINAGE		301,100	294,100	178,674	178,674	178,674	178,674
TOWN WASTE MANAGEMENT							
TOWN WASTE MANAGEMENT REVENUES							
Waste: Annual Collection Charge		852,000	852,000				
Waste: Annual Collection-Vacant		26,000	26,000				
Waste: Business Collection		170,000	170,000				
Waste: Collection Pension Subsidy		35,000	35,000				
Waste: Collection Pensioners' Rebate		- 64,000	- 64,000				
Waste: Environmental Levy		330,000	330,000				
Waste: Environmental Levy-Interest		1,500	1,500				
Waste: Interest-Disposal Charges		300	300				
Waste: Interest-Overdue Charges		3,000	3,000				
Waste: Sales of Recycleables		1,000	1,000				
Waste: Sales - Garbage/Recycle Bins		8,000	6,000				
Waste: Tipping Fees & Charges		150,000	150,000				
Waste: Sundry Income		12,000	4,000				
TOWN WASTE MANAGEMENT REVENUES		1,524,800	1,514,800				
COLLECTION & DISPOSAL CAPITAL							
Town Waste: Wages & Allowances				262,931	-	137,992	-
	Waste & Recovery Coordinator Sal & Allow			-	80,842	-	58,664
	Manager Planning & Regulatory Services			-	30,209	-	21,893
	Landfill Operators Salary & Allowances			-	151,880	-	57,435
Town Waste: Sick Leave	Town Waste: Landfill Management Sick Leave			-	-	3,080	3,080
Town Waste: Annual Leave	Town Waste: Landfill Management Annual Leave			-	-	12,321	12,321
Town Waste: Long Service Leave	Town Waste: Landfill Management Long Service Leave			-	-	5,183	5,183
Town Waste: Public Holidays	Town Waste: Landfill Management Public Holidays			-	-	6,776	6,776
Town Waste: Superannuation				-	-	15,216	15,216
Town Waste: Amortisation of Discount	Town Waste: Amortisation of Discount			15,540	15,540	15,540	15,540
Town Waste: Insurance	Town Waste: Insurance			2,251	2,251	2,251	2,251
Town Waste: Electricity & Heating	Town Waste: Electricity & Heating			4,500	4,500	4,500	4,500
Town Waste: Telephone Costs	Town Waste: Telephone Costs			500	500	500	500
Town Waste: Annual Rates & Charges				7,885	-	7,885	-
	Annual Rates & Charges			-	7,711	-	7,711
	Water Consumption Charges			-	174	-	174
Town Waste: Advertising Campaigns				5,000	5,000	1,000	1,000
Town Waste: Collection Expenses	Town Waste: Collection Expenses			213,000	-	239,000	-
	Town Waste Collection Contract			-	200,000	-	224,000
	Town Waste Street Bin Collection			-	3,000	-	5,000
	Town Waste New & Replacement Mobile Bins			-	10,000	-	10,000
Town Waste: Landfill Management				178,000	-	250,000	-
	Landfill Management (Excluding Salaries)			-	103,500	-	103,500
	Future Landfill Study			-	-	-	30,000
	Licensing			-	4,000	-	4,000
Monitoring Costs	Monitoring Costs			-	28,000	-	35,000
Sundry Landfill Costs	Sundry Landfill Costs			-	2,000	-	2,000
Chemical Collection	Chemical Collection			-	5,000	-	5,000
Processing Green Waste	Processing Green Waste			-	10,000	-	45,000
Processing Demolition and Construction Waste	Processing Demolition and Construction Waste			-	25,000	-	25,000
Weighbridge Administration	Weighbridge Administration			-	500	-	500
Town Waste: Recycling	Town Waste: Recycling			134,204	134,204	131,831	131,831
Town Waste: Vandalism	Town Waste: Vandalism			500	500	500	500
Town Waste: Depreciation	Town Waste: Depreciation			52,795	52,795	52,795	52,795
COLLECTION & DISPOSAL CAPITAL				877,106	877,106	886,370	886,370
TOWN WASTE MANAGEMENT		1,524,800	1,514,800	877,106	877,106	886,370	886,370
VILLAGES WASTE MANAGEMENT							
VILLAGES WASTE MANAGEMENT REVENUES							
Waste: E/ville Annual Collect Charge		54,000	54,000				
Waste: E/ville Business Collection		10,000	10,000				
Waste: E/ville Collection-Interest		100	100				
Waste: E/ville Collection-Pensioner		- 8,000	- 8,000				
Waste: E/ville Collect Pension Subs.		4,000	-				
Waste: D/water Annual Collect Charge		55,000	55,000				
Waste: D/water Business Collection		10,000	10,000				
Waste: D/water Collect Chrg Interest		300	300				
Waste: D/water Collection-Pensioner		- 8,000	- 8,000				
Waste: D/water Collect Pension Subs.		5,000	-				
Waste: Glencoe Business Waste Charge		3,000	3,000				
Waste: Glencoe Annual Collect Charge		14,000	14,000				
Waste: Glencoe Collection-Pensioner		- 2,000	- 2,000				
Waste: Glencoe Collect Pension Subs.		700	700				

REVENUE AND EXPENDITURE BUDGET 2017/18

		REVENUE	REVENUE	EXPENSE	EXPENSE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET	BUDGET	JOB COST BUDGET	BUDGET	JOB COST BUDGET
		2017-18	2016-17	2017-18	2017-18	2016-17	2016-17
Waste: Village Interest on Overdue		400	400				
VILLAGES WASTE MANAGEMENT REVENUES		138,500	129,500				
VILLAGES WASTE MANAGEMENT EXPENSES							
DEEPWATER							
VD: Landfill Salary & Allow	Village Deepwater: Landfill Costs Wages & Allowances			12,125	-	8,405	-
	Village Deepwater: Landfill Costs Wages & Allowances			-	12,125	-	8,405
VD: Landfill Sick Leave	Village Deepwater: Landfill Costs Sick Leave			-	-	750	750
VD: Landfill Annual Leave	Village Deepwater: Landfill Costs Annual Leave			-	-	244	244
VD: Landfill Long Service Leave	Village Deepwater: Landfill Costs Long Service Leave			-	-	188	188
VD: Landfill Public Holidays	Village Deepwater: Landfill Costs Public Holidays			-	-	413	413
VD: Landfill Superannuation	Village Deepwater: Landfill Costs Superannuation			-	-	927	927
VD: Landfill Telephone Costs	Village Deepwater: Telephone Costs			50	50	50	50
VD: Landfill Contractor's Cost	Village Deepwater: Contractor's Cost			13,000	13,000	13,000	13,000
VD: Landfill Costs	Village Waste Deepwater - Landfill Expenses			25,000	-	47,000	-
				-	25,000	-	47,000
DEEPWATER				50,175	50,175	70,977	70,977
EMMAVILLE							
Village Emmaville: Sal and Allow	Village Emmaville: Landfill Costs Wages & Allowances			10,920	-	8,405	-
	Village Emmaville: Landfill Costs Wages & Allowances			-	10,920	-	8,405
Village Emmaville Sick Leave	Village Emmaville: Landfill Costs Sick Leave			-	-	750	750
Village Emmaville: Annual Leave	Village Emmaville: Landfill Costs Annual Leave			-	-	244	244
Village Emmaville: Long Service Leave	Village Emmaville: Landfill Costs Long Service Leave			-	-	188	188
Village Emmaville: Public Holidays	Village Emmaville: Landfill Costs Public Holidays			-	-	413	413
Village Emmaville: Superannuation	Village Emmaville: Landfill Costs Superannuation			-	-	927	927
Village Emmaville: Telephone Costs	Village Emmaville: Telephone Costs			50	50	50	50
Village Emmaville: Contractor's Cost	Village Emmaville: Contractor's Cost			14,000	14,000	14,000	14,000
Village Emmaville: Landfill Costs	Village Emmaville: Landfill Costs			48,000	-	48,000	-
	Emmaville: Landfill Expenses			-	48,000	-	48,000
EMMAVILLE				72,970	72,970	72,977	72,977
GLENCOE							
Village Glencoe: Bad Debts	Village Glencoe: Bad Debts			-	-	-	-
Village Glencoe: Contractor's Costs	Village Glencoe: Contractor's Costs			1,900	1,900	1,900	1,900
Village Glencoe: Rates & Charges	Village Glencoe: Rates & Charges			600	600	-	-
GLENCOE				2,500	2,500	1,900	1,900
RED RANGE							
Village RR: Landfill Sal & Allow	Village Red Range: Landfill Costs Wages & Allowances			12,594	-	8,405	-
	Village Red Range: Landfill Costs Wages & Allowances			-	12,594	-	8,405
Village RR: Sick Leave	Village Red Range: Landfill Costs Sick Leave			-	-	750	750
Village RR: Annual Leave	Village Red Range: Landfill Costs Annual Leave			-	-	244	244
Village RR: Long Service Leave	Village Red Range: Landfill Costs Long Service Leave			-	-	188	188
Village RR: Public Holidays	Village Red Range: Landfill Costs Public Holidays			-	-	413	413
Village RR: Superannuation	Village Red Range: Landfill Costs Superannuation			-	-	927	927
Village Red Range: Landfill Costs	Village Red Range: Landfill Costs			31,327	-	31,327	-
	Village Red Range: Landfill Expenses				12,739		12,739
	Village Red range: Gate Keeping Expenses				18,588		18,588
RED RANGE				43,921	43,921	42,254	42,254
VILLAGES WASTE MANAGEMENT EXPENSES				169,565	169,565	188,108	188,108
VILLAGES WASTE MANAGEMENT		138,500	129,500	169,565	169,565	188,108	188,108
TOTAL WASTE MANAGEMENT		1,663,300	1,644,300	1,046,672	1,046,672	1,074,478	1,074,478
ENVIRONMENTAL PROTECTION							
ENVIRONMENTAL PROTECTION EXPENSES							
Environment: Wages & Salaries	Environment: Salaries & Wages			69,046		56,385	
	Environment: Salaries & Wages				69,046		56,385
Environment: Sick Leave	Environment: Sick Leave			-	-	1,259	1,259
Environment: Annual Leave	Environment: Annual Leave			-	-	5,034	5,034
Environment: Long Service Leave	Environment: Long Service Leave			-	-	1,636	1,636
Environment: Public Holidays	Environment: Public Holidays			-	-	2,769	2,769
Environment: Superannuation	Environment: Superannuation			-	-	6,217	6,217
Environment: Staff Training Costs	Environment: Staff Training Costs			2,000	2,000	2,000	2,000
Environment: Environmental Projects	Environment: Environmental Projects			20,000	20,000	49,000	49,000
ENVIRONMENTAL PROTECTION EXPENSES				91,046	91,046	124,300	124,300
ENVIRONMENTAL PROTECTION				91,046	91,046	124,300	124,300
PUBLIC CEMETERIES							
PUBLIC CEMETERIES REVENUES							
Cemeteries: Columbarium Fee-Niches		8,000	10,000				
Cemeteries: Interment Fees		38,000	38,000				
Cemeteries: Perpetual Care Fees		40,000	40,000				
Cemeteries: Plot Fees		16,000	16,000				
Cemeteries: Tombs & Monument Fees		1,600	1,600				
Cemeteries: War Graves M'tce Fees		-	3,000				

REVENUE AND EXPENDITURE BUDGET 2017/18

		REVENUE	REVENUE	EXPENSE	EXPENSE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET	BUDGET	JOB COST BUDGET	BUDGET	JOB COST BUDGET
		2017-18	2016-17	2017-18	2017-18	2016-17	2016-17
Cemeteries: Cemetery Trust Grant		200	200				
PUBLIC CEMETERIES REVENUES		103,800	108,800				
PUBLIC CEMETERIES EXPENSES							
Cemeteries: Wages & Allowances	Cemeteries: Wages & Allowances			22,263	-	17,586	-
Cemeteries: Staff Travelling Costs	Cemeteries: Staff Travelling Costs			3,000	3,000	3,000	3,000
Cemeteries: Sick Leave	Cemeteries: Sick Leave			-	-	-	297
Cemeteries: Annual Leave	Cemeteries: Annual Leave			-	-	-	1,189
Cemeteries: Long Service Leave	Cemeteries: Long Service Leave			-	-	-	654
Cemeteries: Public Holidays	Cemeteries: Public Holidays			-	-	-	654
Cemeteries: Superannuation	Cemeteries: Superannuation			-	-	-	1,469
Cemeteries: Annual Rates & Charges	Cemeteries: Annual Rates & Charges			5,450	-	5,450	-
	Annual Rates and Charges			-	5,300	-	5,300
	Water Consumption Charges			-	150	-	150
Cemeteries: Maintenance & Repairs	Cemeteries: Maintenance & Repairs			90,000	40,401	85,000	-
Cemeteries: Maintenance & Repairs - Salaries	Cemeteries: Maintenance & Repairs - Salaries			-	49,599	-	85,000
Cemeteries: Depreciation	Cemeteries: Depreciation			3,856	-	3,856	-
	Depreciation: Buildings & Improvements (Specialised)			-	487	-	487
	Depreciation: Other Structures			-	3,369	-	3,369
PUBLIC CEMETERIES EXPENSES				124,569	124,569	114,892	114,892
PUBLIC CEMETERIES		103,800	108,800	124,569	124,569	114,892	114,892
PUBLIC CONVENIENCES							
PUBLIC CONVENIENCES EXPENSES							
Privies: Insurance	Privies: Insurance			3,400	3,400	3,400	3,400
Privies: Electricity & Heating	Privies: Electricity & Heating			4,500	4,500	4,500	4,500
Privies: Annual Rates & Charges	Privies: Annual Rates & Charges			2,100	-	2,100	-
	Annual Rates and Charges			-	1,900	-	1,900
	Water Consumption Charges			-	200	-	200
Privies: Maintenance & Repairs	Privies: Maintenance & Repairs			4,800	4,800	4,800	4,800
Privies: Cleaning Costs	Privies: Cleaning Costs			63,000	25,749	61,000	61,000
Privies: Depreciation	Privies: Depreciation			-	37,251	-	-
	Depreciation: Buildings & Improvements (Specialised)			3,028	-	3,028	-
	Depreciation: Buildings & Improvements (Other)			-	1,628	-	1,628
				-	1,400	-	1,400
PUBLIC CONVENIENCES EXPENSES				80,828	80,828	78,828	78,828
PUBLIC CONVENIENCES EXPENSES				80,828	80,828	78,828	78,828
PUBLIC CONVENIENCES				80,828	80,828	78,828	78,828
OTHER AMENITIES EXPENSES							
Amenities: Electricity & Heating	Amenities: Electricity & Heating			3,000	3,000	3,000	3,000
Amenities: Maintenance & Repairs	Amenities: Maintenance & Repairs			3,000	3,000	3,000	3,000
OTHER AMENITIES EXPENSES				6,000	6,000	6,000	6,000
OTHER AMENITIES				6,000	6,000	6,000	6,000
HOUSING & COMMUNITY AMENITIES		2,154,034	2,151,200	1,778,715	1,778,715	1,786,022	1,786,022
RECREATION & CULTURE							
PUBLIC LIBRARIES							
PUBLIC LIBRARIES REVENUES							
Libraries: Photocopying & Fax Fees		1,400	1,200				
Libraries: Inter-Library Book Loans		400	400				
Libraries: I T Printing Fees		3,000	3,000				
Libraries: Donations-Books		4,000	4,200				
Libraries: TAFE Contributions-Wages		13,698	13,400				
Libraries: TAFE Contributions-IT		4,792	4,700				
Libraries: Coffee Machine Fees		3,000	3,000				
Libraries: Specific Purposes Grants		23,000	23,000				
Libraries: Library Development Grant		63,734	28,500				
Libraries: Library Operations Grants		28,150	-				
PUBLIC LIBRARIES REVENUES		145,174	81,400				
PUBLIC LIBRARIES ADMINISTRATION							
Libraries: Advertising	Libraries: Advertising			2,500	2,500	2,500	2,500
PUBLIC LIBRARIES ADMINISTRATION				2,500	2,500	2,500	2,500
PUBLIC LIBRARIES SALARIES & ON-COSTS							
Libraries: Wages & Allowances	Libraries: Salaries & Allowances			273,292	-	268,483	-
				-	255,168	-	268,483
				-	18,124	-	-
Libraries: Staff Travelling Costs	Libraries: Staff Travelling Costs			-	-	8,500	8,500
Libraries: Sick Leave	Libraries: Sick Leave			5,897	5,897	5,993	5,993
Libraries: Annual Leave	Libraries: Annual Leave			23,588	23,588	23,972	23,972

REVENUE AND EXPENDITURE BUDGET 2017/18

		REVENUE	REVENUE	EXPENSE	EXPENSE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET	BUDGET	JOB COST BUDGET	BUDGET	JOB COST BUDGET
		2017-18	2016-17	2017-18	2017-18	2016-17	2016-17
Libraries: Long Service Leave	Libraries: Long Service Leave			7,666	7,666	7,791	7,791
Libraries: Public Holidays	Libraries: Public Holidays			11,794	11,794	13,184	13,184
Libraries: Superannuation	Libraries: Superannuation			29,996	29,996	29,605	29,605
Libraries: Staff Uniforms Subsidy	Libraries: Staff Uniforms Subsidy			1,500	1,500	1,500	1,500
Libraries: Staff Training Costs	Libraries: Staff Training Costs			2,600	2,600	2,600	2,600
Libraries: Professional Development	Libraries: Professional Development			1,050	1,050	1,050	1,050
Libraries: Glencoe Rent	Libraries: Glencoe Rent			6,500	6,500	6,300	6,300
PUBLIC LIBRARIES SALARIES & ON-COSTS				363,884	363,884	368,978	368,978
PUBLIC LIBRARIES OFFICE EXPENSES							
Libraries: Insurance	Libraries: Insurance			9,000	9,000	10,800	10,800
Libraries: Telephone Costs	Libraries: Telephone Costs			3,400	3,400	3,400	3,400
Libraries: Annual Rates & Charges	Libraries: Annual Rates & Charges			2,000	2,000	-	-
	Annual Rates and Charges			-	-	1,600	1,600
	Water Consumption Charges			-	-	100	100
Libraries: Postage	Libraries: Postage			5,000	5,000	5,800	5,800
Libraries: Printing & Stationery	Libraries: Printing & Stationery			2,250	2,250	2,000	2,000
Libraries: Photocopying Expenses	Libraries: Photocopying Expenses			1,500	1,500	2,400	2,400
Libraries: Computers-Maintenance	Libraries: Computers-Maintenance			5,700	5,700	5,700	5,700
Libraries: Computer-Operations Costs	Libraries: Computer-Operations Costs			5,500	5,500	5,500	5,500
Libraries: Coffee Machine Expenses	Libraries: Coffee Machine Expenses			1,800	1,800	1,200	1,200
Libraries: Memberships/Subscriptions	Libraries: Memberships/Subscriptions			3,800	3,800	3,400	3,400
Libraries: Sundry Office Expenses	Libraries: Sundry Office Expenses			4,000	-	-	-
	Story Telling			-	1,250	1,250	1,250
	Inter-Library Loans			-	250	250	250
	Kitchen Supplies			-	250	250	250
	Cultural/Education Program			-	1,500	1,500	1,500
	Miscellaneous			-	750	750	750
Libraries: Computer-Software Support	Libraries: Computer-Software Support			14,300	14,300	14,000	14,000
PUBLIC LIBRARIES OFFICE EXPENSES				58,250	58,250	59,900	59,900
PUBLIC LIBRARIES BOOK EXPENSES							
Library: Maintenance & Repairs-Books	Library: Maintenance & Repairs-Books			2,800	2,800	2,800	2,800
Libraries: Purchases of Periodicals	Libraries: Purchases of Periodicals			4,300	4,300	3,900	3,900
PUBLIC LIBRARIES BOOK EXPENSES				7,100	7,100	6,700	6,700
PUBLIC LIBRARIES ACCOMMODATION COSTS							
Libraries: Rental - Village Depots	Libraries: Rental - Village Depots			1,300	1,300	1,300	1,300
Libraries: Depot Telecommunications	Libraries: Depot Telecommunications			2,500	2,500	2,500	2,500
Libraries: Maintenance-Furniture	Libraries: Maintenance-Furniture			1,800	1,800	1,800	1,800
PUBLIC LIBRARIES ACCOMMODATION COSTS				5,600	5,600	5,600	5,600
PUBLIC LIBRARIES OTHER EXPENSES							
Libraries: Depreciation	Libraries: Depreciation			65,820	-	65,820	-
	Depreciation - Office Equipment			-	3,529	-	3,529
	Depreciation - Furniture & Fittings			-	2,022	-	2,022
	Depreciation - Buildings & Improvements			-	15,056	-	15,056
	Depreciation - Other Structures			-	373	-	373
	Depreciation - Other Assets			-	44,840	-	44,840
PUBLIC LIBRARIES OTHER EXPENSES				65,820	65,820	65,820	65,820
PUBLIC LIBRARIES		145,174	81,400	503,154	503,154	509,498	509,498
LEARNING CENTRE							
LEARNING CENTRE REVENUES							
Learning: Rental-Conference Room		5,800	5,000				
Learning: Contributions-TAFE		16,485	16,500				
LEARNING CENTRE REVENUES		22,285	21,500				
LEARNING CENTRE EXPENSES							
Learning: Interest on Loan No. 3 NAB	Learning: Interest on Loan NAB			24,407	24,407	26,430	26,430
Learning: Electricity & Heating	Learning: Electricity & Heating			15,000	15,000	15,000	15,000
Learning: Telephone Costs (Security)	Learning: Telephone Costs (Security)			4,700	4,700	4,700	4,700
	Learning Centre M&R Building			-	-	17,500	17,500
Learning: Cleaning Costs	Learning: Cleaning Costs			32,000	32,000	26,000	26,000
Learning: Security Services	Learning: Security Services			6,300	6,300	6,300	6,300
LEARNING CENTRE EXPENSES				82,407	82,407	95,930	95,930
LEARNING CENTRE		22,285	21,500	82,407	82,407	95,930	95,930
MUSEUMS							
MUSEUMS EXPENSES							
Emmaville: Insurance	Emmaville: Insurance			3,500	3,500	3,500	3,500
Emmaville: Electricity & Heating	Emmaville: Electricity & Heating			3,000	3,000	3,500	3,500
Emmaville: Telephone Costs	Emmaville: Telephone Costs			600	600	1,200	1,200
Emmaville: Annual Rates & Charges	Emmaville: Annual Rates & Charges			1,000	-	1,000	-
	Annual Rates & Charges			-	1,000	-	1,000
Emmaville: Maintenance & Repairs	Emmaville: Maintenance & Repairs			-	-	2,500	2,500
Emmaville: Depreciation	Emmaville: Depreciation			7,134	-	7,134	-

REVENUE AND EXPENDITURE BUDGET 2017/18

		REVENUE	REVENUE	EXPENSE	EXPENSE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET	BUDGET	JOB COST BUDGET	BUDGET	JOB COST BUDGET
		2017-18	2016-17	2017-18	2017-18	2016-17	2016-17
	Depreciation: Furniture & Fittings			-	290	-	290
	Depreciation: Buildings & Improvements (Specialised)			-	6,388	-	6,388
	Depreciation: Other Structures			-	456	-	456
MUSEUMS EXPENSES				15,234	15,234	18,834	18,834
MUSEUMS		-	-	15,234	15,234	18,834	18,834
COMMUNITY CENTRES							
COMMUNITY CENTRES EXPENSES							
COMMUNITY CENTRES GLEN INNES							
Community Centre: Glen Innes Rent	Community Centre: Glen Innes Rent			18,800	18,800	18,800	18,800
Community Centre: Insurance	Community Centre: Insurance			4,700	4,700	4,700	4,700
Community Centre: Sundry Expenses	Community Centre: Sundry Expenses			500	500	500	500
COMMUNITY CENTRES GLEN INNES				24,000	24,000	24,000	24,000
DUNDEE							
Dundee Public Hall: Insurance	Dundee Public Hall: Insurance			109	109	109	109
Dundee Public Hall: Maintenance	Dundee Public Hall: Maintenance			-	-	100	100
Dundee Public Hall: Depreciation	Dundee Public Hall: Depreciation			1,268	1,268	1,268	1,268
DUNDEE				1,377	1,377	1,477	1,477
EMMAVILLE							
Emmaville Public Hall: Insurance	Emmaville Public Hall: Insurance			2,765	2,765	2,765	2,765
Emmaville Public Hall: Maintenance	Emmaville Public Hall: Maintenance			-	-	500	500
Emmaville Public Hall: Depreciation	Emmaville Public Hall: Depreciation			3,902	3,902	3,902	3,902
EMMAVILLE				6,667	6,667	7,167	7,167
GLENCOE							
Glencoe Public Hall: Insurance	Glencoe Public Hall: Insurance			273	273	273	273
Glencoe Public Hall: Electricity	Glencoe Public Hall: Electricity			538	538	538	538
Glencoe Public Hall: Maintenance	Glencoe Public Hall: Maintenance			-	-	100	100
Glencoe Public Hall: Depreciation	Glencoe Public Hall: Depreciation			277	277	277	277
GLENCOE				1,088	1,088	1,188	1,188
COMMUNITY CENTRES EXPENSES				33,132	33,132	33,832	33,832
COMMUNITY CENTRES		-	-	33,132	33,132	33,832	33,832
PUBLIC HALLS							
PUBLIC HALLS REVENUES							
Public Halls: Emmaville War Memorial		200	-				
Public Halls: Town Hall Hire Fees		2,500	2,500				
PUBLIC HALLS REVENUES		2,700	2,500				
PUBLIC HALLS EXPENSES							
Public Halls: Town Hall-Electricity	Public Halls: Town Hall-Electricity			1,900	1,900	1,900	1,900
Public Hall: Town Hall-Annual Rates	Public Hall: Town Hall-Annual Rates			1,600	1,600	1,600	1,600
Public Halls: Town Hall-Clean Wages	Public Halls: Town Hall-Clean Wages			4,160	4,160	1,000	1,000
Public Halls: Town Hall-M & R Furnit	Public Halls: Town Hall-M & R Furnit			3,500	3,500	3,500	3,500
Public Halls: Depreciation	Public Halls: Depreciation			16,563	-	16,563	-
	Depreciation: Furniture & Fittings			-	126	-	126
	Depreciation: Buildings & Improvements (Specialised)			-	10,945	-	10,945
	Depreciation: Other Structures			-	5,492	-	5,492
Public Halls: Pinkett Hall Insurance	Public Halls: Pinkett Hall Insurance			1,200	1,200	1,200	1,200
PUBLIC HALLS EXPENSES				28,923	28,923	25,763	25,763
PUBLIC HALLS		2,700	2,500	28,923	28,923	25,763	25,763
OTHER CULTURAL							
OTHER CULTURAL EXPENSES							
Other Cultural: Cont Arts Northwest	Other Cultural: Cont Arts Northwest			8,000	8,000	8,000	8,000
Other Cultural: Rates & Charges	Other Cultural: Rates & Charges			1,000	-	1,000	-
	Annual Rates & Charges			-	1,000	-	1,000
Festivals: Other Cultural Expenses	Festivals: Other Cultural Expenses			3,300	-	3,300	-
	ANZAC Day Expenses			-	500	-	500
	ANZAC Day - Parks			-	550	-	550
	ANZAC Day - Traffic Management Control			-	2,250	-	2,250
Festivals: Australia Day	Festivals: Australia Day			6,800	-	6,800	-
	Australia Day - Other Costs			-	6,000	-	6,000
	Australia Day - Parks Staff			-	800	-	800
Other Cultural: Citizenship Costs	Other Cultural: Citizenship Costs			500	-	500	-
	Citizenships			-	500	-	500
Other Events: Glen Innes Show				2,500	-	2,500	-
	Council Stand			-	2,500	-	2,500
Other Cultural: Other Expenses	Other Cultural: Other Expenses			300	-	300	-
	Glen Innes High School Cross Country Traffic Management Control			-	300	-	300
Other Cultural: Depreciation	Other Cultural: Depreciation			358	-	358	-
	Other Culture: Other Structures			-	358	-	358
OTHER CULTURAL EXPENSES				22,758	22,758	22,758	22,758

REVENUE AND EXPENDITURE BUDGET 2017/18

		REVENUE	REVENUE	EXPENSE	EXPENSE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET	BUDGET	JOB COST BUDGET	BUDGET	JOB COST BUDGET
		2017-18	2016-17	2017-18	2017-18	2016-17	2016-17
OTHER CULTURAL		-	-	22,758	22,758	22,758	22,758
SWIMMING CENTRES							
SWIMMING CENTRES REVENUES							
Swim Centre: Emmaville Turnstile Fee		8,050	7,000				
Swim Centre: Emmaville Kiosk Sales		4,000	4,000				
Swim Centre: Kiosk Sales		34,000	32,000				
Swim Centre: Season Ticket Sales		22,000	22,000				
Swim Centre: Swimming Lesson Fees		17,000	17,000				
Swim Centre: Aqua Aerobics		6,500	5,500				
Swim Centre: Turnstile Fees		39,000	34,000				
SWIMMING CENTRES REVENUES		130,550	121,500				
SWIMMING CENTRE EXPENSES							
Swim Centre: Wages & Allowances	Swim Centre: Wages & Allowances			306,944		240,784	
	SWIM: MGR - Rec & Open Spaces			-	22,263		16,591
	SWIM: Pool Salary & Wages			-	210,674		141,107
	SWIM: Kiosk Wages			-	-		22,501
	SWIM: Emmaville Pool Salary			-	74,008		43,369
	SWIM: Glen Innes Learn to Swim			-	-		17,216
Swim Centre: Staff Travelling Costs	Swim Centre: Staff Travelling Costs			1,500	1,500	1,500	1,500
Swim Centre: Sick Leave	Swim Centre: Sick Leave			-	-	5,375	5,375
Swim Centre: Annual Leave	Swim Centre: Annual Leave			-	-	21,498	21,498
Swim Centre: Long Service Leave	Swim Centre: Long Service Leave			-	-	7,320	7,320
Swim Centre: Public Holidays	Swim Centre: Public Holidays			-	-	11,824	11,824
Swim Centre: Superannuation	Swim Centre: Superannuation			-	-	26,551	26,551
Swim Centre: Staff Training Costs	Swim Centre: Staff Training Costs			3,300	3,300	3,300	3,300
Swim Centre: Club House Contribution	Swim Centre: Club House Contribution			-	-	-	-
Swim Centre: Interest on loans	Swim Centre: Interest on loans			64,598	64,598	66,300	66,300
Swim Centre: Promotional Activities	Swim Centre: Promotional Activities			1,000	1,000	1,000	1,000
Swim Centre: Insurance	Swim Centre: Insurance			6,400	6,400	6,400	6,400
Swim Centre: Electricity & Heating	Swim Centre: Electricity & Heating			35,000	-	35,000	-
	Swim Centre: Gas Heating			-	19,000	-	19,000
	Swim Centre: Electricity			-	16,000	-	16,000
Swim Centre: Telephone Costs	Swim Centre: Telephone Costs			1,000	1,000	1,000	1,000
Swim Centre: Annual Rates & Charges	Swim Centre: Annual Rates & Charges			11,500	-	11,500	-
	Annual Rates & Charges			-	8,000	-	8,000
	Water Consumption Charges			-	3,500	-	3,500
Swim Centre: Printing & Stationery	Swim Centre: Printing & Stationery			500	500	500	500
Swim Centre: Maintenance & Repairs	Swim Centre: Maintenance & Repairs			30,000	-	30,000	-
	Swim Centre: Operational Expenses			-	30,000	-	30,000
Swim Centre: COGS Pool Kiosk	Swim Centre: COGS Pool Kiosk			21,000	21,000	21,000	21,000
Swim Centre: Sundry Employee Costs	Swim Centre: Sundry Employee Costs			500	500	500	500
Swim Centre: Working Expenses	Swim Centre: Working Expenses			500	500	500	500
Swim Centre: Chemical Costs	Swim Centre: Chemical Costs			17,000	17,000	17,000	17,000
Swim Centre: Depreciation	Swim Centre: Depreciation			39,753	-	39,753	-
	Depreciation: Plant & Equipment			-	9,888	-	9,888
	Depreciation: Buildings & Improvements (Specialised)			-	7,425	-	7,425
	Depreciation: Other Structures			-	22,440	-	22,440
Emmaville Pool: Operational Expenses	Emmaville Pool: Operational Expenses			47,000	47,000	42,000	42,000
Emmaville Pool: Insurance	Emmaville Pool: Insurance			5,400	5,400	5,400	5,400
Emmaville Pool: Telephone Costs	Emmaville Pool: Telephone Costs			50	50	50	50
Emmaville Pool: COGS Pool Kiosk	Emmaville Pool: COGS Pool Kiosk			5,100	5,100	3,400	3,400
SWIMMING CENTRE EXPENSES				598,045	598,045	599,455	599,455
SWIMMING CENTRES		130,550	121,500	598,045	598,045	599,455	599,455
SPORTING GROUNDS							
SPORTING GROUNDS EXPENSES							
Sporting Grounds: Wages & Allowances	Sporting Grounds: Wages & Allowances			22,263	-	21,513	-
	Sporting Grounds: Wages & Allowances			-	22,263	-	16,297
Sporting Grounds: Staff Travelling	Sporting Grounds: Staff Travelling			-	-	-	-
Sporting Grounds: Sick Leave	Sporting Grounds: Sick Leave			-	-	-	364
Sporting Grounds: Annual Leave	Sporting Grounds: Annual Leave			-	-	-	1,455
Sporting Grounds: Long Service Leave	Sporting Grounds: Long Service Leave			-	-	-	800
Sporting Grounds: Public Holidays	Sporting Grounds: Public Holidays			-	-	-	800
Sporting Grounds: Superannuation	Sporting Grounds: Superannuation			-	-	-	1,797
Sporting Grounds: Insurance	Sporting Grounds: Insurance			19,000	19,000	19,000	19,000
Sporting Grounds: Electricity	Sporting Grounds: Electricity			5,000	5,000	5,000	5,000
Sporting Grounds: Annual Rates	Sporting Grounds: Annual Rates			15,200	-	12,500	-
	Annual Rates & Charges			-	10,000	-	10,000
	Water Consumption Charges			-	5,200	-	2,500
Sporting Grounds: Printing & Station	Sporting Grounds: Printing & Station			100	100	100	100
Sporting Grounds: Sport Ground Exp	Sporting Grounds: Sporting Grounds Expenses			51,000	-	51,000	-
	Sporting Grounds: Regional Sports Grounds - High			-	4,898	-	21,000
	Sporting Grounds: Local Sports Grounds - Medium			-	3,403	-	26,000
	Sporting Grounds: Local Sports Grounds - Low			-	1,806	-	4,000
Sporting Grounds: Sport Ground Exp - Salaries - Regional Sportsground - High	Sporting Grounds: Sport Ground Exp - Salaries - Regional Sportsground - High			-	16,102	-	-
Sporting Grounds: Sport Ground Exp - Salaries - Local Sportsground - Medium	Sporting Grounds: Sport Ground Exp - Salaries - Local Sportsground - Medium			-	22,597	-	-
Sporting Grounds: Sport Ground Exp - Salaries - Local Sportsground - Low	Sporting Grounds: Sport Ground Exp - Salaries - Local Sportsground - Low			-	2,194	-	-
Sporting Grounds: Depreciation	Sporting Grounds: Depreciation			34,583	-	34,583	-
	Depreciation: Buildings & Improvements (Specialised)			-	22,005	-	22,005
	Depreciation: (Other Structures)			-	12,578	-	12,578
SPORTING GROUNDS EXPENSES				147,146	147,146	143,696	143,696

REVENUE AND EXPENDITURE BUDGET 2017/18

		REVENUE	REVENUE	EXPENSE	EXPENSE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET	BUDGET	JOB COST BUDGET	BUDGET	JOB COST BUDGET
		2017-18	2016-17	2017-18	2017-18	2016-17	2016-17
SPORTING GROUNDS		-	-	147,146	147,146	143,696	143,696
PARKS, GARDENS & RESERVES							
PARKS, GARDENS & RESERVES REVENUES							
Open Areas: Commercial Hire Rental		750	750				
Open Areas: Lease of Urban Reserves		5,600	5,600				
PARKS, GARDENS & RESERVES REVENUES		6,350	6,350				
PARKS, GARDENS & RESERVES EXPENSES							
Open Areas: Wages & Allowances	Open Areas: Wages & Allowances			22,263	-	26,556	-
	Open Areas: Wages & Allowances				22,263	-	20,117
Open Areas: Sick Leave	Open Areas: Sick Leave			-	-	-	449
Open Areas: Annual Leave	Open Areas: Annual Leave			-	-	-	1,796
Open Areas: Long Service Leave	Open Areas: Long Service Leave			-	-	-	988
Open Areas: Other Leave	Open Areas: Other Leave			-	-	-	-
Open Areas: Public Holidays	Open Areas: Public Holidays			-	-	-	988
Open Areas: Superannuation	Open Areas: Superannuation			-	-	-	2,218
Open Areas: Protective Equipment etc	Open Areas: Protective Equipment etc			2,100	2,100	2,100	2,100
Open Areas: Staff Training Costs	Open Areas: Staff Training Costs			3,000	3,000	3,000	3,000
Open Areas: Insurance	Open Areas: Insurance			3,904	3,904	3,904	3,904
Open Areas: Electricity & Heating	Open Areas: Electricity & Heating			10,000	10,000	5,100	5,100
Open Areas: Telephone Costs	Open Areas: Telephone Costs			1,500	1,500	1,500	1,500
Open Areas: Annual Rates & Charges	Open Areas: Annual Rates & Charges			25,000	-	25,000	-
	Annual Rates & Charges			-	22,000	-	22,000
	Water Consumption Charges			-	3,000	-	3,000
Open Areas: Consultant Fees	Open Areas: Consultant Fees			500	500	-	-
Open Areas: Printing & Stationery	Open Areas: Printing & Stationery			500	500	500	500
Open Areas: Maintenance Expenses	Open Areas: Maintenance Expenses			284,662	-	264,000	-
	Open Areas: Deepwater Development			-	3,166	-	10,000
	Open Areas: Emmaville Development			-	-	-	10,000
	Open Areas: Urban Street Scapes			-	60,983	-	120,000
	Open Areas: Regional Park - High			-	-	-	73,000
	Open Areas: Regional Park - Medium			-	-	-	5,000
	Open Areas: Regional Park - Low			-	-	-	1,500
	Open Areas: - Local Park - Medium			-	3,949	-	20,000
	Open Areas: - Local Park - Low			-	-	-	500
	Open Areas: - Neighbourhood Park - Medium			-	2,868	-	15,000
	Open Areas: - Other Open Spaces			-	9,000	-	9,000
Open Areas: Maintenance Expenses - Salaries - Deepwater	Open Areas: Maintenance Expenses - Salaries - Deepwater			-	6,834	-	-
Open Areas: Maintenance Expenses - Salaries - Emmaville	Open Areas: Maintenance Expenses - Salaries - Emmaville			-	15,511	-	-
Open Areas: Maintenance Expenses - Salaries - Urban Streetscapes	Open Areas: Maintenance Expenses - Salaries - Urban Streetscapes			-	59,017	-	-
Open Areas: Maintenance Expenses - Salaries - Other Open Spaces	Open Areas: Maintenance Expenses - Salaries - Other Open Spaces			-	10,099	-	-
Open Areas: Maintenance Expenses - Salaries - Regional Park - High	Open Areas: Maintenance Expenses - Salaries - Regional Park - High			-	75,438	-	-
Open Areas: Maintenance Expenses - Salaries - Regional Park - Medium	Open Areas: Maintenance Expenses - Salaries - Regional Park - Medium			-	7,027	-	-
Open Areas: Maintenance Expenses - Salaries - Regional Park - Low	Open Areas: Maintenance Expenses - Salaries - Regional Park - Low			-	1,744	-	-
Open Areas: Maintenance Expenses - Salaries - Local Park - Medium	Open Areas: Maintenance Expenses - Salaries - Local Park - Medium			-	16,051	-	-
Open Areas: Maintenance Expenses - Salaries - Local Park - Low	Open Areas: Maintenance Expenses - Salaries - Local Park - Low			-	844	-	-
Open Areas: Maintenance Expenses - Salaries - Neighbourhood Park - Medium	Open Areas: Maintenance Expenses - Salaries - Neighbourhood Park - Medium			-	12,132	-	-
Open Areas: Footpaths Maintenance	Open Areas: Footpaths Maintenance			500	500	500	500
Open Areas: Depreciation	Open Areas: Depreciation			32,429	-	32,429	-
	Depreciation: Plant & Equipment			-	149	-	149
	Depreciation: Buildings & Improvements - Specialised			-	11,833	-	11,833
	Depreciation: Other Structures			-	20,447	-	20,447
Tree Removal & Replacement				50,000	50,000	-	-
Town Entry Maintenance				55,000	55,000	-	-
PARKS, GARDENS & RESERVES EXPENSES				491,358	491,358	364,589	364,589
PARKS, GARDENS & RESERVES		6,350	6,350	491,358	491,358	364,589	364,589
RECREATION & CULTURE		300,709	233,250	1,922,157	1,922,157	1,814,355	1,814,355
MINING, MANUFACTURING & CONSTRUCTION							
BUILDING CONTROL							
BUILDING CONTROL REVENUES							
Building: Certificates-Inspections		32,000	30,000				
Building: Certificates-Construction		25,000	25,000				
Building: Inspections Fees-CC - CDC		200	-				
Building: Certificates-Section 735A		2,000	1,000				
Building: Commission-LSL Levy		800	1,300				
Building: Certificates-Section 121ZP		1,800	1,100				
Building: Complying Development		8,200	7,000				
Building: Drainage Diagram Fees		9,700	8,000				
Building: Certificates-Section 149D		2,300	1,000				
Building: Certificates-Section 121H		4,000	4,000				
BUILDING CONTROL REVENUES		86,000	78,400				
BUILDING CONTROL EXPENSES							

REVENUE AND EXPENDITURE BUDGET 2017/18

		REVENUE	REVENUE	EXPENSE	EXPENSE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET	BUDGET	JOB COST BUDGET	BUDGET	JOB COST BUDGET
		2017-18	2016-17	2017-18	2017-18	2016-17	2016-17
Building: Wages & Allowances	Building: Wages & Allowances			135,475	135,475	92,861	92,861
Building: Staff Travelling Costs	Building: Staff Travelling Costs			-	-	16,000	16,000
Building: Sick Leave	Building: Sick Leave			-	-	2,153	2,153
Building: Annual Leave	Building: Annual Leave			-	-	8,613	8,613
Building: Long Service Leave	Building: Long Service Leave			-	-	2,799	2,799
Building: Public Holidays	Building: Public Holidays			-	-	4,737	4,737
Building: Superannuation	Building: Superannuation			-	-	10,637	10,637
Building: Staff Training Costs	Building: Staff Training Costs			3,000	3,000	2,000	2,000
Building: Telephone Costs	Building: Telephone Costs			1,000	1,000	5,000	5,000
Building: Printing & Stationery	Building: Printing & Stationery			1,000	1,000	500	500
Building: Photocopying Expenses	Building: Photocopying Expenses			1,000	1,000	1,500	1,500
Building: Sundry Expenses	Building: Sundry Expenses			150	150	100	100
Building: Office Expenses	Building: Office Expenses			2,000	2,000	2,000	2,000
Building: SDRO Enforcement Costs	Building: SDRO Enforcement Costs			50	50	50	50
Building:BCA & AUS Stand Purchases.	Building:BCA & AUS Stand Purchases.			3,000	3,000	3,000	3,000
Building:Building Professional Board	Building:Building Professional Board			6,500	6,500	6,500	6,500
BUILDING CONTROL EXPENSES				153,175	153,175	158,450	158,450
BUILDING CONTROL		86,000	78,400	153,175	153,175	158,450	158,450
MINING, MANUFACTURING & CONSTRUCTION		86,000	78,400	153,175	153,175	158,450	158,450
TRANSPORT & COMMUNICATION							
LOCAL INFRASTRUCTURE RENEWAL SCHEME							
LIRS - REVENUES							
Int on Invest (LIRS)Transp Infra Ren		-	20,062				
Interest Subsidy(LIRS) Infra Renewal		24,139	25,139				
Interest on Investments (LIRS) CBD		-	37,447				
Interest Rebate (LIRS) CBD		46,390	47,793				
Interest on Investments LIRS Bridges		68,970	110,146				
Interest Rebate (LIRS) Bridges		91,478	84,193				
Interest on Invests LIRS Acceler Rd		-	27,536				
Interest Subsidy LIRS Acceler Rd		22,809	20,993				
LIRS - REVENUES		253,786	373,309				
LIRS - EXPENDITURE							
Interest - Loans(LIRS)Transp Infra R	Interest on Loans (LIRS) Roads			30,946	30,946	34,093	34,093
Interest on Loans (LIRS) CBD	Interest on Loans (LIRS) CBD			59,189	59,189	67,090	67,090
Interest on Loans (LIRS) Bridges	Interest on Loans (LIRS) Bridges			118,217	118,217	130,001	130,001
Interest -Loans(LIRS) Accel Road Ren	Interest on Loans (LIRS) Infrastructure Renewal			29,400	29,400	32,500	32,500
LIRS - EXPENDITURE				237,752	237,752	263,684	263,684
LOCAL INFRASTRUCTURE RENEWAL SCHEME		253,786	373,309	237,752	237,752	263,684	263,684
URBAN ROADS							
URBAN ROADS EXPENDITURE							
Urban Roads: Maintenance	Sealed Urban Roads: Maintenance			49,464	49,464	340,000	340,000
Urban Roads:Maintenance Salaries DDRSS	Urban Roads:Maintenance Salaries DDRSS			4,671	4,671	-	-
Urban Roads: Maintenance Salaries DIS	Urban Roads: Maintenance Salaries DIS			286,740	286,740	-	-
Urban Roads: Depreciation	Sealed Urban Roads: Depreciation			253,000	-	253,000	-
	Depreciation: Other Structures			-	253,000	-	253,000
URBAN ROADS EXPENDITURE				593,875	593,875	593,000	593,000
URBAN ROADS UNSEALED EXPENDITURE							
Urban Roads Unsealed - Maintenance	Unsealed Urban Roads Maintenance			11,000	11,000	31,000	31,000
Urban Roads Unsealed - Depreciation	Urban Roads Unsealed - Depreciation			2,500	2,500	2,500	2,500
URBAN ROADS UNSEALED EXPENDITURE				13,500	13,500	33,500	33,500
URBAN ROADS				607,375	607,375	626,500	626,500
REGIONAL ROADS							
REGIONAL ROADS REVENUES							
RR: REPAIR Program		134,250	132,000				
Grant Income - Black Spot Funding		-	142,850				
RR: RMS Block Grant Revenue		365,750	383,985				
RR: RMS Supplementary Grant Revenue		96,000	99,000				
RR: Traffic Facilities Grant		67,000	15,000				
REGIONAL ROADS REVENUES		663,000	772,835				
REGIONAL ROADS EXPENDITURE							
Regional Roads: Maintenance	Regional Roads: Maintenance			234,815	234,815	259,000	259,000
Regional Roads: Maintenance Salaries	Regional Roads: Maintenance Salaries			28,337	28,337	-	-
Regional Roads: Depreciation	Regional Roads: Depreciation			260,000	260,000	260,000	260,000
REGIONAL ROADS EXPENDITURE				523,152	523,152	519,000	519,000

REVENUE AND EXPENDITURE BUDGET 2017/18

		REVENUE	REVENUE	EXPENSE	EXPENSE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET	BUDGET	JOB COST BUDGET	BUDGET	JOB COST BUDGET
		2017-18	2016-17	2017-18	2017-18	2016-17	2016-17
REGIONAL ROADS		663,000	772,835	523,152	523,152	519,000	519,000
SEALED RURAL ROADS							
SEALED RURAL ROADS INCOME							
Section 94 - Interest Revenue		10,958	3,000				
Section 94 - Contributions		110,000	110,000				
Grant: Financial Assistance		661,815	639,906				
SEALED RURAL ROADS INCOME		782,772	752,906				
RURAL ROADS - SEALED MAINTENANCE							
Sealed Rural Roads: Maintenance	Sealed Urban Roads: Maintenance			224,248	224,248	360,000	360,000
Sealed Rural Roads: Maintenance Salaries	Sealed Rural Roads: Maintenance Salaries			135,752	135,752	-	-
Sealed Rural Roads: Depreciation	Sealed Urban Roads: Depreciation			606,000	-	606,000	-
	Depreciation: Other Structures			-	606,000	-	606,000
RURAL ROADS - SEALED MAINTENANCE				966,000	966,000	966,000	966,000
SEALED RURAL ROADS		782,772	752,906	966,000	966,000	966,000	966,000
UNSEALED RURAL ROADS							
UNSEALED RURAL ROADS INCOME							
Grant: Financial Assistance		661,815	639,906				
UNSEALED RURAL ROADS INCOME		661,815	639,906				
UNSEALED RURAL ROADS EXPENDITURE							
Unsealed Rural Roads: Maintenance	Unsealed Urban Roads Maintenance			701,849	701,849	1,200,000	1,200,000
Unsealed Rural Roads: Maintenance Salaries	Unsealed Rural Roads: Maintenance Salaries			898,151	898,151	-	-
Unsealed Rural Roads: Depreciation	Urban Roads Unsealed - Depreciation			209,000	209,000	209,000	209,000
UNSEALED RURAL ROADS EXPENDITURE				1,809,000	1,809,000	1,409,000	1,409,000
UNSEALED RURAL ROADS		661,815	639,906	1,809,000	1,809,000	1,409,000	1,409,000
ROADS-TO-RECOVERY							
ROADS TO RECOVERY INCOME							
Roads-to-Recovery: Grant Funds		982,024	2,002,669				
ROADS TO RECOVERY INCOME		982,024	2,002,669				
ROADS-TO-RECOVERY		982,024	2,002,669				
BRIDGES							
BRIDGES RENEWAL PROGRAM ROUND 2 GRANT FUNDING REVENUE							
Capital Grant - Bridges Renewal Program		250,000	-				
BRIDGES RENEWAL PROGRAM ROUND 2 GRANT FUNDING REVENUE		250,000	-				
LOCAL BRIDGES - TIMBER EXPENSES							
Bridges: Timber Maintenance				10,000	10,000	30,000	30,000
Bridges: Depreciation				124,000	124,000	124,000	124,000
LOCAL BRIDGES - TIMBER EXPENSES				134,000	134,000	154,000	154,000
LOCAL BRIDGES - CONCRETE EXPENSES							
Local Bridges: Maintenance & Repairs	Local Concrete/Steel Bridges Maintenance			3,000	3,000	-	-
Local Bridges: Concrete Depreciation	Local Bridges: Concrete Depreciation			345,000	-	345,000	-
	Depreciation: Other Structures			-	345,000	-	345,000
LOCAL BRIDGES - CONCRETE EXPENSES				348,000	348,000	345,000	345,000
REGIONAL BRIDGES - CONCRETE EXPENSES							
Regional Bridges: Depreciation				68,000	-	68,000	-
	Depreciation: Other Structures			-	68,000	-	68,000
REGIONAL BRIDGES - CONCRETE EXPENSES				68,000	68,000	68,000	68,000
BRIDGES		250,000	-	550,000	550,000	567,000	567,000
FOOTPATHS							
FOOTPATHS REVENUES							
Footpaths: Road Open Applications		4,000	3,000				
FOOTPATHS REVENUES		4,000	3,000				
FOOTPATHS EXPENSES							
Footpaths: Maintenance	Footpaths: Maintenance			22,000	22,000	35,000	35,000
Footpaths: Maintenance Salaries	Footpaths: Maintenance Salaries			13,686	13,686	-	-

REVENUE AND EXPENDITURE BUDGET 2017/18

		REVENUE	REVENUE	EXPENSE	EXPENSE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET	BUDGET	JOB COST BUDGET	BUDGET	JOB COST BUDGET
		2017-18	2016-17	2017-18	2017-18	2016-17	2016-17
Footpaths: Depreciation	Footpaths: Depreciation			27,824	-	27,824	-
	Depreciation: Other Structures			-	27,824	-	27,824
FOOTPATHS EXPENSES				63,510	63,510	62,824	62,824
FOOTPATHS		4,000	3,000	63,510	63,510	62,824	62,824
AERODROMES							
AERODROMES REVENUES							
Aerodrome: Rental - Aerodrome		100	100				
Aerodrome: Event & Recreational Hire		-	2,000				
AERODROMES REVENUES		100	2,100				
AERODROMES EXPENSES							
Aerodrome: Insurance				2,000	2,000	-	-
Aerodrome: Annual Rates & Charges				12,000	12,000	-	-
Aerodrome: Grounds Maintenance	Aerodrome: Grounds Maintenance (Private Works)			54,000	54,000	80,000	80,000
AERODROMES EXPENSES				68,000	68,000	80,000	80,000
AERODROMES		100	2,100	68,000	68,000	80,000	80,000
AERODROME - AAFT DEVELOPMENT							
AAFT - DEVELOPMENT REVENUES							
AAFT - GENERAL FUND CONTRIBUTIONS							
AAFT - Private Works Revenues		68,000	80,000				
AAFT - GENERAL FUND CONTRIBUTIONS		68,000	80,000				
AAFT - DEVELOPMENT REVENUES		68,000	80,000				
AERODROME - AAFT DEVELOPMENT		68,000	80,000	-	-	-	-
CAR PARKS							
CAR PARKS EXPENSES							
Car Parks: Annual Rates & Charges	Car Parks: Annual Rates & Charges			2,000	-	1,800	-
	Annual Rates & Charges			-	2,000	-	1,800
Car Parks: Maintenance & Landscaping	Car Parks: Maintenance & Landscaping			4,000	4,000	4,000	4,000
Car Parks: Depreciation	Car Parks: Depreciation			9,515	-	9,515	-
	Depreciation: Other Structures			-	9,515	-	9,515
CAR PARKS EXPENSES				15,515	15,515	15,315	15,315
CAR PARKS		-	-	15,515	15,515	15,315	15,315
STREET LIGHTING							
STREET LIGHTING INCOME							
Street Lighting: Conts from Ratepay		-	700				
Street Lighting: Traffic Route Subsi		40,000	40,000				
STREET LIGHTING INCOME		40,000	40,700				
STREET LIGHTING EXPENSES							
Street Lighting: Electricity Charges	Street Lighting: Electricity Charges			100,000	100,000	100,000	100,000
Street Lighting: Sundry Expenses	Street Lighting: Sundry Expenses			1,000	1,000	-	-
STREET LIGHTING EXPENSES				101,000	101,000	100,000	100,000
STREET LIGHTING		40,000	40,700	101,000	101,000	100,000	100,000
OTHER TRANSPORT							
OTHER TRANSPORT EXPENSES							
Other Trans: Interest on Loans	Other Trans: Interest on Loans			3,048	3,048	4,198	4,198
Other Trans: Legal Costs	Other Trans: Legal Costs (Road Openings)			3,000	3,000	3,000	3,000
Other Trans: Bus Lounge Electricity	Other Trans: Bus Lounge Electricity			5,000	5,000	3,000	3,000
Other Trans: Bus Lounge Maintenance	Other Trans: Bus Lounge Maintenance			1,000	1,000	19,500	19,500
Other Trans: Bus Lounge Maintenance (Salaries)	Other Trans: Bus Lounge Maintenance (Salaries)			10,963	10,963	-	-
Other Transport: Village Bus Shelter	Other Transport: Village Bus Shelter			200	200	200	200
Other Transport: Rural Addressing	Other Transport: Rural Addressing			1,000	1,000	1,000	1,000
Other Transport: Depreciation	Other Transport: Depreciation			67,889	-	67,889	-
	Depreciation: Other Structures			-	67,889	-	67,889
OTHER TRANSPORT EXPENSES				92,100	92,100	98,787	98,787
OTHER TRANSPORT		-	-	92,100	92,100	98,787	98,787
TRANSPORT & COMMUNICATION		3,705,497	4,667,425	5,033,404	5,033,404	4,708,110	4,708,110
ECONOMIC AFFAIRS							
TOURISM							

REVENUE AND EXPENDITURE BUDGET 2017/18

		REVENUE	REVENUE	EXPENSE	EXPENSE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET	BUDGET	JOB COST BUDGET	BUDGET	JOB COST BUDGET
		2017-18	2016-17	2017-18	2017-18	2016-17	2016-17
MINERAMA							
GRANT REVENUE							
Minerama : Grant Revenue General		20,000	20,000				
GRANT REVENUE		20,000	20,000				
OPERATIONAL REVENUE							
Minerama: Inside Dealer Fees		5,500	4,500				
Minerama: Outside Tailgater Fees		5,500	3,600				
Minerama: Fossicking Trips		6,500	2,500				
Minerama: Competitions		500	500				
Minerama: Merchandise Sales		500	500				
OPERATIONAL REVENUE		18,500	11,600				
CONTRIBUTIONS & DONATIONS							
Minerama: Donations		1,000	750				
Minerama: Sponsorships		5,000	5,000				
CONTRIBUTIONS & DONATIONS		6,000	5,750				
GRANT EXPENDITURE							
MINERAMA : Grant Expenditure				20,000	20,000	20,000	20,000
GRANT EXPENDITURE				20,000	20,000	20,000	20,000
OPERATIONAL EXPENDITURE							
Minerama: Electricity & Heating	Minerama: Electricity & Heating			2,000	2,000	1,000	1,000
Minerama: Telephone and Fax Costs	Minerama: Telephone and Fax Costs			250	250	250	250
Minerama: Website and IT Support	Minerama: Website and IT Support			1,500	1,500	1,500	1,500
Minerama: Miscellaneous Expenses	Minerama: Miscellaneous Expenses			500	500	500	500
Minerama: Merchandise Expenses	Minerama: Merchandise Expenses			250	250	1,800	1,800
Minerama: Security	Minerama: Security			600	600	500	500
Minerama:Marketing	Minerama:Marketing			24,500	24,500	9,500	9,500
Minerama: Research, Stats & Planning	Minerama: Research, Stats & Planning			1,000	1,000	3,500	3,500
Minerama: Hire of Plant & Equipment	Minerama: Hire of Plant & Equipment			1,500	1,500	1,000	1,000
Minerama: Office Expenses	Minerama: Office Expenses			300	300	300	300
Minerama: Printing and Stationery	Minerama: Printing and Stationery			750	750	750	750
Minerama: Maintenance & Repairs	Minerama: Maintenance & Repairs			250	250	250	250
Minerama: Festival Expenses	Minerama: Festival Expenses			750	750	750	750
Fossicking Field Trip - Landholder E	Fossicking Field Trip - Landholder Expenses			3,500	3,500	1,250	1,250
OPERATIONAL EXPENDITURE				37,650	37,650	22,850	22,850
COUNCIL EXPENDITURE							
Salaries and Wages	Office Administration - Salaries & Allowances			13,509	13,509	9,450	9,450
Staff Sick Leave	Office Administration - Sick Leave			-	-	211	211
Staff Annual Leave	Office Administration - Annual Leave			-	-	844	844
Staff Long Service Leave	Office Administration - Long Service Leave			-	-	274	274
Public Holidays	Office Administration - Public Holidays			-	-	464	464
Superannuation	Office Administration - Superannuation			-	-	1,042	1,042
Minerama: General Expenditure				1,645	-	2,715	-
	Parks Staff			-	-	-	1,545
	Traffic Management			-	-	-	1,170
	General Expenditure - Staffing Costs			-	1,395	-	-
	General Expenditure - Plant Costs			-	250	-	-
COUNCIL EXPENDITURE				15,154	15,154	15,000	15,000
MINERAMA							
		44,500	37,350	72,804	72,804	57,850	57,850
AUSTRALIA CELTIC FESTIVAL							
OPERATIONAL REVENUE							
ACF: Admission Income		85,000	90,000				
ACF: Stall Fees		10,000	10,000				
ACF: Yard Dog Trial Fees		600	600				
ACF: Celtic Tours		-	600				
ACF: Miscellaneous Income		-	1,100				
ACF: Function Income		-	9,250				
ACF Friends		-	1,000				
ACF - 100K Welcome		2,250	-				
OPERATIONAL REVENUE		97,850	112,550				
CONTRIBUTIONS AND DONATIONS							
ACF: Donations		2,500	2,500				
ACF: Sponsorships		17,500	17,500				
CONTRIBUTIONS AND DONATIONS		20,000	20,000				
OPERATIONAL EXPENDITURE							
ACF: Site Expenses	ACF: Site Expenses			7,700	7,700	15,000	15,000
ACF: Insurance Premiums	ACF: Insurance Premiums			2,000	2,000	2,000	2,000
ACF: Insurance - Claims Excess	ACF: Insurance - Claims Excess			1,000	1,000	1,000	1,000
ACF: Telephone and Fax Costs	ACF: Telephone and Fax Costs			500	500	500	500
ACF: Sponsorship Generation	ACF: Sponsorship Generation			1,500	1,500	2,000	2,000
ACF: Website	ACF: Website			1,000	1,000	1,000	1,000
ACF: Advertising and Marketing	ACF: Advertising and Marketing			10,500	10,500	10,500	10,500

REVENUE AND EXPENDITURE BUDGET 2017/18

		REVENUE	REVENUE	EXPENSE	EXPENSE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET	BUDGET	JOB COST BUDGET	BUDGET	JOB COST BUDGET
		2017-18	2016-17	2017-18	2017-18	2016-17	2016-17
ACF: Postage	ACF: Postage			500	500	-	-
ACF: Printing & Stationery	ACF: Printing & Stationery			500	500	-	-
ACF: Function Expenses	ACF: Function Expenses			-	-	7,250	7,250
ACF: Research, Stats and Planning	ACF: Research, Stats and Planning			500	500	3,500	3,500
ACF: Honoured Guests	ACF: Honoured Guests			1,500	1,500	3,000	3,000
ACF: Commission - Ticket Sales	ACF: Commission - Ticket Sales			3,500	3,500	6,500	6,500
ACF: First Aid	ACF: First Aid			2,500	2,500	2,500	2,500
ACF: Yard Dog Trials	ACF: Yard Dog Trials			1,750	1,750	1,750	1,750
ACF: Accommn - Artists & Guests	ACF: Accommn - Artists & Guests			3,000	3,000	5,000	5,000
ACF: Artist Performance Expenditure	ACF: Artist Performance Expenditure			40,000	40,000	70,000	70,000
ACF: Security Services	ACF: Security Services			3,000	3,000	3,000	3,000
ACF: Production - Sound and Lighting	ACF: Production - Sound and Lighting			25,000	25,000	25,000	25,000
ACF: Equipment Hire	ACF: Equipment Hire			25,000	25,000	20,000	20,000
ACF: Strongman and Fun Run	ACF: Strongman and Fun Run			1,750	1,750	1,750	1,750
ACF: Volunteer Expenses	ACF: Volunteer Expenses			1,000	1,000	1,000	1,000
ACF: Gate Expenses	ACF: Gate Expenses			-	-	2,000	2,000
ACF: General Office Expenditure	ACF: General Office Expenditure			1,000	1,000	2,000	2,000
OPERATIONAL EXPENDITURE				134,700	134,700	186,250	186,250
AUSTRALIA CELTIC FESTIVAL		117,850	132,550	134,700	134,700	186,250	186,250
MARKETING PROJECTS							
COUNCIL EXPENDITURE							
ACF Office Admin Salaries and Wages				51,319	-	-	-
Casual Staff	Casual Staff			-	10,000	31,545	31,545
	ACF Office Admin Salaries and Wages				41,319		
Staff Sick Leave	ACF Council Expenditure - Sick Leave			-	-	703	703
Staff Annual Leave	ACF Council Expenditure - Annual Leave			-	-	2,814	2,814
Staff Long Service Leave	ACF Council Expenditure - Long Service Leave			-	-	915	915
Staff Other Leave	ACF Council Expenditure - Other Leave			-	-	-	-
Public Holidays	ACF Council Expenditure - Public Holidays			-	-	1,548	1,548
Superannuation	ACF Council Expenditure - Superannuation			-	-	3,475	3,475
ACF: General Expenditure				25,510	25,510	28,000	-
	Parks Staff			-	-	-	5,000
	Traffic Management Control			-	-	-	23,000
ACF: General Expenditure Salaries				2,490	-	-	-
	Traffic Management				2,490	-	-
ACF: Miscellaneous Expenditure	ACF: Miscellaneous Expenditure			2,000	2,000	-	-
COUNCIL EXPENDITURE				81,319	81,319	69,000	69,000
OTHER EVENTS - EXPENDITURE							
Spend in Glen				5,000	5,000	-	-
Other Events				41,500	-	15,000	-
Glen Innes Show	Contributions : Glen Innes Show			-	25,000	-	10,000
Glen on Wheels	Contributions : Glen on Wheels			-	2,000	-	2,500
New England Car Rally	Contributions : New England Car Rally			-	2,000	-	2,500
String Music Convention				-	2,000	-	-
Gemfest - Emmaville				-	500	-	-
Chill in Glen				-	10,000	-	-
Emmaville Sheep Races				2,000	2,000	-	-
OTHER EVENTS - EXPENDITURE				48,500	48,500	15,000	15,000
MARKETING PROJECTS							
MARKETING ADVERT & PRODUCT DEVELOP							
PROJECT BASED EXPENDITURE							
General	Marketing, Advert & Product Development			67,500	-	50,000	-
	General			-	67,500	-	42,500
	Glen Innes Severn Tourist Association			-	-	-	7,500
PROJECT BASED EXPENDITURE				67,500	67,500	50,000	50,000
MARKETING ADVERT & PRODUCT DEVELOP							
MARKETING ADVERT & PRODUCT DEVELOP				67,500	67,500	50,000	50,000
VISITOR INFORMATION CENTRE							
OPERATIONAL REVENUE							
VIC: Bookeasy		4,500	35,800				
VIC: Country Link		35,000	30,000				
VIC: Event Booking Income 3rd Parties		41,500	-				
VIC: Project Income		-	35,000				
VIC: Sale of Goods		90,000	80,000				
VIC: Sale of Goods - GST Free		500	2,500				
VIC: Rental Revenue		23,000	18,500				
VIC: Other Operational Revenue		1,000	1,000				
OPERATIONAL REVENUE		195,500	202,800				
OPERATIONAL EXPENDITURE							
VIC: Membership Expenses	VIC: Membership Expenses			6,350	6,350	11,550	11,550
VIC: Telephone and Communications	VIC: Telephone and Communications			10,000	10,000	8,000	8,000
VIC: GIS Tourist Association	VIC: GIS Tourist Association			-	-	-	-
VIC: Website and Internet Expenses	VIC: Website and Internet Expenses			8,000	8,000	7,500	7,500
VIC: Country Link Expenditure	VIC: Country Link Expenditure			28,000	28,000	25,000	25,000
VIC: Souvenir Purchases	VIC: Souvenir Purchases			65,000	65,000	65,000	65,000
VIC: Postage and Freight	VIC: Postage and Freight			5,000	5,000	5,000	5,000

REVENUE AND EXPENDITURE BUDGET 2017/18

		REVENUE	REVENUE	EXPENSE	EXPENSE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET	BUDGET	JOB COST BUDGET	BUDGET	JOB COST BUDGET
		2017-18	2016-17	2017-18	2017-18	2016-17	2016-17
VIC: Printing Stationery & Photocopy	VIC: Printing Stationery & Photocopy			10,000	10,000	6,000	6,000
VIC: Publications & Subscriptions	VIC: Publications & Subscriptions			1,000	1,000	1,000	1,000
VIC: Project Expenses	VIC: Project Expenses			-	-	25,000	25,000
VIC: Event Booking Expenditure - 3rd Party				37,000	37,000	-	-
OPERATIONAL EXPENDITURE				170,350	170,350	154,050	154,050
STAFF RELATED EXPENDITURE							
Salaries & Wages				196,392	-	142,971	-
	Salaries and Wages			-	91,652	-	67,099
	Salaries and Wages			-	44,289	-	30,203
	Salaries and Wages			-	60,451	-	45,669
Staff Sick Leave	Visitor Information Centre - Sick Leave			-	-	3,208	3,208
Staff Annual Leave	Visitor Information Centre - Annual Leave			-	-	12,831	12,831
Staff Long Service Leave	Visitor Information Centre - Long Service Leave			-	-	5,087	5,087
Public Holidays	Visitor Information Centre - Public Holidays			-	-	7,057	7,057
Superannuation	Visitor Information Centre - Superannuation			-	-	15,846	15,846
VIC: Staff Uniforms	VIC: Staff Uniforms			800	800	-	-
VIC: Staff Training Costs	VIC: Staff Training Costs			-	-	2,655	2,655
VIC: Volunteer Expenses	VIC: Volunteer Expenses			-	-	2,000	2,000
VIC : Staff Amenities	VIC : Staff Amenities			1,000	1,000	1,000	1,000
STAFF RELATED EXPENDITURE				198,192	198,192	192,655	192,655
OVERHEAD EXPENDITURE							
VIC: Insurance	VIC: Insurance			4,856	4,856	4,900	4,900
VIC: Electricity & Heating	VIC: Electricity & Heating			8,000	8,000	8,000	8,000
VIC: Annual Rates & Charges	VIC: Annual Rates & Charges			5,195	5,195	5,195	5,195
VIC: Maintenance & Repairs	VIC: Maintenance & Repairs			1,000	1,000	9,000	9,000
VIC Maintenance and Repairs Cleaning Salaries	VIC Maintenance & Repairs Salaries (CLEANING)			3,389	3,389	-	-
VIC: Security Services	VIC: Security Services			2,000	2,000	2,000	2,000
VIC : Depreciation	Depreciation			21,049	21,049	21,049	21,049
OVERHEAD EXPENDITURE				45,489	45,489	50,144	50,144
VISITOR INFORMATION CENTRE		195,500	202,800	414,030	414,030	396,849	396,849
TOURISM		357,850	372,700	818,853	818,853	774,949	774,949
SALEYARDS							
SALEYARDS INCOME							
Saleyards: Fees & Dues		100,000	130,000				
Saleyards: Licence Agreement Fees			1,500				
Saleyards: Special Sales-Weighing		30,000	35,000				
Saleyards: Sundry Income		9,000	8,000				
Saleyards: Truck Washing Fees		29,000	20,000				
Saleyards: Waterfill Point		5,000	10,000				
SALEYARDS INCOME		173,000	204,500				
SALEYARDS EXPENSES							
Saleyards: Wages & Allowances				73,628	-	40,387	-
	Salaries, wages and allowances - Manager			-	49,960	-	25,644
	Scale Operator 2016/17			-	-	-	5,423
	Maintenance and Repair wages			-	18,167	-	-
	Scale Operator			-	5,500	-	-
Saleyards: Sick Leave	Office Administration - Sick Leave			-	-	-	693
Saleyards: Annual Leave	Office Administration - Annual Leave			-	-	-	2,774
Saleyards: Long Service Leave	Office Administration - Long Service Leave			-	-	-	902
Saleyards: Public Holidays	Office Administration - Public Holidays			-	-	-	1,526
Saleyards: Superannuation	Office Administration - Superannuation			-	-	-	3,425
Saleyards: Interest on Loans	Saleyards: Interest on Loans			-	-	111	111
Saleyards: Association Membership	Saleyards: Association Membership			1,000	1,000	2,000	2,000
Saleyards: Insurance	Saleyards: Insurance			1,499	1,499	2,200	2,200
Saleyards: Electricity	Saleyards: Electricity			9,103	9,103	15,000	15,000
Saleyards: Telephone Costs	Saleyards: Telephone Costs			1,300	1,300	1,000	1,000
Saleyards: Annual Rates & Charges	Saleyards: Annual Rates & Charges			30,350	-	21,000	-
	Saleyards: Rates Charges			-	8,000	-	7,300
	Saleyards: Water Consumption Charges			-	21,000	-	4,300
	Saleyards: Trade Waste Charges			-	-	-	3,000
	Saleyards: Sewer Charges			-	1,350	-	900
	Saleyards: Water Consumption Charges (Truck Wash)			-	-	-	5,500
Saleyards: Licences	Saleyards: Licences			1,500	1,500	3,000	3,000
Saleyards: Advertising	Saleyards: Advertising			3,529	3,529	1,500	1,500
Saleyards: Computer/Stationery Costs	Saleyards: Computer/Stationery Costs			-	-	1,500	1,500
Saleyards: Private Works - Burials	Saleyards: Private Works - Burials			-	-	1,500	1,500
Saleyards: Maintenance & Repairs	Saleyards: Maintenance & Repairs			12,000	-	28,000	-
	Saleyards: Cattle Yards Repairs			-	8,000	-	24,000
	Saleyards: General Grounds Maintenance			-	500	-	-
	Saleyards: Sheep Yards Repairs			-	2,000	-	2,000
	Saleyards: Truck wash maintenance			-	1,500	-	2,000
Saleyards: Salaries: Maintenance and Repairs				2,778	2,778	-	-
Saleyards: Cleaning Costs	Saleyards: Cleaning Costs			-	-	100	100
Saleyards: Sundry Expenses	Saleyards: Sundry Expenses			1,000	1,000	1,000	1,000
Saleyards: Depreciation	Saleyards: Depreciation			77,632	-	-	-
	Depreciation: Plant & Equipment			-	1,140	77,632	1,140
	Depreciation: Other Structures			-	76,492	-	76,492
SALEYARDS EXPENSES				215,318	215,318	195,930	195,930
SALEYARDS		173,000	204,500	215,318	215,318	195,930	195,930

REVENUE AND EXPENDITURE BUDGET 2017/18

		REVENUE	REVENUE	EXPENSE	EXPENSE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET	BUDGET	JOB COST BUDGET	BUDGET	JOB COST BUDGET
		2017-18	2016-17	2017-18	2017-18	2016-17	2016-17
CARAVAN PARK							
CARAVAN PARK EXPENSES							
Caravan Parks: Insurance	Caravan Parks: Insurance			1,000	1,000	1,000	1,000
Caravan Parks: Electricity & Heating				-	-	-	-
Caravan Parks: Annual Rates & Charge	Caravan Parks: Annual Rates & Charge			1,400	1,400	1,300	1,300
Caravan Parks: Maintenance & Repairs	Caravan Parks: Maintenance & Repairs			-	-	100	100
Caravan Parks: Depreciation	Caravan Parks: Depreciation			3,227	-	3,227	-
	Depreciation: Buildings & Improvements (Specialised)			-	1,069	-	1,069
	Depreciation: Other Structures			-	2,158	-	2,158
CARAVAN PARK EXPENSES				5,627	5,627	5,627	5,627
CARAVAN PARK				-	-	5,627	5,627
OTHER BUSINESS UNDERTAKINGS							
PROPERTY							
PROPERTY REVENUES							
Property: Rental-Commercial Shops		28,000	11,800				
Property: Rental-Jamesies Fuel & Fix		18,000	17,700				
Property: Rental-Deepwater Station		611	600				
Property: Rental-Railway Station		-	1,200				
Property: Rental-Martin's Lookout		2,382	2,340				
PROPERTY REVENUES		48,993	33,640				
PROPERTY EXPENSES							
Property: Rentals				1,500	1,500	1,515	1,515
Property: Electricity & Heating				5,000	5,000	5,000	5,000
Property: Annual Rates & Charges				28,550	-	27,000	-
	Annual Rates & Charges			-	28,000	-	26,500
	Water Consumption Charges			-	275	-	250
	Trade Waste Charges			-	275	-	250
Property: Legal Costs	Property: Legal Costs			10,000	10,000	10,000	10,000
Property: Valuations	Property: Valuations			8,000	8,000	8,000	8,000
Property: Maintenance & Repairs	Property: Maintenance & Repairs			1,000	1,000	1,000	1,000
Property: Depreciation	Property: Depreciation			3,471	-	3,471	-
	Depreciation: Plant & Equipment			-	199	-	199
	Depreciation: Buildings & Improvements (Specialised)			-	2,717	-	2,717
	Depreciation: Other Structures			-	555	-	555
PROPERTY EXPENSES				57,521	57,521	55,986	55,986
PROPERTY		48,993	33,640	57,521	57,521	55,986	55,986
PRIVATE WORKS							
PRIVATE WORKS - RTA							
Other Business: RTA Private Works				5,000	5,000	26,000	26,000
Private Works Salaries				3,430	3,430		
Private Works Salaries				1,291	1,291		
PRIVATE WORKS - RTA				9,720	9,720	26,000	26,000
PRIVATE WORKS INCOME							
Other Business: Private Works Income		240,000	168,000				
PRIVATE WORKS INCOME		240,000	168,000				
PRIVATE WORKS: EXPENSES							
Private Works: Expenses				200,000	200,000	110,000	110,000
PRIVATE WORKS: EXPENSES				200,000	200,000	110,000	110,000
PRIVATE WORKS		240,000	168,000	209,720	209,720	136,000	136,000
OTHER BUSINESS UNDERTAKINGS							
		288,993	201,640	267,241	267,241	191,986	191,986
ECONOMIC DEVELOPMENT							
ECONOMIC DEVELOPMENT EXPENDITURE							
Economic: Branding Workshop	Economic: Branding Workshop			5,000	5,000	10,000	10,000
Economic: Contributions & Incentives	Economic: Contributions & Incentives			55,000	-	55,000	-
	Economic: Business Development			-	50,000	-	50,000
	Economic: Incentive to attract General Practitioners			-	5,000	-	5,000
Economic: Spend in Glen	Economic: Business in Glen			7,500	7,500	7,500	7,500
Economic: Tourist Assoc/BIG	Economic: Glen Innes Severn Tourist Association			20,000	20,000	7,500	7,500
Economic: Highway Signage	Economic: Highway Signage			10,000	10,000	10,000	10,000
Economic: Christmas	Economic: Christmas			15,000	15,000	4,000	4,000
Economic: Lone Piper	Economic: Lone Piper			4,800	4,800	5,000	5,000
Economic: Business Prospectus				5,000	5,000	-	-
ECONOMIC DEVELOPMENT				-	-	99,000	99,000
ECONOMIC AFFAIRS		819,843	778,840	1,429,340	1,429,340	1,267,492	1,267,492

REVENUE AND EXPENDITURE BUDGET 2017/18

		REVENUE	REVENUE	EXPENSE	EXPENSE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET	BUDGET	JOB COST BUDGET	BUDGET	JOB COST BUDGET
		2017-18	2016-17	2017-18	2017-18	2016-17	2016-17
GLEN INNES AGGREGATES							
INCOME FROM OPERATIONS							
USER FEES & CHARGES - REVENUES							
Quarry - Sales of Product		2,001,982	1,950,000				
Quarry: Freight & Delivery Charges		252,200	252,200				
Quarry - Weighbridge Ticket Sales		6,000	6,000				
Other Income		70,000	-				
FEES & CHARGES - STATUTORY		2,330,182	2,208,200				
USER FEES & CHARGES - REVENUES		2,330,182	2,208,200				
COST OF GOODS SOLD							
WINNING COSTS - AGGREGATES							
Quarry: Salaries, Wages & Allowances	Salaries			168,544	-	301,870	-
	Salaries & Allowances			-	168,544		301,870
Quarry: Staff Sick Leave	Sick Leave			-	-	6,711	6,711
Quarry: Staff Annual Leave	Annual Leave			-	-	26,842	26,842
Quarry: Staff Long Service Leave	Long Service Leave			-	-	10,808	10,808
Quarry: Public Holidays	Public holidays			-	-	13,884	13,884
Quarry: Superannuation	Superannuation			-	-	33,184	33,184
Quarry Staff Training Costs	Staff Training Costs			2,000	2,000	2,000	2,000
Quarry pre Employment Medicals	Pre employment Medicals			500	500	500	500
Quarry: Staff Safety Equipment	Staff Safety Equipment			1,000	1,000	1,000	1,000
Quarry: Staff Amenities	Staff Amenities			1,000	1,000	1,000	1,000
Acquisitions - Raw Materials	Acquisitions - Raw Materials			100,000	100,000	100,000	100,000
Processing and Production Costs	Processing and Production Costs			490,000	490,000	490,000	490,000
Processing & Prod. Costs - Blasting	Processing & Prod. Costs - Blasting			170,000	170,000	170,000	170,000
Plant In Feed - Stripping, extract.	Plant In Feed - Stripping, extract.			87,000	87,000	87,000	87,000
Electricity & Heating	Electricity & Heating			2,000	2,000	2,000	2,000
Product Testing Costs	Product Testing Costs			15,000	15,000	15,000	15,000
Freight & Cartage	Freight & Cartage			60,000	60,000	60,000	60,000
Maintenance & Repairs	Maintenance & Repairs			8,000	8,000	8,000	8,000
WINNING COSTS - AGGREGATES				1,105,044	1,105,044	1,329,799	1,329,799
COST OF GOODS SOLD				1,105,044	1,105,044	1,329,799	1,329,799
OTHER REVENUES							
Quarry: Rental Income		33,600	-				
Quarry: Royalty		300,000	-				
OTHER REVENUES		333,600	-				
OTHER REVENUES		333,600	-				
GRANTS & CONTRIBUTIONS							
CONTRIBUTIONS							
Quarry: Vehicle Leaseback Revenue		6,000	6,000				
CONTRIBUTIONS		6,000	6,000				
GRANTS & CONTRIBUTIONS		6,000	6,000				
INCOME FROM OPERATIONS		2,669,782	2,214,200				
EXPENSES FROM OPERATIONS							
EMPLOYEES BENEFITS & ON-COSTS							
SALARIES, WAGES & ALLOWANCES							
Quarry: Salaries & Wages				231,926	231,926	-	-
SALARIES, WAGES & ALLOWANCES				231,926	231,926	-	-
BORROWING COSTS							
INTEREST-BEARING LIABILITY COSTS							
Quarry :Interest (Loan 17:Wattle Vale				51,982	51,982	-	-
Quarry: Interest (Loan No. 11-0001)	Interest on Loan (Existing)			63,657	63,657	63,657	63,657
Quarry : Interest (Internal)	Debt Guarantee Fee			44,000	44,000	44,000	44,000
INTEREST-BEARING LIABILITY COSTS				159,639	159,639	107,657	107,657
OTHER EXPENSES							
Quarry: Safety Equipment (Other)	Safety Equipment			5,000	5,000	5,000	5,000
Quarry: Cleaning Costs (Office)	Cleaning Costs			1,029	1,029	4,000	4,000
wages				2,971	2,971	-	-
Quarry: Plant & Equipment Hire	Plant and Equipment Hire			33,000	33,000	33,000	33,000
Quarry: Rubbish Removal	Rubbish Removal			1,000	1,000	1,000	1,000
Quarry: Depreciation				20,426	20,426	20,426	20,426
Quarry: Maintenance & Repairs	Maintenance and Repairs			5,000	5,000	5,000	5,000
Quarry: Plant Running Costs	Plant Running Costs			71,000	71,000	71,000	71,000
Quarry: Small Plant & Tools Costs	Small Plant and Tool Costs			10,000	10,000	10,000	10,000

REVENUE AND EXPENDITURE BUDGET 2017/18

		REVENUE	REVENUE	EXPENSE	EXPENSE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET	BUDGET	JOB COST BUDGET	BUDGET	JOB COST BUDGET
		2017-18	2016-17	2017-18	2017-18	2016-17	2016-17
Quarry: Legal Costs				1,000	1,000	1,000	1,000
Quarry: Environmental Testing Costs	Environment Testing Costs			7,180	7,180	7,180	7,180
Quarry: Consultant's Fees	Consultants Fees			5,000	5,000	5,000	5,000
Quarry : Staff Protective Clothing				1,000	1,000	1,000	1,000
Quarry: Advertising				5,000	5,000	5,000	5,000
Quarry: Operating Lease Payments				13,000	13,000	13,000	13,000
Quarry: Printing & Stationery				3,000	3,000	3,000	3,000
Quarry: Annual Rates & Charges				4,326	4,326	4,326	4,326
Quarry: Security Services				589	589	589	589
Quarry: Subscriptions & Publications				200	200	200	200
Quarry: Telephone Costs				5,400	5,400	5,400	5,400
Quarry: Stock Take				4,420	4,420	4,420	4,420
Quarry: Licences & Permits				9,000	9,000	9,000	9,000
Quarry: Administration Overheads				67,916	67,916	66,664	66,664
OTHER EXPENSES				276,457	276,457	275,205	275,205
EXPENSES FROM OPERATIONS				668,022	668,022	382,862	382,862
GLEN INNES AGGREGATES		2,669,782	2,214,200	1,773,066	1,773,066	1,712,661	1,712,661
SECTION 355 COMMITTEES							
SPORTS COUNCIL							
Sports Council: Donations				10,000	10,000	10,000	10,000
SPORTS COUNCIL				10,000	10,000	10,000	10,000
SECTION 355 COMMITTEES				10,000	10,000	10,000	10,000
WATER SUPPLIES							
WATER INCOME							
Town Water: Sundry Sales & Services		500	500				
Town Water: Annual Charges		1,026,856	950,400				
Town Water: Interest on Section 64		966	16,000				
Town Water: Contribution Main Extens		15,000	6,600				
Town Water: Meter Applications Fees		8,000	8,000				
Town Water: Section 64 Contributions		10,000	8,000				
Town Water: Interest - Annual Charge		2,500	2,500				
Town Water: Interest on Investments		67,000	67,000				
Town Water: Interest - Water Usage		2,750	2,750				
Town Water: Meter Test & Reading Fee		5,500	5,500				
Town Water: Reading Fee (Urgency)		500	-				
Town Water: Vehicle Lease-Back		-	2,000				
Town Water: Pensioner Rate Rebates		- 66,000	- 66,000				
Town Water: Meter Restrictor Fees		1,000	-				
Town Water: Water Consumption Sales		1,050,000	987,000				
Town Water: Concessional Policy		- 12,000	- 4,000				
Town Water: Pension Rate Subsidy		36,000	36,000				
Village Water: Pension Rates Rebate		- 8,000	- 8,000				
Village Water: Annual Charges		76,000	70,000				
Village Water: Water Interest Charge		600	600				
Village Water: Water Consumption		68,000	54,000				
Village Water: Pension Rate Subsidy		4,000	3,000				
WATER: INCOME		2,289,172	2,141,850				
WATER: EXPENDITURE							
Town Water: Staff Salaries & Wages				65,981	65,981	48,710	48,710
Town Water: Advertising	Advertising			100	100	100	100
Town Water: Mains Maintenance	Water Mains - M&R			104,192	-	207,449	-
New Salaries Mains Maintenance	Water Mains M&R - Salaries			-	57,692	-	-
	Water Mains - Flushing			-	2,000	-	6,449
	Water Mains - Service Renewal			-	5,000	-	-
	Water Mains - Stop Valve/Hydrant Maintenance			-	500	-	49,000
	Water Mains - Maintenance & Repair			-	20,000	-	78,000
	Water Mains - Services M&R			-	19,000	-	74,000
Town Water: Reservoir Maintenance	Water-Reservoir - M&R			1,420	-	2,705	-
	Reservoir - Blue Hills Road			-	-	-	2,165
	Reservoir - Martin's Lookout			-	1,300	-	540
Town Water: Reservoirs-Electricity				-	120	1,224	1,224
Town Water: Pump Stations-Wages				-	-	4,100	-
	Pump No 1 - Beardy River Wages			-	-	-	4,100
Water: Pumping Stations-Electricity	Water Pump Station - Electricity			30,000	30,000	126,000	126,000
Town Water: Pump Station Maintenance	Water -Pump Stations M&R			6,000	6,000	8,160	8,160
Town Water: Treatment - Wages	Town Water: Treatment - Wages			67,327	67,327	148,625	148,625
Town Water: Treatment-Electricity	Water Treatment - Electricity			25,500	25,500	25,500	25,500
Town Water: Treatment-Telephone Cost	Water Treatment - Telephone & Communications			5,000	5,000	5,279	5,279
Town Water: Treatment-Annual Rates	Water Treatment - Rates			6,500	-	7,764	-
	Annual Rates & Charges			-	6,500	-	7,764
Town Water: Treatment - Sundries	Water Treatment - M&R Sundries			63,000	-	72,000	72,000
	Water - Sundry Expenses M&R			-	63,000	-	-
Town Water:Treatment Sundries Salaries	Mowing			3,868	3,868	-	-
Town Water: Treatment-Chemical Costs				83,000	-	83,728	-
	Water Treatment - Activated Carbon			-	4,000	-	4,000
	Water Treatment - Alum			-	43,000	-	43,000

REVENUE AND EXPENDITURE BUDGET 2017/18

		REVENUE	REVENUE	EXPENSE	EXPENSE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET	BUDGET	JOB COST BUDGET	BUDGET	JOB COST BUDGET
		2017-18	2016-17	2017-18	2017-18	2016-17	2016-17
	Water Treatment - Chlorine			-	10,000	-	10,000
	Water Treatment - Fluoride			-	5,000	-	5,228
	Water Treatment - Soda Ash			-	21,000	-	21,500
Town Water: Meter Reading - Wages	Water Meter Readings - Wages			22,437	22,437	19,542	19,542
Town Water: Meters & Filters M & R	Water Filters M&R			3,100	-	27,000	-
	Water Meter Filters M&R			-	-	-	500
	Water Meter - Inspections			-	800	-	9,000
	Water: Meters - Repairs			-	700	-	17,000
	Water: Sludge Lagoons M&R			-	-	-	500
	Water Meters* New Services			-	1,600	-	-
Town Water : Meters and Filters M&R Salaries	Town Water : Meters and Filters M&R Salaries			15,497	15,497	-	-
Town Water: Meters and Filters M&R Salaries	Town Water: Meters and Filters M&R Salaries			6,941	6,941	-	-
Town Water: Uniforms & Equipment				6,000	6,000	6,000	6,000
Town Water: Contractor Costs -Water Meter Reads	Town Water Contractor Costs - Water Meter Reads			20,000	20,000	-	-
Town Water: Staff Training Costs				15,000	15,000	5,000	5,000
Town Water: Depreciation	Water - Depreciation			408,415	-	408,415	-
	Depreciation: Plant & Equipment (Major)			-	2,541	-	2,541
	Depreciation: Plant & Equipment (Minor)			-	6,286	-	6,286
	Depreciation: Network Infrastructure			-	399,588	-	399,588
Town Water: Interest on Loans	Water - Interest on Loans			164,050	164,050	170,539	170,539
Town Water: Insurance	Water - Insurance			4,000	4,000	5,878	5,878
Town Water: Sundry Expenses				24,000	-	24,000	-
	Water: GIS & Drafting			-	3,000	-	3,000
	Water: Sundry Expenses			-	21,000	-	21,000
Town Water: Consultants' Fees	Water -Consultants Fees			500	500	500	500
Town Water: Memberships & Subs.	Water - Memberships & Subscriptions			3,200	3,200	3,200	3,200
Water: Dividend Payment	Water - Dividend Payment			-	-	111,487	111,487
Water: Debt Guarantee	Water - Debt Guarantee Payment to the General Fund			71,000	71,000	79,701	79,701
Town Water: Admin. Overheads	Water* Admin Overheads			401,280	401,280	401,280	401,280
Village Water: Insurance	Water - Insurance			940	940	1,500	1,500
Village Water: Electricity & Heating	Water - Electricity Charges			5,000	5,000	5,300	5,300
Village Water: Other Expenses	Water - Other Expenses			4,000	4,000	4,000	4,000
Village Water: Operational Expenses	Water - Operational Expenses			15,000	15,000	19,000	19,000
Village Water: Operational Expenses Salaries	Village Water * Operational Expense Salaries			44,875	44,875	-	-
Village Water: Admin. Overheads				20,780	20,780	20,780	20,780
WATER: EXPENDITURE				1,717,902	1,717,902	2,054,466	2,054,466
WATER SUPPLIES		2,289,172	2,141,850	1,717,902	1,717,902	2,054,466	2,054,466
SEWERAGE SERVICES							
SEWERAGE REVENUES							
Town Sewer: Annual Charges		1,440,362	1,320,000				
Town Sewer: Pensioner Rate Rebates		- 64,000	- 64,000				
Town Sewer: Pension Rate Subsidy		34,000	36,000				
Town Sewer: Interest-Annual Charges		4,000.00	3,000				
Town Sewer: Interest on Investments		51,386	52,000				
Town Sewer: Sundry Income		250	2,500				
Town Sewer: Contribution Main Extens		12,000	8,000				
Town Sewer: Junction Applications		1,500	-				
Town Sewer: Trade Waste Fees		43,000	21,000				
Town Sewer: Section 64 Contributions		10,000	10,000				
Town Sewer: Interest on Section 64		833	5,000				
Town Sewer: Vehicle Lease-Back		-	2,000				
Town Sewer: Non-Residential User Fee		21,500	21,500				
Village Sewer: Annual Charges		-	76,000				
Village Sewer: Pensioner Rate Rebate		-	7,200				
Village Sewer: Pension Rate Subsidy		-	4,000				
Village Sewer: Interest Revenues		-	350				
Village Sewer: Non-Res. User Charges		-	500				
SEWERAGE REVENUE		1,554,830	1,490,650				
SEWERAGE EXPENDITURE							
Town Sewer: Wages & Allowances				65,981	65,981	48,710	48,710
Trade Waste: Wages & Allowances				-	-	-	-
Town Sewer: Mains Maintenance	Sewer Mains: Maintenance & Repair			72,000	72,000	35,612	35,612
Town Sewer: Mains Maintenance (Salaries)	Sewer: Maintenance & Repair Salaries			73,735	73,735	-	-
Town Sewer: Pump Station-Maintenance				-	-	6,000	6,000
Town Sewer: Pump Station Maintenance				3,868	3,868	-	-
Sewer: Treatment-Wages & Salaries	Sewer Treatment: Wages & Salaries			67,311	67,311	58,626	58,626
Town Sewer: Treatment-Electricity	Sewer Treatment: Electricity			97,000	97,000	97,000	97,000
Town Sewer: Treatment-Telephone Cost	Sewer Treatment: Telephone & Communication			1,000	1,000	500	500
Town Sewer: Treatment-Annual Rates	Sewer Treatment: Annual Rates and Charges			9,200	9,200	8,800	8,800
Town Sewer: Treatment-EPA Licence	Sewer Treatment: EPA Licence			8,500	8,500	8,500	8,500
Town Sewer: Treatment-Working Expense	Sewer Treatment: Working Expenses			91,000	91,000	30,000	30,000
Town Sewer: Treatment-Chemical Costs	Sewer: Treatment - Chemicals			58,000	58,000	58,000	58,000
Town Sewer: Treatment-Sundry Expense	Sewer: Treatment - Sundry Expenses			1,000	1,000	5,000	5,000
Sewer: Uniforms & Safety Equipment	Sewer: Uniforms & Safety Equipment			1,000	1,000	3,000	3,000
Sewer: Staff Training Costs	Sewer:Staff Training			4,500	4,500	4,500	4,500
Sewer: Interest on Loans	Sewer: Interest on Loans			105,221	105,221	111,663	111,663
Sewer: Insurance	Sewer: Insurance			1,300	1,300	2,000	2,000
Sewer: Legal Costs				500	500	-	-
Sewer: GIS & Drafting	Sewer:GIS & Drafting			3,000	3,000	3,000	3,000
Sewer: Re-use Feasibility Study	Sewer: Re Use Feasibility Study			5,000	5,000	5,000	5,000
Sewer: Sundry Expenses	Sewer:Sundry Expenses			1,000	1,000	8,000	8,000
Sewer: Laboratory Testing Costs	Sewer: Laboratory Testing Costs			14,000	14,000	8,500	8,500
Village Sewer: Other Expenses				500	500	1,200	1,200
Village Sewer: Operational Expenses				1,500	1,500	17,000	17,000

REVENUE AND EXPENDITURE BUDGET 2017/18

		REVENUE	REVENUE	EXPENSE	EXPENSE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET	BUDGET	JOB COST BUDGET	BUDGET	JOB COST BUDGET
		2017-18	2016-17	2017-18	2017-18	2016-17	2016-17
Sewer: Depreciation				308,492	308,492	308,492	308,492
Sewer: Debt Guarantee				49,000	49,000	48,989	48,989
Sewer: Dividend Payment				-	-	104,893	104,893
Village Sewer: Admin. Overheads				325,269	325,269	325,269	325,269
SEWERAGE EXPENSES				1,368,877	1,368,877	1,308,254	1,308,254
SEWERAGE SERVICES		1,554,830	1,490,650	1,368,877	1,368,877	1,308,254	1,308,254
COMMUNITY SERVICES & EDUCATION							
COMMUNITY SERVICES MANAGER INCOME AND EXPENDITURE							
CSM: Vehicle Lease-Back		6,500	5,863				
CSM: Wages & Allowances	CSM: Wages & Allowances			27,119	27,119	26,486	26,486
CSM: Staff Travelling Costs	CSM: Staff Travelling Costs			22,000	22,000	22,000	22,000
CSM: Sick Leave	CSM: Sick Leave			605	605	591	591
CSM: Annual Leave	CSM: Annual Leave			2,421	2,421	2,365	2,365
CSM: Long Service Leave	CSM: Long Service Leave			2,519	2,519	1,301	1,301
CSM: Other Leave	CSM: Other Leave			-	-	1,301	1,301
CSM: Public Holidays	CSM: Public Holidays			1,211	1,211	-	-
CSM: Superannuation	CSM: Superannuation			3,042	3,042	2,921	2,921
CSM: Staff Uniforms	CSM: Staff Uniforms			100	100	100	100
CSM: Telephone Costs	CSM: Telephone Costs			200	200	200	200
CSM: Strategic Community Plan	CSM: Strategic Community Plan			500	500	500	500
	Committee Meeting Expenses			500	500	500	500
	Projects			1,000	1,000	1,000	1,000
CSM: Strategic & Social Actions	CSM: Strategic & Social Actions			6,000	6,000	6,000	6,000
CSM: Miscellaneous Expenses	CSM: Miscellaneous Expenses			2,000	2,000	2,000	2,000
COMMUNITY SERVICES MANAGER		6,500	5,863	69,217	69,217	67,265	67,265
COMMUNITY SERVICES MANAGER (CSM)		6,500	5,863	69,217	69,217	67,265	67,265
CHILDREN AND FAMILY SERVICES							
CAFS ADMINISTRATION							
CAFS EMPLOYEE RELATED REVENUE AND EXPENDITURE							
CAFS Leaseback Income		6,500	5,863				
CAFS Salaries and Wages				213,303	213,303	160,097	160,097
CAFS Staff Travelling Costs				5,000	5,000	-	-
CAFS Staff Sick Leave				4,566	4,566	3,574	3,574
CAFS Staff Annual Leave				18,262	18,262	14,294	14,294
CAFS Staff Long Service Leave				6,244	6,244	4,666	4,666
CAFS Public Holidays				10,044	10,044	7,862	7,862
CAFS Superannuation				23,387	23,387	17,654	17,654
CAFS Staff Uniform				600	600	-	-
CAFS Training Costs				1,000	1,000	1,000	1,000
CAFS Contractors Expenses				40,000	40,000	64,000	64,000
CAFS EMPLOYEE RELATED REVENUE AND EXPENDITURE		6,500	5,863	322,406	322,406	273,147	273,147
CAFS FACILITY MAINTENANCE EXPENDITURE							
CAFS Insurance Expenditure				7,900	7,900	7,900	7,900
CAFS Electricity & Heating				4,000	4,000	4,000	4,000
CAFS Annual Rates & Charges				2,100	2,100	2,100	2,100
CAFS Maintenance, Repairs & Cleaning				6,000		14,000	14,000
	CAFS Cleaning Expenditure				6,000	-	-
CAFS Security/Fire Expenditure	CAFS Security/Fire Expenditure			800	800	800	800
CAFS Depreciation Expenditure				6,862	6,862	6,862	6,862
CAFS FACILITY MAINTENANCE EXPENDITURE				27,662	27,662	35,662	35,662
CAFS OFFICE EXPENSES							
CAFS Telephone Costs				3,000	3,000	-	-
CAFS Advertising Expenditure				2,500	2,500	1,000	1,000
CAFS Postage Expenditure				100	100	50	50
CAFS Printing & Stationery				3,000	3,000	3,000	3,000
CAFS Memberships & Subscriptions				1,000	1,000	1,000	1,000
CAFS OFFICE EXPENSES				9,600	9,600	5,050	5,050
CAFS RESOURCES AND CONSUMABLES							
CAFS Craft & Resources Expenditure				5,000	5,000	2,000	2,000
CAFS Quickkids Registration				1,000	1,000	1,000	1,000
CAFS Food and Health Supplies				8,000	8,000	5,000	5,000
CAFS Fund Raising Projects				-	-	500	500
CAFS Travelling&Client Transport				-	-	3,000	3,000
CAFS RESOURCES AND CONSUMABLES				14,000	14,000	11,500	11,500
CAFS NDIS INCOME AND EXPENDITURE							

REVENUE AND EXPENDITURE BUDGET 2017/18

		REVENUE	REVENUE	EXPENSE	EXPENSE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET	BUDGET	JOB COST BUDGET	BUDGET	JOB COST BUDGET
		2017-18	2016-17	2017-18	2017-18	2016-17	2016-17
CAFS :NDIS Revenue		10,000	-				
CAFS : NDIS Expenses				10,000	10,000	-	-
CAFS NDIS INCOME AND EXPENDITURE		10,000	-	10,000	10,000	-	-
CAFS OOSH REVENUE							
Childcare Benefit Revenue		60,000	45,000				
OOSHC Fees and Charges		90,000	50,000				
CAFS OOSH REVENUE		150,000	95,000				
CAFS GRANT REVENUE AND EXPENDITURE							
CAFS Client Contribution Revenue		500	500				
Aboriginal Playgroup Grant Revenue		40,000	39,980				
Outreach Play Subsidy Revenue		37,000	36,950				
ADHC EI Extending Service Revenue		40,000	85,000				
ADHC EI Service (Local) Revenue		44,000	44,000				
DFACS - Sustainability Revenue		-	26,900				
ADHC Stronger Together Prog Revenue		23,482	23,482				
DETS Subsidy Revenue ISP		10,858	11,365				
FACS Transition ECI		85,000	-				
Mosman Contribution Revenue		-	4,500				
My Time Grant Revenue		10,000	9,308				
CAFS:Grant Expenses Under Job Costing (Excluding Salaries)				29,084	29,084		
CAFS GRANT REVENUE AND EXPENDITURE		290,840	281,985	29,084	29,084	-	-
CAFS OTHER EXPENSES							
Staff Annual Leave	Staff Annual Leave			-	-	-	-
Staff Uniform Expenses	Staff Uniform Expenses			-	-	600	600
Telephone & Communications				-	-	3,000	3,000
MyTime Expenditure				-	-	5,000	5,000
Mosman Expenditure				-	-	4,500	4,500
CAFS OTHER EXPENSES				-	-	13,100	13,100
CAFS ADMINISTRATION		457,340	382,848	412,752	412,752	338,459	338,459
CHILDREN AND FAMILY SERVICES		457,340	382,848	412,752	412,752	338,459	338,459
YOUTH SERVICES							
YOUTH SERVICES							
YOUTH SERVICES EMPLOYEE RELATED EXPENDITURE							
Youth: Wages & Allowances and Wages	Youth: Wages & Allowances and Wages			11,362	11,362	9,006	9,006
Youth: Sick Leave	Youth: Sick Leave			254	254	1,005	1,005
Youth: Annual Leave	Youth: Annual Leave			1,014	1,014	-	-
Youth: Long Service Leave	Youth: Long Service Leave			381	381	275	275
Youth: Public Holidays	Youth: Public Holidays			558	558	442	442
Youth: Superannuation	Youth: Superannuation			1,253	1,253	993	993
Youth: Staff Uniforms	Youth: Staff Uniforms			150	150	150	150
YOUTH SERVICES EMPLOYEE RELATED EXPENDITURE				14,973	14,973	11,871	11,871
YOUTH SERVICES GENERAL ADMIN EXPENSE							
Youth: Telephone Costs	Youth: Telephone Costs			200	200	200	200
Youth: Printing & Stationery	Youth: Printing & Stationery			200	200	200	200
YOUTH SERVICES GENERAL ADMIN EXPENSE				400	400	400	400
YOUTH - GRANT INCOME							
Youth: Contributions&Donations		-	1,000				
Youth: Community Builders HSCS		19,000	18,732				
Youth: Youth Week Donations		1,230	1,230				
YOUTH - GRANT INCOME		20,230	20,962				
YOUTH - GRANT EXPENSES							
Youth : Miscellaneous Expenditure	Youth : Miscellaneous Expenditure			-	-	500	500
Youth: Youth Week Expenditure	Youth: Youth Week Expenditure			1,230	1,230	1,200	1,200
Youth: Projects & Activity Expenditure	Youth: Projects & Activity Expenditure			10,000	10,000	10,000	10,000
YOUTH - GRANT EXPENSES				11,230	11,230	11,700	11,700
YOUTH SERVICES		20,230	20,962	26,603	26,603	23,971	23,971
YOUTH SERVICES		20,230	20,962	26,603	26,603	23,971	23,971
LIFE CHOICES SUPPORT SERVICES							
LIFE CHOICES OPERATIONAL ADMINISTRATION							

REVENUE AND EXPENDITURE BUDGET 2017/18

		REVENUE	REVENUE	EXPENSE	EXPENSE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET	BUDGET	JOB COST BUDGET	BUDGET	JOB COST BUDGET
		2017-18	2016-17	2017-18	2017-18	2016-17	2016-17
OPERATIONAL ADMINISTRATION REVENUE AND EXPENDITURE							
LCSS Salaries and Wages	LCSS Salaries and Wages	-	-	1,251,682	1,251,682	-	-
LCSS Offset Account	LCSS Offset Account	-	-	1,741,474	1,741,474	-	-
LCSS Conference and Training Fees	LCSS Conference and Training Fees	-	-	6,000	6,000	-	-
LCSS Staff Sick Leave	LCSS Staff Sick Leave	-	-	27,939	27,939	-	-
LCSS Staff Annual Leave	LCSS Staff Annual Leave	-	-	111,757	111,757	-	-
LCSS Staff Long Service Leave	LCSS Staff Long Service Leave	-	-	39,173	39,173	-	-
LCSS Public Holidays	LCSS Public Holidays	-	-	61,467	61,467	-	-
LCSS Superannuation	LCSS Superannuation	-	-	136,570	136,570	-	-
LCSS Staff Uniform	LCSS Staff Uniform	-	-	1,000	1,000	-	-
LCSS Workers Comp Insurance	LCSS Workers Comp Insurance	-	-	214,705	214,705	-	-
LCSS Injury Assessments	LCSS Injury Assessments	-	-	6,000	6,000	-	-
LCSS Staff Recruitment Expense	LCSS Staff Recruitment Expense	-	-	2,000	2,000	-	-
LCSS Staff Amenities	LCSS Staff Amenities	-	-	2,000	2,000	-	-
LCSS Creditors Offset (Admin Percentage)	LCSS Creditors Offset (Admin Percentage)	-	-	231,090	231,090	-	-
LCSS Rental Expenditure	LCSS Rental Expenditure	-	-	9,000	9,000	-	-
LCSS Insurance Premiums	LCSS Insurance Premiums	-	-	2,300	2,300	-	-
LCSS Electricity & Heating	LCSS Electricity & Heating	-	-	13,000	13,000	-	-
LCSS Compliance Expenses	LCSS Compliance Expenses	-	-	7,000	7,000	-	-
LCSS Telephone & Internet Expenses	LCSS Telephone & Internet Expenses	-	-	17,000	17,000	-	-
LCSS Annual Rates & Charges	LCSS Annual Rates & Charges	-	-	5,000	5,000	-	-
LCSS Consumables	LCSS Consumables	-	-	7,000	7,000	-	-
LCSS Advertising and Promotion	LCSS Advertising and Promotion	-	-	10,000	10,000	-	-
LCSS Volunteer Expenses	LCSS Volunteer Expenses	-	-	3,000	3,000	-	-
LCSS Postage and Stationery	LCSS Postage and Stationery	-	-	7,500	7,500	-	-
LCSS Printing & Photocopying	LCSS Printing & Photocopying	-	-	8,000	8,000	-	-
LCSS Maintenance & Repairs	LCSS Maintenance & Repairs	-	-	3,000	3,000	-	-
LCSS: Maintenance & Repairs Salaries	LCSS: Maintenance & Repairs Salaries Cleaning	-	-	20,204	20,204	-	-
LCSS Computer Expenses&IT Support	LCSS Computer Expenses&IT Support	-	-	17,000	17,000	-	-
LCSS Memberships,Subscriptions,Publi	LCSS Memberships,Subscriptions,Publi	-	-	5,000	5,000	-	-
LCSS Security/Fire Expenditure	LCSS Security/Fire Expenditure	-	-	1,700	1,700	-	-
LCSS Sundry Expenses	LCSS Sundry Expenses	-	-	500	500	-	-
LCSS Depreciation	LCSS Depreciation	-	-	4,859	4,859	-	-
LCSS Administration Overheads	LCSS Administration Overheads	-	-	110,581	110,581	-	-
Rental Income	LCSS: Rental Income	12,740	-	-	-	-	-
Bus Hire and Lease Revenue	LCSS: Bus Hire and Lease Revenue	4,900	-	-	-	-	-
LCSS - Other Revenue	LCSS - Other Revenue	1,000	-	-	-	-	-
Internal Vehicle Hire Expenses	LCSS: Internal Vehicle Hire Expenses	-	-	35,000	35,000	-	-
OP ADMIN PLANT EXPENSES & REVENUES		18,640	-	174,373	174,373	-	-
LIFE CHOICES OPERATIONAL ADMINISTRAT		18,640	-	174,373	174,373	-	-
NATIONAL DISABILITY INS SCHEME (NDIS)							
NDIS Client Contribution Revenue		1,020	-	-	-	-	-
NDIS Revenue		450,000	-	-	-	-	-
NDIS Expenditure	NDIS Expenditure	-	-	451,020	451,020	-	-
NATIONAL DISABILITY INS SCHEME (NDIS)		451,020	-	451,020	451,020	-	-
DSW: PRIVATE FUNDING							
Direct Support Services - Revenues		30,000	-	-	-	-	-
Direct Support Services Expenditure	Direct Support Services Expenditure	-	-	30,000	30,000	-	-
DSW: PRIVATE FUNDING		30,000	-	30,000	30,000	-	-
AUS GOV-CWLTH HOME SUPPRT PROG (CHSP)							
CHSP : Client Contributions		-	75,000	-	-	-	-
CHSP : Domestic Assistance		29,280	-	-	-	-	-
CHSP : Personal Care		120	-	-	-	-	-
CHSP : Social Support Individual		299	-	-	-	-	-
CHSP : Flexible Respite		609	-	-	-	-	-
CHSP : Home Maintenance		1,333	-	-	-	-	-
CHSP : Social Support Group		14,547	-	-	-	-	-
CHSP : Transport Community		3,117	-	-	-	-	-
CHSP : Allied Health&TherapyServices		280	-	-	-	-	-
CHSP : Meals		65,132	-	-	-	-	-
CHSP Grant Revenue		-	677,213	-	-	-	-
CHSP : Domestic Assistance		14,592	-	-	-	-	-
CHSP : Personal Care		16,582	-	-	-	-	-
CHSP : Social Support Individual		85,933	-	-	-	-	-
CHSP : Flexible Respite		236,633	-	-	-	-	-
CHSP : Home Maintenance		11,940	-	-	-	-	-
CHSP : Social Support Group		176,377	-	-	-	-	-
CHSP : Transport Community		51,130	-	-	-	-	-
CHSP : Allied Health&TherapyServices		6,633	-	-	-	-	-
CHSP : Meals		73,581	-	-	-	-	-
CHSP : Centre Based Respite		47,109	-	-	-	-	-
CHSP : Goods,Equip&AssstiveTechnology		16,582	-	-	-	-	-
CHSP : Sector Support&Development		28,800	-	-	-	-	-
CHSP : Activity Expenditure		-	-	880,610	-	-	-
	CHSP: Domestic Assistance	-	-	-	16,415.60	-	-
	CHSP : Personal Care	-	-	-	18,654.82	-	-
	CHSP : Social Support Individual	-	-	-	96,674.57	-	-
	CHSP : Flexible Respite	-	-	-	285,193.63	-	-
	CHSP : Home Maintenance	-	-	-	13,433.03	-	-
	CHSP : Social Support Group	-	-	-	198,423.62	-	-
	CHSP : Transport Community	-	-	-	57,520.81	-	-
	CHSP : Allied Health&TherapyServices	-	-	-	7,462.16	-	-

REVENUE AND EXPENDITURE BUDGET 2017/18

		REVENUE	REVENUE	EXPENSE	EXPENSE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET	BUDGET	JOB COST BUDGET	BUDGET	JOB COST BUDGET
		2017-18	2016-17	2017-18	2017-18	2016-17	2016-17
	CHSP : Meals	-	-	-	82,779.09	-	-
	CHSP : Centre Based Respite	-	-	-	52,997.69	-	-
	CHSP : Goods, Equip&Assive Technology	-	-	-	18,654.82	-	-
	CHSP : Sector Support&Development	-	-	-	32,400.00	-	-
AUS GOV-CWLTH HOME SUPPRT PROG(CHSP)		880,610	752,213	880,610	880,610	-	-
AUS GOV HOME CARE PKG (HCP)							
HCP-Client Contributions		41,948	40,000	-	-	-	-
HCP : Grant Revenue		1,082,831	1,065,800	-	-	-	-
HOME CARE PKGS (HCP) - EXPEND		-	-	1,124,779	1,124,779	-	-
LCSS Grant Revenue-HACC D - ADHC		-	351,286	-	-	-	-
Client Contributions - HACC D		-	3,000	-	-	-	-
Client Contributions - MOW & CBM		-	3,000	-	-	-	-
AUS GOV HOME CARE PKG (HCP)		1,124,779	1,463,086	1,124,779	1,124,779	-	-
RESPIRE SERVICES, BLOCK FUNDING							
CDS Respite Grant		-	57,545	-	-	-	-
Respite Grant - NRA		-	680,639	-	-	-	-
Respite Grant - AGPAR		-	361,789	-	-	-	-
Respite Grant - FLEX 5		-	176,065	-	-	-	-
RESPIRE SERVICES, BLOCK FUNDING		-	1,276,038	-	-	-	-
RESPIRE SERVICES, INDIVIDUAL FUNDING							
FlexRes Grant Revenue INDIVIDUAL		-	142,000	-	-	-	-
RESPIRE SERVICES, INDIVIDUAL FUNDING		-	8,691	-	-	-	-
RESPIRE SERVICES, INDIVIDUAL FUNDING		-	150,691	-	-	-	-
DISABILITY INDIVIDUAL FUNDING							
Client Contributions - Life Choices		-	16,347	-	-	-	-
Disability Life Choices Individual		-	380,670	-	-	-	-
Disability Day - Active Ageing		-	25,248	-	-	-	-
Disability Day Accommodation SLF		-	62,875	-	-	-	-
Disability Community Participation		-	90,874	-	-	-	-
DISABILITY INDIVIDUAL FUNDING		-	576,014	-	-	-	-
LCSS - OPERATIONAL ADMIN - REVENUE (Shown above for 2017/18)							
Direct Support Services - Revenues		-	15,000	-	-	-	-
Other Revenues		-	20,000	-	-	-	-
Motor Vehicle Lease-Back		-	22,000	-	-	-	-
Direct Support Services Expenditure		-	-	-	-	-	-
LCSS - OPERATIONAL ADMIN - REVENUE		-	57,000	-	-	-	-
LIFE CHOICES SS - OP ADMIN - EXP (Shown above for 2017/18)							
Salaries and Wages - Indirect	Salaries and Wages - Indirect	-	-	-	-	1,531,897	1,531,897
Staff Travelling (Sundry)	Staff Travelling (Sundry)	-	-	-	-	600	600
Staff Sick Leave	Staff Sick Leave	-	-	-	-	34,194	34,194
Staff Annual Leave	Staff Annual Leave	-	-	-	-	136,776	136,776
Staff Long Service Leave	Staff Long Service Leave	-	-	-	-	48,264	48,264
Public Holidays	Public Holidays	-	-	-	-	75,227	75,227
Superannuation	Superannuation	-	-	-	-	168,919	168,919
Staff Uniforms	Staff Uniforms	-	-	-	-	3,500	3,500
Staff Workers Comp Expense	Staff Workers Comp Expense	-	-	-	-	234,000	234,000
Staff Recruitment Expenses	Staff Recruitment Expenses	-	-	-	-	1,700	1,700
Staff Amenities	Staff Amenities	-	-	-	-	2,500	2,500
Indirect Motor Vehicle Expenditure	Indirect Motor Vehicle Expenditure	-	-	-	-	43,000	43,000
Contracted Services	Contracted Services	-	-	-	-	1,214,115	1,214,115
Consumables	Consumables	-	-	-	-	5,000	5,000
Compliance Expense	Compliance Expense	-	-	-	-	4,000	4,000
Rental Expenditure	Rental Expenditure	-	-	-	-	8,000	8,000
Bus Hire Internal Charge Expense	Bus Hire Internal Charge Expense	-	-	-	-	2,500	2,500
Insurance Premiums	Insurance Premiums	-	-	-	-	2,000	2,000
Electricity & Heating	Electricity & Heating	-	-	-	-	15,000	15,000
Telephone and Internet Expenses	Telephone and Internet Expenses	-	-	-	-	21,000	21,000
Annual Rates & Charges	Annual Rates & Charges	-	-	-	-	4,500	4,500
Advertising and Promotion	Advertising and Promotion	-	-	-	-	10,000	10,000
Postage and Stationery	Postage and Stationery	-	-	-	-	6,000	6,000
Printing & Photocopying	Printing & Photocopying	-	-	-	-	5,000	5,000
Maintenance & Repairs	Maintenance & Repairs	-	-	-	-	24,000	24,000
Computer Expenses and IT Support	Computer Expenses and IT Support	-	-	-	-	17,000	17,000
Memberships, Subs & Publications	Memberships, Subs & Publications	-	-	-	-	6,500	6,500
Security Services	Security Services	-	-	-	-	1,600	1,600
Food/Meals	Food/Meals	-	-	-	-	195,000	195,000
Transport Costs	Transport Costs	-	-	-	-	99,000	99,000
Minor Equipment	Minor Equipment	-	-	-	-	100,000	100,000
Administration Overheads	Administration Overheads	-	-	-	-	254,250	254,250
LIFE CHOICES SS - OP ADMIN - EXP		-	-	-	-	4,275,042	4,275,042
LIFE CHOICES SUPPORT SERVICES		2,505,049	4,275,042	2,660,782	2,660,782	4,275,042	4,275,042
COMMUNITY SERVICES & EDUCATION		2,989,119	4,684,715	3,169,354	3,169,354	4,704,737	4,704,737

GLEN INNES SEVERN COUNCIL PROPOSED CAPITAL WORKS PROGRAM 2017/2018

PROJECT	WORKS/COMMENTS	PROPOSED BUDGET	TOTAL BUDGET PER CATEGORY
PROJECTS FUNDED FROM THE GENERAL FUND (OLD SRV PROGRAM)			\$500,000
Local Unsealed Rural Roads	Strathbogrie Road - Gravel Resheet	\$70,000	
	Contingency - Gravel Resheeting	\$65,000	
Causeway Renewal Program		\$20,000	
Footpaths Renewal		\$25,000	
Kerb & Gutter Renewal		\$40,000	
Carpark Renewal		\$10,000	
Major Street Furniture Renewal Program		\$5,000	
Local Sealed Rural Roads	Resealing Program	\$265,000	
PROJECTS FUNDED FROM THE GLEN INNES AGGREGATES SURPLUS			\$412,000
Resheet West Furracabad Road	Resheet (8km)	\$205,000	
Resheet Haymarket Road	Resheet (0.4km)	\$12,000	
Construct Seal Blue Hills Road	New Seal (1.0km)	\$195,000	
PROJECTS FUNDED FROM ROADS TO RECOVERY (RTR) GRANTS			\$982,024
Local Sealed Urban Roads Rehabilitation	Bourke Street Grey East (Grey St - East Av)	\$200,000	
	Grey St/Meade St Roundabout	\$60,000	
	Grey Street (Ferguson St - Meade St)	\$25,000	
	Bates Ave	\$50,000	
	Glen Legh Road	\$350,000	
Local Sealed Rural Roads	Resealing Program	\$111,556	
Local Sealed Urban Roads	Resealing Program	\$185,468	
PROJECTS FUNDED FROM REGIONAL ROADS GRANTS			\$500,000
Regional Roads Block Grant	Emmaville Road seg 190 Rehabilitation	\$265,750	
	Regional road bitumen resealing program	\$100,000	
Regional Roads REPAIR Program	Emmaville Road seg 190 Rehabilitation	\$134,250	
PROJECTS FUNDED THROUGH THE BRIDGE RENEWAL PROGRAM GRANT AND SECTION 94 RESERVES			\$480,000.00
Local Bridges - Bridge Renewal Program	Cam Creek Bridge	\$480,000	
PROJECTS FUNDED THROUGH THE LOCAL INFRASTRUCTURE RENEWAL SCHEME LOANS SCHEME			\$825,000.00
Local Bridges – LIRS Accelerated Bridge Program	5105 Bargens Road, Nobby Creek bridge	\$25,000	
	5300 Ten Mile Road, Deepwater River bridge	\$80,000	
	5305 Ten Mile Road, Deepwater River bridge	\$120,000	
	5195 Polhill Road Wellingrove Creek	\$300,000	
	LIRS Bridges contingency	\$300,000	

GLEN INNES SEVERN COUNCIL PROPOSED CAPITAL WORKS PROGRAM 2017/2018

PROJECT	WORKS/COMMENTS	PROPOSED BUDGET	TOTAL BUDGET PER CATEGORY
PROJECTS FUNDED THROUGH THE GENERAL FUND & INFRASTRUCTURE RESERVE- Plant & Equipment Acquisition			\$708,000.00
Heavy Plant Replacement Program	2215 JCB 3CX backhoe-loader	\$90,000	
	2101 Volvo FM11 tipper	\$115,000	
	1451 Shephard dog trailer	\$70,000	
	1252 Horwood Bagshaw free-roll multi-tyre roller	\$48,000	
	1617 Atlas Copco compressor 158L/s (330cfm)	\$15,000	
	NEW self-propelled roller	\$80,000	
	NEW 6-9T plant/tag trailer (water/sewer)	\$20,000	
	2158 Jetpatcher unit	\$155,000	
Light Vehicle Replacement Program	Contingency - replace as required	\$80,000	
Minor Plant and Equipment	Misc. minor plant & equipment	\$10,000	
	Ride-on mower (LCSS)	\$6,200	
	Concrete saw (works)	\$1,800	
	Truck hoist/jacking arrangement	\$10,000	
	Ride-on mower (cemetery Greenfield)	\$4,000	
	Underground cable locator (works)	\$3,000	
PROJECTS FUNDED THROUGH THE STORMWATER/DRAINAGE RESERVE			\$145,000.00
Renew Drainage – Drainage Charge Reserve	Stormwater Renewals	\$120,000	
	Stormwater Renewals - Deepwater	\$12,500	
	Stormwater Renewals - Emmaville	\$12,500	
PROJECTS FUNDED FROM THE SEWER FUND			\$600,000.00
Sewer: Mains Renewal – Sewer Funds	Mains Renewal extensions - GI	\$600,000	
PROJECTS FUNDED FROM THE WATER FUND			\$407,000.00
Water: Mains Renewal – Water Fund	Mains renewal	\$367,000	
Baffling of Air Pump		\$20,000	
Water: Meters – Replacement		\$20,000	
PROJECTS FUNDED FROM THE WASTE RESERVE			\$300,000.00
Landfill: Future Landfill Development		\$300,000	
PROJECTS FUNDED FROM THE GENERAL FUND (GENERAL WORKS)			\$437,700.00
Finance: New Finance System and Implementation			\$40,000
Administration: IP Telephone System (30-40)			\$30,000
Administration: Wave 1 Data Links - Town Hall to Depot			\$22,000
Library: Library Books			\$30,000
Community Services: Automatic external Defibrillator x 2			\$5,000
LCSS: Shelter at front on LCSS Building			\$6,000
Disability Inclusion Access Plan: Tactile Ground Surface Indicators			\$6,700

GLEN INNES SEVERN COUNCIL PROPOSED CAPITAL WORKS PROGRAM 2017/2018

PROJECT	WORKS/COMMENTS	PROPOSED BUDGET	TOTAL BUDGET PER CATEGORY
CAFS: New Shed			\$6,000
Parks: Swimming Pool Upgrade			\$40,000
Parks: Playground Equipment ANZAC Park			\$55,000
Parks: New Fence - Bicentennial Park - Glencoe			\$8,000
Highway Signage			\$30,000
Saleyards: Sheep and Cattle Yard Renewal			\$50,000
Public Art Projects			\$50,000
Pedestrian Safety Upgrades: Emmaville	RMS to contribute 50%		\$4,000
Pedestrian Safety Upgrades: Taylor Street	RMS to contribute 50%		\$5,000
DIS: Install Walking and Cycling Tracks			\$50,000

PROJECTS FUNDED FROM OTHER GRANTS & CONTRIBUTIONS			\$112,734
Library: Local Priority Grant			\$23,000
Library: Infrastructure Grant (RFIDS)			\$63,734
Pedestrian Safety Upgrades: Emmaville	General Fund to contribute 50%		\$4,000
Pedestrian Safety Upgrades: Taylor Street	General Fund to contribute 50%		\$5,000
Pedestrian Safety Upgrades: St Joesph's NE Highway	Fully funded by RMS		\$4,000
Pedestrian Safety Upgrades: Meade Street	Fully funded by RMS		\$13,000








Grand Total Capital Expenditure

\$6,409,458

3.4 Fit for the Future Ratios

Council's Key Performance Indicators (KPIs):

Council's KPIs, expressed as the required FFF Benchmarks, can be visually depicted as follows:

Measure / benchmark	2017/18
	ESTIMATED
Operating Performance Ratio (Greater than or equal to breakeven average over 3 years)	
Own Source Revenue Ratio (Greater than 60% average over 3 years)	
Building and Infrastructure Asset Renewal Ratio (Greater than 100% average over 3 years)	
Infrastructure Backlog Ratio (Less than 2%)	
Asset Maintenance Ratio (Greater than 100% average over 3 years)	
Debt Service Ratio (Greater than 0% and less than or equal to 20% average over 3 years)	
Real Operating Expenditure Per Capita (A decrease in Real Operating Expenditure per capita over time)*	

*Based on the false assumption that Council's service levels remain the same when in fact they are increasing.

A more detailed analysis of the above ratios is provided on the following pages.

FIT FOR FUTURE RATIOS

Operating Performance Ratio

This ratio measures Councils ability of containing operating expenditure within operating revenue

Calculated as:

Total Continuing Operating Revenue (excluding Capital Grants & Contributions) - Operating Expenses

Total Continuing Operating Revenue (excluding Capital Grants & Contributions)

Benchmark

=>0

(greater or equal to break even average over three years)

Expected Performance

2017/18 current year only = 5.60%

Three Year Average benchmark is likely to be met in 2017/18.

Own Source Operating Revenue Ratio

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions.

Calculated as:

Total Continuing Operating Revenue (excluding all Grants & Contributions)

Total Continuing Operating Revenue (including Capital Grants & Contributions)

Benchmark

>60%

(average over three years)

Expected Performance

2017/18 current year only = 68.80%

Three Year Average benchmark is likely to be met in 2017/18.

FIT FOR FUTURE RATIOS (Continued)

Own Source Operating Revenue Ratio (Rural Council version)

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions.

Calculated as:

Total Continuing Operating Revenue (excluding all Grants & Contributions except Financial Assistance Grants)

Total Continuing Operating Revenue (including Capital Grants & Contributions)

Benchmark

>60%

(average over three years)

Expected Performance

2017/18 current year only = 82.34%

Three Year Average benchmark is likely to be met in 2017/18.

Building & Infrastructure Renewal Ratio

This ratio measures the rate at which assets are being renewed relative to the rate they are being depreciated.

Calculated as:

Asset Renewals (Building & Infrastructure)

Depreciation, Amortisation and Impairment (Building & Infrastructure)

Benchmark

>100%

(average over three years)

Expected Performance

2017/18 current year only = 143.56%

Three Year Average benchmark is likely to be met in 2017/18.

FIT FOR FUTURE RATIOS (Continued)

Infrastructure Backlog Ratio

This ratio shows the annual renewal backlog as a proportion of the total value of Council's infrastructure

Calculated as:

Estimated Costs to bring assets to a satisfactory condition

Total value of infrastructure and building assets

Benchmark

<2%

(average over three years)

Expected Performance

2017/18 current year only = Est. 9.05%

Three Year Average benchmark is unlikely to be met in 2017/18.

Asset Maintenance Ratio

This ratio compares actual asset maintenance with required asset maintenance. A ratio above 100% indicates Council is investing enough funds to stop the infrastructure backlog through insufficient funds.

Calculated as:

Actual Asset Maintenance

Required Asset Maintenance

Benchmark

=>100%

(average over three years)

Expected Performance

2017/18 current year only = 100%

Three Year Average benchmark is likely to be met in 2017/18.

Debt Service Ratio

This ratio measures the availability of operating cash to service debt.

Calculated as:

Debt Service Costs (Interest Expense and Principal Repayments)

Income from continuing operations (excluding capital items and specific purpose grants and contributions)

Benchmark

>0% and <=20%

(average over three years)

Expected Performance

2017/18 current year only = 8.90%

Three Year Average benchmark is likely to be met in 2017/18.

Real Operating Expenditure Per Capita (Over time)

This ratio measures productivity changes over time based on movements in real per capita expenditure. Based on the assumption that service levels remain constant, a decline in real expenditure per capita indicates efficiency improvements ie the same level of output is achieved with reduced expenditure).

Calculated as:

Expenditure (deflated by CPI/LGCI)

Population

Benchmark

Decreasing expenditure overtime

Expected Performance

2017/18 current year only = \$1,902.04

This ratio has been included but essentially is irrelevant as the assumption of maintaining existing service levels is incorrect, GISC is increasing service levels over time and hence there will be an increase in expenditure.